Registering for Job Shadowing and/or Informational Interviews

Signing up for Tartan Talks and Take a Tartan to Work:

1. Register for Tartan Talks – Student and Take a Tartan to Work - Student using your Andrew email address and password on the Xinspire website.
2. Fill out your online profile.
3. Review a web training Power Point.
4. Agree to Terms and Conditions.
5. Sign up for a spot in a group job shadowing meeting here. If none of the available days or times work for you, please email career@andrew.cmu.edu before 2/5/18.
6. After your meeting you will be approved to use the Xinspire system and connect with alumni.

In order to make the registration process simpler for students, we suggest that you sign up for both Tartan Talks and Take a Tartan to Work at the same time. However, if you only want to participate in one of these programs the procedures are as follows:

Signing up to Take a Tartan to Work:

1. Register for Take a Tartan to Work - Student using your Andrew email address and password on the Xinspire website.
2. Fill out your online profile.
3. Agree to Terms and Conditions.
4. Sign up for a spot in a group job shadowing meeting here. If none of the available days or times work for you, please email career@andrew.cmu.edu before 2/5/18.
5. After your meeting you will be approved to use the Xinspire system and connect with alumni.

Signing up for Tartan Talks Work:

1. Register for Tartan Talks - Student using your Andrew email address and password on the Xinspire website.
2. Fill out your online profile.
3. Review a web training Power Point.
4. Agree to Terms and Conditions.
5. Wait for your profile to be reviewed and approved by a member of the CPDC team to start using the Xinspire system and connecting with alumni.