



## Small Grant Application and Instructions

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Please complete the following application when applying for a Center for Behavioral and Decision Research Small Grant. Your complete application should include your application form, CBDR Goal Alignment essay, and study protocol as a single PDF document.

Once complete, please email your application to [cbdr@andrew.cmu.edu](mailto:cbdr@andrew.cmu.edu).

### Required Submission Materials

- **Completed Application Form**
- **CBDR Goal Alignment Short Essay** (instructions found at the end of the application form)
- **Study Protocol**
- **Support Letter:** Your supporting faculty member can submit their letter to [cbdr@andrew.cmu.edu](mailto:cbdr@andrew.cmu.edu).

### Study Protocol Template

- I. **Abstract** (maximum of 300 words)
- II. **Research Plan:** Your research plan should include a maximum of 1,000 words (not including figures if you choose to include them).
  - a. **Research Aims:** Specify what the goals and purpose of your research are.
  - b. **Background and Significance:** Include information critical to a reader's understanding of your proposed project. State what the anticipated outcomes, impacts and potential implications of your research are.
  - c. **Proposed Experiments:** Include the specific hypotheses being tested, experimental design (what kind of data are you hoping to collect), as well as the limitations of your study.
  - d. **Research Methodology:** Explain how you will implement your experimental design. You will want to include your research question, data collection procedures, and the tools needed to successfully complete your research.
- III. **Timeline** of project activities (maximum of 1 page)
- IV. **Budget** (maximum of 1 page):
  - a. **Budget Statement:** Please explain why you are applying for CBDR Small Grant, how much funding is being requested, and how the funds would be utilized. Additionally, please specify how you plan to sustain your project once the Small Grant has been depleted.
  - b. **Budget Description:** Please include a table that shows the break down of your expected project expenses.
- V. **References**

## SECTION 1 - PERSONAL INFORMATION

Full name :

Email Address :  CMU Andrew ID

Position/Title :  Doctoral Student  Junior Faculty  Other

Division/School/Department :

Have you previously requested funding support from the CBDR? :  Yes  No

### Notable Projects completed by you in the Past two Years

Year	Title of Project	Budget	Funding Source(s)

## SECTION 2 - APPLICATION INFORMATION

Type of Application :  New Application  Changed/Corrected Application

Date of Submission :

Requested CBDR Funding amount : \$

## SECTION 3 - CURRENT PROJECT INFORMATION

Project Title :

Please list any contributors, and your relationship to them : 

1.
2.
3.
4.
5.

Project Length :  Start Date  End Date

Please list the any current funding sources contributing to your project :  
1.   
2.   
3.   
4.   
5.

Total projected cost : \$

## SECTION 3.1 - Consent/Verification Forms

Does your project involve human subjects :  Yes  No

If you answered YES to the previous question, is the IRB pending :  Yes  No

Please list your IRB approval date :

Please provide your IRB Approval Code :

I confirm that I have attached a copy of my IRB approval letter and consent form to this application.

## SECTION 3.2- Supporting Faculty Member Information

Full name :

Email Address :

Division/School/Department :

## SECTION 4 – PROJECT REPORT ACKNOWLEDGEMENT

One year after receiving a CBDR Small Grant, researchers must send a follow-up report to the CBDR. A report template can be found on the CBDR's website.

I agree that if the project described in this application is awarded funding by the Center for Behavioral and Decision Research, I will submit a project report following the one-year anniversary of funding approval.

# SECTION 5 – CBDR GOAL ALIGNMENT SHORT ESSAY

Please use this page to explain how the proposed project aligns with the goals and mission of the Center for Behavioral and Decision Research. Your essay should not exceed 350 words.

[Empty area for writing the short essay]