Quick Reference

Device Sharing

Use the lab’s PC desktop or share your own PC or Mac device. The touch panel is located on the wall behind the lectern.

**Lab Desktop**
1. Press Ctrl + Alt + Delete and log in to the desktop.
2. Tap the touch panel to wake the system.
3. Tap Desktop to display on the screen.
4. (Optional) If playing audio, use the touch panel volume slider to adjust the sound.
5. (Optional) To disable the screen display:
   - Toggle Blank Screen to turn off the display.
   - If done using the screen, tap Power Off Display.
6. (Optional) To adjust the screen, tap Raise/Lower Screen.
7. When finished, press Ctrl + Alt + Delete on the desktop and click Sign out.
8. Tap Turn System Off on the touch panel.

**Your Device**
1. Connect your device with the appropriate cable(s):
   - HDMI Cable
   - VGA Cable
   - 3.5mm Audio
2. Tap the touch panel to wake the system.
3. Tap Laptop.
4. (Optional) If playing audio, use the touch panel volume slider to adjust the sound.
5. (Optional) To disable the screen display:
   - Toggle Blank Screen to turn off the display.
   - If done using the screen, tap Power Off Display.
6. (Optional) To adjust the screen, tap Raise/Lower Screen.
7. When finished, tap Turn System Off.

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**The Document Camera**
1. Press the document camera power button to toggle on the power.
2. Tap the touch panel to wake the system.
3. Tap Document Camera.
4. Use the camera knob and controls to adjust the image.
5. When finished, tap Turn System Off.

Note: The power button is blue when turned on.