

QUICK REFERENCE

Scaife Hall 238

CONNECTING

WIRED

1. Connect the HDMI cable to your laptop.
2. Tap **Laptop** on the panel.



HDMI Cable

WIRELESS

1. Tap **Wireless** on the panel.
2. Follow the steps on the screen to connect your device.
3. Tap **End Presentation** to disconnect.

PRESENTING

TOUCH PANEL

DISPLAY MULTIPLE DEVICES

1. Under **Display Controls**, tap the location for the additional device.
2. Under **Devices** tap the additional device to display (i.e., Desktop, Document Camera, etc.).
3. (Optional) Under **Display Controls**, tap **Blank Screen/Unblank Screen** to toggle on/off room screens in the corresponding location.

USE HYBRID TEACHING TECHNOLOGY

IMPORTANT: Use the panel to connect to Zoom, not your laptop.

1. Tap **Conferencing** on the touch panel and then **Zoom App**.
2. Tap **Join** and then enter the **Meeting ID and Passcode** from the meeting invite.
3. Use the Zoom Controls on the touch panel's **Zoom App** screen to control volume, record, chat, invite, etc.
4. Tap **End** to end the meeting.

NOTE: Refer to the **ZOOM TEACHING SUPPORT GUIDE** in this room for steps on using the Zoom technology including sharing and camera controls. Find the guide online at: cmu.edu/computing/start/teaching/resident-hybrid-zoom.html

