

NETWORKING AND INFORMATIONAL INTERVIEW ASSIGNMENT

WHAT IS YOUR NETWORKING CONTACT'S INFORMATION?

Name:	
Title:	Company:
Phone Number/Email Address:	
Date of Informational Interview:	
Modality of Informational Interview:	

IDENTIFY 3 QUESTIONS TO START THE INFORMATIONAL INTERVIEW.

Example: Can you tell me more about your background and experience at Company X?
1.
2.
3.

IDENTIFY 3 QUESTIONS TO FOCUS THE INFORMATIONAL INTERVIEW.

Example: How have you leveraged your engineering background to be successful in your current role?
Example: What skills and experiences should students possess if interested in a career in this field?
1.
2.
3.

IDENTIFY 2 QUESTIONS TO END THE INFORMATIONAL INTERVIEW AND CONTINUE THE RELATIONSHIP.

Example: Thank you for your time and advice today. May I keep in touch as I continue my job search?
1.
2.

CONTACT'S RESPONSES: TO BE COMPLETED DURING / POST INFORMATIONAL INTERVIEW.

1.
2.
3.
4.
5.