Topics to Cover with Your Organization

Below are some topics of conversation that the Office of Student Activities at Carnegie Mellon University has identified for you to cover with your organization each year in order for you to develop the most productive relationship.

- What is the mission and vision of your organization?

- What are some of your short and long term goals? And what timeline are you looking at to achieve those goals?

- How active is this organization (meetings, events, service, etc.)?

- What are some of this organization’s biggest strengths and weaknesses?

- How do you transition or pass information along to newly elected leaders?

- What are you looking for in an advisor?

- How often do you want to meet and what do you want to discuss during these meetings?

- What is the most effective way for us to communicate? (email, text message, in person meetings, etc.)