Quick Reference
Gates Hillman Center 4307

Connecting

Wired
1. Connect the appropriate cable to your device.
2. Tap Laptop on the panel.

Display one Device
1. Tap the touch panel to wake the system.
2. Under Devices, tap the device that you want to display.

Display multiple Devices
1. Under Display Controls, tap Left-, Right- or Both- to set the display location for an additional device.
2. Under Devices, tap the additional device to display.
3. (Optional) Under Display Controls, tap Blank Screen/Unblank Screen to toggle on/off room screens in the corresponding location.

Preview Device on Touch Panel
2. Tap Desktop to preview on the touch panel.
3. Tap the arrow to return to the touch panel menu.

Presenting

Touch Panel
1. Tap to refresh the touch panel.
2. Turn off when complete.

Display one Device
1. Tap the touch panel to wake the system.
2. Under Devices, tap the device that you want to display.

Display multiple Devices
1. Under Display Controls, tap Left-, Right- or Both- to set the display location for an additional device.
2. Under Devices, tap the additional device to display.

Preview Device on Touch Panel
2. Tap Desktop to preview on the touch panel.
3. Tap the arrow to return to the touch panel menu.

Use Videoconference for Hybrid or Remote Instruction
1. Under Actions, do one of the following:
   • Zoom Meeting - tap Zoom and enter the Meeting ID followed by the Passcode, and then choose Done.
   • Conference Line - tap Videoconference. Use the keyboard to enter the call details, and then tap Dial.
2. Share one of the following:
   • Camera - tap Camera and adjust camera controls.
   • Device - tap Presentation then the device to share.
3. Tap Stop Sharing to end a shared display.
4. Do one of the following to end the call:
   • Zoom Meeting - tap Leave Meeting.
   • Conference Line - tap Dial and then Disconnect All Calls.

Note: For additional information on videoconferencing, visit cmu.edu/computing/start/teaching/resident-hybrid.html

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Computing Services

Need Help?
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