

# ENROLLMENT FAQ for new graduate degree students (MS)

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## 1. How do I register?

Kate Heston assists all new graduate students to register for their first semester in residence. You will register for the class schedule below, unless a special circumstance applies to you. (See also your curriculum sheet. For more information, see #3 below.) Specific courses can be determined individually by discussion with your advisor in the Music and Technology program.

57970 Sound and Music Computing Seminar

18 units of core courses

9 units of support courses

9 units of electives

Note:

You can register yourself for classes on Student Information Online <https://acis.as.cmu.edu/sio/>. (See <http://www.cmu.edu/hub/registration/docs/4-easy-steps.pdf>)

**All graduate music degree majors** are required to attend the *Seminar* for his/her applied area. Kate Heston will register you for *Sound and Music Computing Seminar*, if you have not already registered yourself for this class when she registers graduate students.

To register for the classes listed above that are highlighted, you will need to choose a core, support, and/or an elective course or courses.

To select a core course, see the courses listed on the graduate Music and Technology curriculum sheet. (For more information, see #3 below.) A specific set of core courses will be identified by the Graduate Advisory Committee in consultation with each student on the basis of his or her background and experience. At least 24 units will be courses in the School of Music and at least 24 units will be courses in Computer Science or Electrical and Computer Engineering. You can register yourself for your preferred course or courses. Courses fulfilling this requirement include but are not limited to the courses on this list. Core courses and support courses may include thesis research units. A graduate student should not repeat courses previously taken as an undergraduate student at Carnegie Mellon or elsewhere.

To select a support course, see the courses listed on the graduate Music and Technology curriculum sheet. (For more information, see #3 below.) You can register yourself for your preferred course or courses. Courses fulfilling this requirement include but are not limited to the courses on this list. Core courses and support courses may include thesis research units. A graduate student should not repeat courses previously taken as an undergraduate student at Carnegie Mellon or elsewhere.

To select an elective (any music or non-music graduate) course or courses, see information about them on the CMU Schedule of Classes: <https://enr-apps.as.cmu.edu/open/SOC/SOCServlet>. You will register yourself for your preferred course or courses. Note that you may take up to 12 units of undergraduate credit (restrictions apply) towards your elective requirement.

You must register for the required number of units (36) by the 10<sup>th</sup> day of the semester in order to be considered full-time. Dropping to part-time status will reduce your financial aid proportionally and may reduce your loan eligibility. You may take more units than is required without an additional charge; however, our graduate programs are designed to allow a significant amount of time for private practice and preparation for the profession. So, overloading (more than 48 units) is discouraged.

## 2. How do I know if a special circumstance applies to me?

See the list below, or contact Kate Heston if you have questions about your class schedule.

a. **If you are a transfer student**, your class schedule will be based on a tentative assessment of the eligibility of your previous graduate credit for transfer to Carnegie Mellon. Please plan to see Sharon Johnston as soon as possible after you arrive on campus to discuss your schedule and the procedures for a final confirmation of the transfer of your credit.

b. **If you are interested in taking more than 48 units**, your class schedule will need to be approved. You will need to discuss your schedule and the procedures for requesting an overload with Kate Heston. Please contact her during July.

### **3. Where can I find more information about the requirements for my major?**

See the latest curriculum checklist for your major on the Current Students website: <https://www.cmu.edu/cfa/music/current-students/index.html> in the Graduate column. 3 units equal 1 credit.

### **4. Where can I find more information about the class schedule?**

See the university class schedule at <https://enr-apps.as.cmu.edu/open/SOC/SOCServlet>  
See the School of Music class schedule, music support courses, course descriptions, and course syllabi information on the Current Students website: <https://www.cmu.edu/cfa/music/current-students/index.html> under *Registration*.

### **5. How can I see my class schedule?**

See your class schedule on Student Information Online <https://acis.as.cmu.edu/sio/>.

### **6. How can I find out what financial assistance is available from Carnegie Mellon for graduate students?**

If you need financial aid or student account counseling or assistance, please contact the Assistant Directors in the HUB. The HUB is located in the basement of Warner Hall. The Assistant Directors can be reached via phone at 412-268-8186 or via email at [thehub@andrew.cmu.edu](mailto:thehub@andrew.cmu.edu). You can also go to the HUB Monday, Wednesday and Friday from 8:30-4:30 and Tuesday and Thursday from 10:30-4:30 for walk-in assistance.

*Please note the graduate website links listed below:*

Enrollment & Finances for New Graduate Students: <http://www.cmu.edu/hub/new-grad/index.html>

Graduate Student Financial Aid Basics: <http://www.cmu.edu/finaid/basics/graduate/index.html>