Student Organization Training

Fall 2016
Agenda

- What is SLICE?
  - Manage Your Organization
  - Plan an Event
  - Be a Leader
  - Summary of Important Changes
  - Working with Student Government
  - Updating the Bridge
  - SLICE-Student Activities Resources
What is SLICE?
Manage Your Organization

1. Transition your executive board
2. Update your Bridge page: Tips
3. Space access
4. Participate in training sessions
5. Check your finances: Budget Module and The Bridge
6. Connect with your advisor
7. Understand the year’s timeline
8. Review key policies
Manage Your Spaces

- **Access Organization Space**
  - Space Access Administrators on [The Bridge](#)
  - Key Cards

- **Room Reservations**

- **Cohon Center Mailbox**
Training Sessions

- Trainings & Workshops (Mandatory)
  - Mandatory Student Organization Training
  - Authorized Signer Trainings

- Trainings & Workshops (Optional)
  - Bridge Trainings
  - Leadership Trainings
  - Credit Card Terminal Training
  - Travel Workshop
Plan an Event

1. Event planning prep
2. Budgeting
3. Ordering equipment and on-campus services
4. Promoting and publicizing
5. Event details
Be a Leader

- Carnegie Leadership Consultants
- Leadership Trainings
- Spring Leadership Workshop
  - Save the Date: February 15th, Rangos
- SOAR Awards
Summary of Important Changes

- SLICE!!
- Family Weekend and Scotty Saturday
- New locks and access process
- Cohon Center new spaces available for Fall 2016
- Tartan Collaborative Commons and the Graduate Student Lounge
- Online ticketing and credit card terminals
- Crowdfunding with Alumni Relations
- Bringing minors to campus
Working with StuGov

**SBVPO**
- Chairs CoSO (new and re-recognition)
- Chairs UCAB (university center allocations board)
- **CONTACT:** Nina Fan (SBVPO@)

**SBVPF**
- Chairs JFC Committee (funding process)
- Oversees organizations on probation (for financial matters)
- Facilitates the rollover/debt forgiveness process (June)
- **CONTACT:** Neal Choudhary (SBVPF@)
The Bridge

Sign in to the Bridge experience

SIGN IN NOW

Support

Jump in with these opportunities!

Sigma Alpha Epsilon
2016 Fall Rush

Chyk
Updating The Bridge

- Step by step guide to getting a complete Bridge page
  1. Organization Profile
  2. Organization Cover Photo
  3. Organization Roster
  4. Events
  5. News Articles
SLICE-Student Activities Resources

- Website [www.cmu.edu/slice/studentactivities](http://www.cmu.edu/slice/studentactivities)

- The Bridge [Student Activities](http://www.cmu.edu/slice/studentactivities) page

- 1 on 1 Meetings
  - Ad Hoc Advising (events, risk management, contracts)
  - Pcard Purchases and Financial Support
  - Travel Support

- Advisor Matching