**Carnegie Mellon University**

**DISCLOSURE OF INTELLECTUAL PROPERTY CREATED**

 **(INCLUDING DELIVERABLES) WHILE PERFORMING WORK**

**UNDER MASTER SPONSORED RESEARCH AGREEMENT**

All information requested in this Intellectual Property Disclosure must be completed in order to expeditiously process it. Any missing or incomplete information may delay processing your submission.

**1. Title of Project**:

1. **Creator(s): By signing this form the undersigned Creators acknowledge and agree that they are bound by Carnegie Mellon University’s Intellectual Property Policy, online at** [**http://www.cmu.edu/policies/documents/IntellProp.html**](http://www.cmu.edu/policies/documents/IntellProp.html) **(the “Policy”). Therefore, by signing below: (i) if the Policy allows Carnegie Mellon University (“CMU”) to own the intellectual property created while performing the work, the undersigned Creator hereby assigns to CMU any and all ownership the undersigned has in such intellectual property; and (ii) if the Policy allows CMU to receive a license to use the intellectual property created while performing the work, the undersigned Creator hereby grants to CMU such license; and (iii) if the undersigned Creator is entitled to share in a portion of net proceeds to the university (as that term is defined in the Policy) from the commercial development of the intellectual property created while performing the work under the Policy, the undersigned Creator acknowledges that it will be entitled to receive that portion of net proceeds to the university equal to (50%) x (your “% of contribution” listed on this Disclosure of Intellectual Property) from CMU’s commercial development of that intellectual property.**

**a. Lead Creator:**

 print or type name signature date

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 department phone current e-mail % of contribution

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature of contribution to the IP (Briefly explain why this person is a creator)

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Nature of contribution to the IP (Briefly explain why this person is a creator)-continued

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Carnegie Mellon Employment Status at the time the intellectual property was created (Faculty, Staff, Student, Visitor, Courtesy, etc.)

 Full institutional address (if not affiliated with Carnegie Mellon)

 Full residential address (street, city, state)

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 Country of Residence

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 Country of Citizenship

**b. Next Creator:**

 print or type name signature date

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 department phone current e-mail % of contribution

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Nature of contribution to the IP (Briefly explain why this person is a creator)

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Nature of contribution to the IP (Briefly explain why this person is a creator)-continued

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 Country of Residence

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 Country of Citizenship

**c. Next Creator:**

 print or type name signature date

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 department phone current e-mail % of contribution

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Nature of contribution to the IP (Briefly explain why this person is a creator)

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Nature of contribution to the IP (Briefly explain why this person is a creator)-continued

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 Country of Residence

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 Country of Citizenship

**d. Next Creator:**

 print or type name signature date

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 department phone current e-mail % of contribution

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Nature of contribution to the IP (Briefly explain why this person is a creator)

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Nature of contribution to the IP (Briefly explain why this person is a creator)-continued

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 Country of Residence

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Country of Citizenship

 Please list additional inventor(s) and relevant information on an additional sheet.

**3.** Please provide a short description of all of the intellectual property created while performing the work in the space below and, if applicable, a copy of the code, link to the code or instructions where it can be accessed.

**4. Intellectual Property Protections**

**a. This Intellectual Property Disclosure describes the following intellectual property created (please “X” all that apply):**

\_\_\_\_\_\_ A composition of matter (chemical entity)

\_\_\_\_\_\_ A machine

\_\_\_\_\_\_ A method or process

\_\_\_\_\_\_ Software

\_\_\_\_\_\_ Source Code

\_\_\_\_\_\_ Designs or other copyrightable materials

\_\_\_\_\_\_ Biological materials

\_\_\_\_\_\_ Other; please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the question #4b, please indicate the date in the format “Month/Day/Year” (ex. 01/01/17).**

**b.** State first date of:

 a. Completion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 b. Publication/ Oral Presentation/ Release\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \*other than to Sponsor or others inside CMU

 c. Delivery/ Presentation to Sponsor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**c.** Haveany patent applications been submitted for this intellectual property as of this date? If yes, please include copies of any resulting documentation.

**5. Sponsorship/ Use of 3rd Party Resources**

**a.**

|  |  |  |
| --- | --- | --- |
| **External Sponsor(s)** | **CMU Oracle #(s) AND** | **Contract or Grant #(s)** |
|  |  |  |
|  |  |  |
|  |  |  |

(Your department administrator may be of assistance in identifying funding sources used.)

**b.** Was the work done or was the intellectual property created in collaboration with any other 3rd parties (companies, universities, etc.) or as a part of a research consortium? Please list below:

**c.** Was any software, libraries, etc. from other internal (e.g., CMU) sources (ex. projects or researchers) used in the creation of this intellectual property or does the intellectual property otherwise build upon earlier work/intellectual property of any of the creators or others at CMU? Please list below:

**d.** Was any Open Source software, Creative Commons copyrights or other third party material used in the creation of this intellectual property? Please list below:

Please feel free to attach additional material or data that would provide us with helpful information.

**Email the completed electronic copy of this Invention Disclosure form to:**

*innovation@cmu.edu*

*If unable to sign electronically, paper copies may be sent to:*

*Department Administrator*

*Center for Technology Transfer and Enterprise Creation*

*4615 Forbes Avenue, Suite 302*

*Pittsburgh, PA 15213*