Quick Reference

Display a Device

Use the lab’s PC desktop or share your own PC or Mac device.

Lab Desktop
1. Press Ctrl + Alt + Delete and log in to the desktop.
2. Tap the touch panel to wake the system.
3. Tap Start System.
4. Tap Desktop from the Device to Display area.
5. Tap the Display Options area to project the desktop.
6. (Optional) If playing audio, use the touch panel volume slider to adjust the sound.
7. When finished, press Ctrl + Alt + Delete on the desktop and click Sign out.
8. Tap System Off on the touch panel.

Your Device
1. Connect your device with the appropriate cable(s):
   - HDMI Cable
   - VGA Cable
   - 3.5mm Audio
2. Tap the touch panel to wake the system.
3. Tap Start System.
4. Tap Laptop from the Device to Display area.
5. Tap the Display Options area to project the desktop.
6. (Optional) If playing audio, use the touch panel volume slider to adjust the sound.
7. When finished, tap System Off on the touch panel.

Audio
By default, audio plays from the displayed device. You can opt to play audio only or audio from a different device.
1. Connect the audio device.
2. Tap the touch panel to wake the system.
3. To project, tap Start System and display the device. To play audio only, tap Audio Only.
4. Tap the audio source from the Device to Display area.
5. Tap Set audio to selected device.
6. Use the touch panel volume slider to adjust the sound.

Use the Document Camera
1. Press the document camera power button to toggle on the power.
2. Tap the touch panel to wake the system.
3. Tap Start System.
4. Tap Doc Cam from the Device to Display area.
5. Tap the Display Options area to project.
6. Use the camera knob and controls to adjust the image.
7. (Optional) Tap the Left Display Options dropdown to disconnect the presentation or adjust the screen.
8. When done, tap System Off.

Note: The power button is blue when turned on.