

STUDENT APPLICANT INFORMATION

First & Last Name

Andrew Email

Phone Number

Local Address

Permanent Address

College

Academic Advisor

Career Consultant

Major

Minor

Class Standing

Graduation (Mo/Yr)

SUMMER INTERNSHIP EMPLOYMENT INFORMATION

Internship Job Title

Internship Employer

Employer Address

Pay Structure

Unpaid Internship

Paid Internship

Paid Internship Wage

Low-Paying Wage (\$12/hr) or less

If internship provides additional compensation, briefly detail your pay structure in space below.

SUPERVISOR CONTACT INFORMATION

Supervisor Name

Email

Phone Number

Employment Period Start Date

End Date

Total Internship Hours (180 Hours Minimum) :

SUMMER 2022 INTERNSHIP OFFER LETTER

Copy and Paste your Internship Offer Letter in the space provided below.

ESSAY

Describe the organization and responsibilities you will have as an intern.

Explain how the internship will help you develop professionally and broaden your understanding of your area of study. Include any remarks on what the Olitsky Career Readiness Program means to you and how it has or will help you in the future (program link: [click](#))

Word Limit: 500

Olitsky Family Foundation Internship Grant

Expense Report | Anticipated Summer Internship Expenses

Week	Transportation	Food	Housing	Total	Explanation
Start of Wk.	Mileage*	Weekly Max = \$90			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
Total					

Additional Details-Expense Explanation

** **Mileage** that you drive will be reimbursed at the university rate of \$.58/mile. Enter the dollar amount of reimbursement for mileage in in the Transportation column. Enter the actual mileage in the Explanation Column. For airfare, enter the current price of the ticket for those travel dates.*

Signature:

Today's Date:
