



Welcome to CMU!

The University Registrar's Office is pleased to welcome you to Carnegie Mellon. We are looking forward to your arrival on campus in August and to get you started, we want to bring to your attention several important items.

Your Andrew userID & Password

Your Andrew userID allows you to access the university's computing services, such as Student Information Online, the computing clusters and your Andrew email account. Please contact your academic department for information regarding obtaining your Andrew userID and setting your password.

Once you have your userID, you're ready to log in to your Andrew email account. Visit the [Computing Services](#) website to get started. Your Andrew email account is your source for official and important Carnegie Mellon communications. We recommend that you check it on a regular basis over the summer and during your academic career.

Account Management

Student Information Online (SIO)

SIO is an essential online resource that you will use frequently throughout your academic career at Carnegie Mellon. It is a secure site where you can find personalized information, such as your [student account invoices, financial aid status/eligibility](#), course schedule, grades, and more. You can also access services via SIO, such as ordering [transcripts and verifications](#), planning future course schedules, registering for courses (except MBA students), inviting a user to [My Plaid Student](#), enrolling in a health insurance plan, adding Plaid Cash to your [ID Card](#), and more. You may access SIO at anytime from [The HUB website](#).

Note: Enrollment verifications are proof of enrollment at Carnegie Mellon. This feature cannot be accessed in SIO until you are registered for courses and enrolled for classes. In the meantime, if you need a letter stating that you are expected to enroll, please email the details of your request to uro-verifications@andrew.cmu.edu.

Using SIO & Login

Academic Calendar & Important Dates

The official Carnegie Mellon University Academic Calendar is located on The HUB website. The Academic Calendar includes registration dates, class start dates, add/drop deadlines, exam dates, and more. Stay tuned to [The HUB website](#) during the academic year for important enrollment news alerts and deadlines. *Please note that MBA students follow a separate Academic Calendar.*

[View Calendar](#)

My Plaid Student

My Plaid Student (MPS) gives individuals authorized by you the ability to view your student account information (invoices and activity) and make payments, view your most recent financial aid award letter, view your final grades and QPA, view your semester course schedule, and request enrollment verifications. When you complete the authorization process, you will select the categories of information your invited user may access. You can update or remove access at any time. MPS is mobile friendly and the most convenient way to keep your family members, bill payers, and others informed.

[Learn More](#)

NameCoach

NameCoach is a tool integrated into SIO that gives you the ability to record the preferred pronunciation of your name, provide the phonetic spelling of your name, and store your pronouns. This information is then made available in the internal student information system for authorized academic and administrative advisors, as well as in Canvas for instructors, removing the guessing game of how to correctly address you. We encourage you to take advantage of this service in SIO, as it aims to create a more inclusive campus community and classroom at CMU.

[Learn More](#)

University Health Services

All incoming students are required to submit health history and immunization forms. You will have until **June 30, 2019** to complete these forms.

Full-time degree-seeking students must meet CMU medical insurance requirements. **All students** are charged by default for the university medical insurance premium for the semester in which they are an incoming student for that academic year. **It is important to note that the default charge does not mean a student is enrolled in the university medical insurance plan.** If you are already enrolled in a health insurance plan that meets insurance requirements, you may submit a waiver application during the designated Open Enrollment period. An approved waiver will remove the default insurance charge.

Enrollment and waiver applications can be found on [SIO](#) under the Campus Life tab. For the 2019-2020 academic year, the designated Open Enrollment period is July 15, 2019 through September 9, 2019, covering the period of August 1, 2019 to July 31, 2020. Students have until **September 9, 2019**, to enroll in or waive the university medical insurance. **Enrollment or applying for a waiver is required for each academic year that the student attends Carnegie Mellon.**

Health Services Website

Other Resources for Graduate Students

The following links offer additional resources and information specifically for new, incoming graduate students. We recommend reviewing these websites over the summer to help prepare for your arrival this fall.

- [Enrollment & Finances for New Graduate Students](#)
- [University-Wide Graduate Student Orientation](#)
- [Graduate Education Office: Incoming Students](#)
- [Housing for Graduate Students](#)
- [Graduate Student Government Housing Guide](#)

If we can be of any assistance, please do not hesitate to contact us at cmuregistrar@andrew.cmu.edu. Once again, congratulations and welcome - you're a Tartan!

Carnegie Mellon University

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