### Teaching Award

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www.cmu.edu/teaching

Encourage and recognize a graduate student who has demonstrated substantial effectiveness in teaching undergraduate or graduate students in a variety of settings.

Teaching Award nomination packages must include:

- A letter summarizing the individual’s accomplishments addressed to the Graduate Student Teaching Award Committee. The author(s) of this letter are responsible, in consultation with the relevant department head or his or her designee, for preparing the full case for that nomination.
- Additional letters of recommendation from faculty, current and former students, and other colleagues who have substantive knowledge of the nominee’s teaching.
- A statement of teaching philosophy from the candidate.
- Additional supporting materials to represent the quality of a nominee’s teaching accomplishments and to provide direct information about the nominee’s teaching.

### Service Award

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Encourage and recognize a graduate student who has advanced the interests of graduate students, improved the quality of life for graduate students on campus, or contributed to the larger academic community.

Service Award nomination packages must include:

- A letter summarizing the individual’s accomplishments addressed to the Graduate Student Service Award Committee.
- Additional letters of recommendation from faculty, staff, current and former students, and other colleagues who have substantive knowledge of the nominee’s service activities.
- Additional supporting materials to represent the quality of a nominee’s service accomplishments and information about the direct service.