

Joseph Garcia

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EDUCATION

- Carnegie Mellon University, Pittsburgh, PA Aug 2023–Present
- Ph.D. in Second Language Acquisition
- Texas Tech University, Lubbock, TX Aug 2021–May 2023
- M.A. Applied Linguistics
 - Graduate Certificate: Teaching Second Languages in Local and Global Contexts
- TEFL Certification, MYTEFL.com Aug 2020
- Completed a professional program online covering the basic theoretical and practical framework of EFL instruction.
- Arabic Overseas Flagship Program, Meknes, Morocco Jun 2018–May 2019
- Yearlong program spent abroad focusing on linguistic, cultural, and professional development.
 - Using Arabic and English, initiated projects in refugee resettlement and migration in Morocco.
- The University of Texas at Austin, Austin, TX Aug 2014–May 2018
- B.A. with dual majors in Linguistics & Middle Eastern Languages and Cultures ● Minor: German
 - Dean's List: Fall 2015, Spring 2016 cum laude, Fall 2016 cum laude, Spring 2017 ampla cum laude, Fall 2017 cum laude
- The Arabic Flagship Program, Austin, TX Aug 2016–May 2018
- Completed the in-state program requirements, including an intensive summer immersion program.

EXPERIENCE

- Texas Tech University, Lubbock, TX. Jan 2022–May 2023
- Arabic Assistant Instructor / Graduate Part-time Instructor of Arabic
- Instructed an intermediate and advanced Arabic class of up to 25 students three days a week.
 - Designed of course curriculum and diagnostic tools including tests, rubrics, and homework.
 - Collaborated in organizing the course syllabus and sequencing of materials for the semester.
 - Located and adapted pre-written materials for effective classroom implementation.
 - Managed and collaborated in cultural activities including a yearly culture-fest and weekly Arabic clubs.
- Courses Taught
- ARAB 2301 – Second Course in Arabic 1
 - ARAB 2302 – Second Course in Arabic 2
 - ARAB 3301 – Advanced Arabic Conversation: Spoken MSA
- The University of Texas, Austin, TX. Jun 2022–Jul 2022
- Arabic Instructor – Arabic Summer Institute
- Taught a beginner Arabic class to six students, three and a half hours of class per day.
 - Adapted and created resources, materials, tests, and texts.
 - Collaborated with other faculty of the program to implement cultural activities and initiate cultural outings such as a trip to an Arabic bakery.

Texas Tech University, Lubbock, TX.

Aug 2021–Dec 2021

Teaching Assistant – Arabic / Latin American Cinema

- Provided instructional support in multiple classes by grading one hundred or more assignments a week, helping manage the classroom discussions, and conducting activities.
- Covered classes when instructors could not be present.

Courses as Teaching Assistant

ARAB 1301 – Beginning Course in Arabic 1

ARAB 2301 – Second Course in Arabic 1

CMLL 2306 – Introduction to World Cinema: Latin American Film

Education First (EF), Remote

Feb 2021–Aug 2021

Online ESL teacher

- Taught English to classes of 5 to 10 students from various countries including, China, Brazil, and Saudi Arabia.
- Used material provided by EF to create interesting and creative discussion-based lessons.

Mighty Waters Non-Profit

Jan 2021–Jul 2021

Assistant

- Collaborated in designing resources for retreats aimed at serving women fighting cancer.
- Provided organizational support through staff meetings and communication.
- Supervised the ordering and retrieval of merchandise and supplies.

SouthWest Tool and Supply

Jan 2021–Jul 2021

Assistant

- Co-managed and Supervised inventory of hundreds of company products.
- Communicated with vendors and customers to ensure successful business operations.

American Councils for International Education, Meknes, Morocco.

Aug 2019–May 2020

Assistant Resident Director, Arabic Overseas Flagship Capstone Program

- Collaborated with the Flagship Resident Director with logistics, housing, organization, student management, mentoring, and ad hoc tasks.
- Worked with staff members to implement new protocols and procedures to improve the program.
- Supported students in emergency situations, including evacuation due to covid, interacting with local police and medical services.
- Co-managed group travel by overseeing finances, lodging, and logistics.

Simply International, Austin, Tx

Jan 2016–May 2018

Intern, Office Assistant, Problem Solver

- Specialized in international student life, helping students transition to the U.S.
- Supervised and executed tasks in research, student housing, web development, and design.
- Managed hundreds of student portfolios to ensure success of the programs and students.

Simply International in collaboration with SABIC, Austin, TX

Aug 2015–Dec 2015 Resident Assistant

- Supported seven SABIC students to ensure their success throughout a foundation year program.
- Created personal relationships, facilitated cultural exchange, wrote reports, and aided with academic material, exceeding the requirements of the program.

SERVICE

Graduate Society of Applied Linguistics, Texas Tech, Lubbock, TX. Sep 2021–May 2023

Officer and Member

- Collaborated to organize annual conference (CALICHE) and social outings.

Alliance Church, Lubbock, TX. Sep 2021–May 2023

Volunteer ESL Teacher

- Taught an English as a Second Language course to a group of up to twenty Spanish speakers.
- Developed curriculum and course materials based on students' needs.
- Implemented a variety of pedagogical approaches including, task-based language teaching and communicative methods.

Refugee Student Mentor Program, Austin, TX Sep 2017–Dec 2017

Student Volunteer

- Worked as translator and classroom assistant for cross-cultural interactions between Iraqi refugees and Austin Independent School District.

International Office UT, Austin, TX. Aug 2017–Dec 2017

KAUST Foundation Year Mentor

- Mentored and guided KAUST students through college applications, field trips, and college life.

INVITED PRESENTATION

2021 “What Theories do Teachers use When They Make Classroom Tests?” International Dialogue on English Language Teaching Webinars (virtual): October 22, 2021.

CONFERENCE PRESENTATION

2022 “Adapting Swaffler’s and Arens’ holistic curriculum model (2005) for an intermediate Arabic lesson sequence” Caliche, Lubbock, TX, April 2, 2022.

Awarded: One of four Best Presentation awards.

PROFESSIONAL ACTIVITIES

2022 Co-Reviewer of New Book Edition Proposal, Developing Materials for Language Teaching, Bloomsbury Publishers.

LANGUAGES

Arabic

Modern Standard - 2+ on ACTFL scale, Advanced High on ILR scale

Moroccan – Proficient Speaker

Egyptian – Conversational Speaker

Spanish – Intermediate

German – Novice High