

# The Job/Internship Search and Interview Process

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## FIND COMPANIES

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Make a list of your top companies (25-30 minimum) that interest you using the following resources. You will network with alumni / professionals at these top companies and submit applications:

- [Handshake](#)
  - Search employers by keyword, industry, size, location
  - Review Career Fairs and Employer Events – what employers are recruiting CMU students?
  - Review job and internship postings – who is posting often? Apply to positions of interest
  - Follow employers that interest you to stay in the know about their recruitment efforts
  
- [LinkedIn](#)
  - Search “Carnegie Mellon University” page, select the “alumni” button on the left
  - See where alumni are working – search by keyword, degree name, title, company name, location, industry
  - Review alumni profiles for additional direction – where else have they worked?
  
- [CareerShift](#)
  - Find companies, jobs, and contacts by using an advanced keyword and filter search
  - Use operators such as AND, OR, or NOT in between multiple keywords to narrow your search
  
- [D&B Hoovers](#)
  - Enter a company of interest into the search bar, press enter, and scroll down the page to look for a “competitors” button on the left side. Use this list to to add to your target list
  - NOTE: not all companies will have competitors listed
  
- [GoinGlobal](#)
  - Click on H-1B Visa sponsorship history to view employers’ H-1B visa application records from 2009 to date
  - View country guides and job listings to find opportunities abroad
  
- [LexisNexis Corporate Affiliations](#)
  - Search for foreign firms operating in the US and vice-versa
  - View business profiles and contacts
  
- [Versatile PhD](#)
  - Connect with graduate/PhD students nationwide to network and explore sample resumes, fields within industry and job postings

## FIND JOBS & INTERNSHIPS

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In addition to focusing application efforts on your top companies, you should apply to additional organizations using Handshake, company websites, and the below recommended job search sites:

- [CareerShift](#)
- [LinkedIn Jobs](#)
- [College Grad](#)
- [Engineering Jobs](#)

## DEVELOP YOUR NETWORK

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Reach out and speak to professionals and alumni in your field of interest to build professional relationships that you may leverage in addition to your job applications:

- Handshake**
  - Review employer profiles to connect with students who have worked there
  - Participate in Q&A with company representatives through employer profiles
  
- LinkedIn**
  - Before networking on LinkedIn, update your profile by using the Profile Checklist for College of Engineering Grad Students
  - Search for CMU alumni by location, company, occupation title, degree, and more
  
- CareerShift**
  - Find contacts from companies of interest, reach out to contacts via email or through LinkedIn
  
- CMU Alumni Community**
  - Build your network by connecting with CMU alumni, staff, and faculty
  - Share your perspective inside public forums and private collaboration groups
  
- Personal Connections**
  - Reach out to professors, classmates, student organizations, alumni, family, and friends
  - Ask your current connections to connect you with other professionals in your industry
  
- Meet Employers in Person**
  - Review Handshake weekly for employer Info Sessions, Tech Talks, and career fairs to attend throughout the year

## PREPARE FOR INTERVIEWS

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Before any interview, prepare to clearly communicate your skills and experience for the position for which you are being considered:

- Big Interview**
  - Learn tips for successful interviewing through online training modules and resources
  - Get hands-on practice with mock interviews tailored to your specific industry, job, and experience level
  
- Technical Interviews**
  - [Karat](#) – Practice interviews through a network of experienced interview engineers
  - [Leetcode](#) – Practice interviewing with over 1400 technical questions offered
  - [HackerRank](#) – Join over 7 million developers, practice coding skills, and prepare for interviews
  
- Case Interviews**
  - [Management Consulting Prep](#) – subscribe to the MConsulting Prep YouTube channel for 25 videos offering tips for successful case interviewing
  - Consulting Company Websites – best practices and practice tests available to view and/or download
  
- UX Design**
  - [What to expect in UX Design interviews](#)
  - [Design practice](#) – practice your design skills using a list of 100 example UX problems
  - [UXBEGINNER.COM](#)
  - [UX Planet](#) – career resources for UX designers