

# ☐ Fall ☐ Spring 20\_\_ Overload Request Form

Name: \_\_\_\_\_

Class: \_\_\_\_\_ Major: \_\_\_\_\_

You must request to register for an overload ...

- If you want to be registered for more than 58 units (undergraduate)
- If you want to be registered for more than 48 units (graduate)

List below the course(s) that are **not required for the current semester on your music major curriculum that would cause an overload for you and check the reason why you want to register (or be registered) for the course(s) this semester.**

- **Include course(s) that are not required for which you're already registered.**
- **Courses required for your music major take precedence over courses outside of your music major.**

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_ Title: \_\_\_\_\_

**Reason for Overload**

- |  |  |
|--|--|
| <input type="checkbox"/> Increase units for additional major/minor               | (title of 2 <sup>nd</sup> major/minor _____)                                     |
| <input type="checkbox"/> Increase units for course/major sequence                | (title of sequence _____)  |
| <input type="checkbox"/> Increase units for lab/independent study (course above) | <input type="checkbox"/> Increase units to maintain progress towards graduation* |
| <input type="checkbox"/> Increase units for one course (course above)            | <input type="checkbox"/> Overload exception – other*                             |

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_ Title: \_\_\_\_\_

**Reason for Overload**

- |  |  |
|--|--|
| <input type="checkbox"/> Increase units for additional major/minor               | (title of 2 <sup>nd</sup> major/minor _____)                                     |
| <input type="checkbox"/> Increase units for course/major sequence                | (title of sequence _____)  |
| <input type="checkbox"/> Increase units for lab/independent study (course above) | <input type="checkbox"/> Increase units to maintain progress towards graduation* |
| <input type="checkbox"/> Increase units for one course (course above)            | <input type="checkbox"/> Overload exception – other*                             |

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_ Title: \_\_\_\_\_

**Reason for Overload**

- |  |  |
|--|--|
| <input type="checkbox"/> Increase units for additional major/minor               | (title of 2 <sup>nd</sup> major/minor _____)                                     |
| <input type="checkbox"/> Increase units for course/major sequence                | (title of sequence _____)  |
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| <input type="checkbox"/> Increase units for one course (course above)            | <input type="checkbox"/> Overload exception – other*                             |

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_ Title: \_\_\_\_\_

**Reason for Overload**

- |  |  |
|--|--|
| <input type="checkbox"/> Increase units for additional major/minor               | (title of 2 <sup>nd</sup> major/minor _____)                                     |
| <input type="checkbox"/> Increase units for course/major sequence                | (title of sequence _____)  |
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| <input type="checkbox"/> Increase units for one course (course above)            | <input type="checkbox"/> Overload exception – other*                             |

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_ Title: \_\_\_\_\_

**Reason for Overload**

- |  |  |
|--|--|
| <input type="checkbox"/> Increase units for additional major/minor               | (title of 2 <sup>nd</sup> major/minor _____)                                     |
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| <input type="checkbox"/> Increase units for lab/independent study (course above) | <input type="checkbox"/> Increase units to maintain progress towards graduation* |
| <input type="checkbox"/> Increase units for one course (course above)            | <input type="checkbox"/> Overload exception – other*                             |

*\*Additional reasons or details, if applicable.*

\_\_\_\_\_

\_\_\_\_\_

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FOR OFFICE USE ONLY:

Director of Student Services:     approve     disapprove    Signature \_\_\_\_\_

Director's Notes: \_\_\_\_\_

**OR**

Director of Graduate Studies:     approve     disapprove    Signature \_\_\_\_\_

Director's Notes: \_\_\_\_\_

Previous semester QPA: \_\_\_\_\_ Units approved: \_\_\_\_\_ Reason approved: \_\_\_\_\_

Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_