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**ABD Committee Meeting Outcome and Feedback**

**INSTRUCTIONS:** The student should complete the top part of the form (prior to Outcomes) and discuss any specific goals for the meeting with the advisor and committee chair prior to the meeting. The committee chair is encouraged to complete the form during the meeting and either ask the student to return it to Lorna immediately afterward, or the chair can email it within 1-2 days.

Student Date of Meeting

Project Title

Advisory Committee Members (please note if any member is absent)

 Advisor(s)

 Chair

**Goals of Meeting (check all that apply):**

 Discuss research progress since research progress report

 Determine scope of work needed for thesis

 Set plausible timeline for remaining thesis work

 Discuss strategies/options for post-graduate positions

 Other

**Outcomes:**

 **Research Progress:** Excellent Good Minor concerns Major Concerns Probation

 **Estimated graduation date** (if any was discussed):

**Feedback:**

What comments or suggestions does the Committee have regarding the student’s progress toward defending and graduating (e.g. publications, conference presentations, stated research plans)?

What, if any, short-term goals does the student need to address in the next 3-4 months? (e.g. complete a draft of a paper, complete specific experimental work, etc.) ***Please include a deadline if there are major concerns.***

Signature of Committee Chair: Date: