

PART 1. THESIS COMMITTEE APPROVAL & SUBMISSION PLANS

The following information is necessary before the official announcement of your final oral examination is posted. Please complete the form in full and return it to me 2-4 **weeks before your exam**. Please complete the **Preliminary Thesis Announcement Form** after turning in this form.

Please return to: Lorna Williams, Mellon Institute Room 404, x8-3272, lornaw@andrew.cmu.edu

Thesis Committee: *It is very important that your Thesis Committee follows MCS Doctoral Degree Policies. Please review <https://www.cmu.edu/mcs/people/faculty/resources/handbook/doctoral.html> with your advisor before inviting a visitor to serve on your committee.*

My Doctoral Thesis Committee is comprised of the following members:

Committee Member Name (*advisor, ** visitor)

Department of:

*		
**		

Visitor Name

Visitor Email

Visitor Department

I approve the Doctoral Thesis Committee as indicated above.

Signature of GPC Co-Chair (Kevin Noonan or Bruce Armitage)

Date

Thesis Submission Timeline:

I plan to submit my PhD thesis to my committee on:

Note: A copy of your thesis should reach your committee members at least two weeks before the oral examination date given below.

Defense Date & Time:

After discussion with my thesis committee members, the follow date and time have been fixed for my oral defense.

Date

Time

Student Name

Student Signature

Date

Advisor Confirmation of Plans:

I have read the above information and am fully aware of the content. I shall read the final dissertation draft to be distributed to the thesis committee members before the oral defense takes place. Except for any modifications recommended by the committee, the version to be distributed to committee members will represent, to the best of my knowledge, a final and complete version of the dissertation draft.

Advisor Name

Advisor Signature

Date

Advisor Name

Advisor Signature

Date