

## Petition to Carry an Overload

Qualifications for an overload:

- Completion of a minimum of 45 units for a letter grade with a minimum of 3.25 QPA achieved in the semester prior to the requested overload.
- A minimum of a 3.25 cumulative QPA.
- The total number of units (with the requested overload) is not to exceed 62 units [*normal load (45-50 units) + 12 units*].
  - Students can only take six courses at any one time (mini & full-semester courses).
- Students requesting to take more than six courses at any given point in the semester or wanting to exceed 62 units must receive Assistant Dean approval.
- First-year students and external transfer students cannot overload in their first semester in Dietrich.
- Students hoping to take three courses at one time in the summer must petition to carry an overload, and will be evaluated using the criteria outlined above.

**Student's Name:** \_\_\_\_\_ **Andrew ID:** \_\_\_\_\_ **Primary Advisor:** \_\_\_\_\_

**Proposed Overload Schedule for**      **Fall**      **Spring**      **Summer**      **20** \_\_\_\_\_

Course Number	Section	Course Name	Units

*\* This proposed overload schedule should not include the units for StuCo (98-xxx), PhysEd (69-xxx) courses, or ROTC courses with a grading option of P/F; these units can be taken above the maximum allowed (they are not considered an overload).*

**Student's Signature & Date:** \_\_\_\_\_ **Total Units Requested:** \_\_\_\_\_

**Student Rationale for Overload:** \_\_\_\_\_

After review by the student and their Primary Advisor, this overload request is:

**APPROVED for Max. Units:** \_\_\_\_\_

**DENIED for the following reason(s):** \_\_\_\_\_

**Primary Advisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Assistant Dean's Signature (when appropriate):** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Primary advisor provides a copy to the students and the Dietrich College Assistant Dean (BH A57).*

\*All petitions approved before the posting of final grades for the semester preceding the overload semester are subject to revocation if the student does not achieve a 3.25 semester and cumulative QPA.

\*No approvals by the Assistant Dean will be made until final grades are reviewed.