

Carnegie Mellon University

Career & Professional
Development Center

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I understand that by virtue of my employment with the _____ at Carnegie Mellon University, I may have access to records which contain individually identifiable information, the disclosure of which is prohibited by the Family Educational Rights and Privacy Act of 1974. I acknowledge that I fully understand that the intentional disclosure by me of this information to any unauthorized person could subject me to criminal and civil penalties imposed by law. I further acknowledge that such willful or unauthorized disclosure also violates Carnegie Mellon's policy and could constitute just cause for disciplinary action including termination of my employment regardless of whether criminal or civil penalties are imposed.

EMPLOYEE PRINTED NAME: _____

EMPLOYEE SIGNATURE: _____

DATE: _____