

NOV 4-5

2019

Pittsburgh Rust Belt MICROBIOME CONFERENCE

Exhibitor Agreement

Title of Activity: Pittsburgh Rust Belt Microbiome Conference
Location: Tepper Business School, Carnegie Mellon University - Pittsburgh, PA
Date(s): November 4-5, 2019

Company/Organization*:

*Please indicate the name of your institution EXACTLY as you would like it to appear in the recognition materials.

Contact Name **Telephone** **Email:**

Address **City** **State** **Zip**

The above-named organization wishes to:

- Purchase 2 display tables for **\$4000** for the full conference (includes 2 conference registrations and recognition in the Program Guide)
- Purchase 1 display table for **\$2500** for the full conference (includes 1 conference registration and recognition in the Program Guide)
- Purchase 1 display table for **\$1500** for ONE conference day (includes 1 conference registration and recognition in the Program Guide)

Please indicate which day you prefer to display: Nov 4 **OR Nov 5**

PLEASE NOTE: Sponsorships in any amount without display are gratefully accepted and will include recognition in the conference program guide. Please contact us for details regarding this option, instead of completing this form. A different grant agreement is required via our Center for Continuing Education for any other industry support of an educational program.

In order to confirm your participation:

- ◆ Exhibitor Agreement must be returned by email, fax or mail no later than **October 7, 2019**
- ◆ Payment must be received by October 25, 2019 by check made payable to: **University of Pittsburgh** (tax identification number is 25-0965591 – In the memo portion of the check, please add **PACCM-RUSTBELT** to ensure the proper designation)

Payment amount \$

Send to: Division of Pulmonary, Allergy & Critical Care Medicine

Attention: Cindy Cercone – Microbiome Center

Mailing Address: UPMC Montefiore, NW628, 3459 Fifth Avenue, Pittsburgh, PA 15213

Email: cerconecm@upmc.edu **Fax:** 412-383-7113 **Phone:** 412-648-7784

Availability of sponsorships and exhibit space will be determined on the date that the agreement is received. Support for the conference will be used to cover program costs, such as speaker honorarium/travel expenses, audio/visual equipment and catering.

Exhibitors must abide by the ACCME's Standards for Commercial Support, <http://www.accme.org/requirements/accreditation-requirements-cme-providers/standards-for-commercial-support> and the University of Pittsburgh Industry Relationship Policy, <http://www.coi.pitt.edu/IndustryRelationships/Policies/IndustryRelationshipsPolicy.pdf> and adhere to the guidelines below.

- Exhibitors may provide informational materials to conferences attendees at the educational event. Exhibitors may not distribute gifts of any kind (e.g. pens, note pads, golf balls, gift baskets, etc.).
- Exhibitors are restricted from discussing promotional matters to activity attendees or course faculty within the educational setting.
- Exhibitors must set-up and tear-down their displays during the approved dates and times and following the directions set by the conference staff and the venue management.
- Exhibitors must check-in with the conference staff at the activity registration table.

Company Representative

Name (print):

Signature/Date: