

Carnegie Mellon University



2011 Annual Security and Fire Safety Report

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PART I: INTRODUCTION

University Profile

Carnegie Mellon University has rapidly evolved into an internationally recognized institution with a distinctive mix of world-class educational and research programs in computer science, robotics, engineering, the sciences, business, public policy, fine arts and the humanities.

More than 10,000 undergraduate and graduate students at Carnegie Mellon University receive an education characterized by a focus on interdisciplinary collaboration, innovation, and creating and implementing solutions to real problems. A small student-to-faculty ratio provides opportunity for close interaction between students and faculty.

Carnegie Mellon University's eighth president, Jared L. Cohon, is leading a campus-wide effort that aims to leverage the university's strengths to impact the world in the fields of biotechnology, information and security technology, environmental science, the fine arts and the humanities.

The university also is committed to broadening and enhancing undergraduate education to allow students to explore various disciplines while maintaining a core focus in their primary area of study. Realizing that today's graduates must understand international issues, Carnegie Mellon University is committed to providing a global education for its students and is striving to expand its international offerings to increase its presence on a global scale. Increasing diversity in all aspects and fostering the economic development of southwestern Pennsylvania are also top priorities.

Carnegie Mellon University's schools and programs in computer science, engineering, business, public policy, science, the arts and the humanities are consistently ranked among the best in the country by national publications such as U.S. News & World Report, Business Week and Newsweek magazines, and the Wall Street Journal. In its 2007 college guide, Newsweek named Carnegie Mellon University among the "New Ivies" for its "exceptional academic programs and campus offerings that have seen a rise in stature to rival the Ivy League and other traditional academic powerhouses in competing for the nation's top students."

Carnegie Mellon University's unique mix of strengths in technology, business, public policy and the arts is distinctive among national research universities. The university's fine arts programs are world renowned. Its School of Drama has produced many well-known, award-winning stars of stage and screen since granting its first degree in drama in 1917.

The university consists of seven colleges and schools: The Carnegie Institute of Technology (engineering), the College of Fine Arts, the Dietrich College of Humanities and Social Sciences, the H. John Heinz III College, the Mellon College of Science, the School of Computer Science and the Tepper School of Business. In addition to the Pittsburgh campus, Carnegie Mellon University has a campus in Silicon Valley, Calif., where it offers several graduate programs and an undergraduate campus in the Persian Gulf nation of Qatar, where it offers degrees in business, computer science and information systems. Carnegie Mellon University also has educational partnerships in Europe, Asia, Latin America, Africa and Australia.

Carnegie Mellon University is one of the most technologically sophisticated campuses in the world. When it introduced its "Andrew" computing network in the mid-1980s, it pioneered educational applications of technology. The "Wireless Andrew" system, developed in the mid-1990s and recently updated covers the vast majority of the 144-acre campus.

Industrialist and philanthropist Andrew Carnegie founded the Carnegie Technical Schools in 1900 for the sons and daughters of Pittsburgh blue-collar workers. The institution became the degree-granting Carnegie Institute of Technology in 1912 and in 1967, Carnegie Tech merged with Mellon Institute to become Carnegie Mellon University.

The core values that Carnegie instilled in the Carnegie Technical Schools more than 100 years ago—problem solving, collaboration and innovation—continue to drive the university today.

As defined by the Clery Act, Carnegie Mellon University operates separate locations in Adelaide, Australia; Doha, Qatar; Los Angeles, CA; Silicon Valley, CA; and New York, NY.

For more information, please visit www.cmu.edu/.

Why an Annual Campus Security and Fire Safety Report?

Federal Legal Requirements—The Clery Act

Enacted in 1990, Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act (“Clery Act”) was designed to assist students in making decisions which affect their personal safety and to make sure institutions of higher education provide students, prospective students and faculty with the information they need to avoid becoming the victims of campus crime. The Higher Education Opportunity Act of 2008 expanded institutions’ obligations under the Clery Act and created new responsibilities concerning fire safety. The Clery Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements. This report contains crime statistics for calendar years 2008, 2009 and 2010.
- Publish an annual report every year by October 1 that contains three years of fire statistics (beginning in 2009) for on-campus student housing facilities and certain campus fire safety policy statements. This report contains fire statistics for calendar years 2009 and 2010.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement and other university officials who have “significant responsibility for student and campus activities.”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees.”
- Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.
- Disclose in a public fire log any fire that occurred in an on campus student housing facility, by date the fire occurred.

State Legal Requirements—The College & University Security Information Act

The Pennsylvania Uniform Crime Reporting Act (18 P.S. § 20.101 et. seq.), requires colleges and universities to:

- Report to the Pennsylvania State Police on an annual basis crime statistics for publication in the FBI’s Uniform Crime Report, which collects data on additional categories of felony and misdemeanor crime.
- Report crime rates for all reportable offenses.
- Provide the numbers of enrolled students and employees.
- Disclose information and security policies on the types of available student housing, admission of visitors to housing facilities, measures to secure entrances and standard features to secure room doors.

The Carnegie Mellon University Police Department is responsible for preparing and distributing this report. It works with many other departments and agencies, such as the Division of Student Affairs, the Student Life Office, Environmental Health and Safety, Housing and Dining, and the Pittsburgh Bureau of Police to compile the information. This report provides crime statistics for calendar years 2010, 2009 and 2008 and fire statistics for calendar years 2009 and 2010.

All community members are encouraged to use this report as a guide for safe practices on and off campus. It is available on the Web at www.cmu.edu/police/images/2011asr.pdf. Each member of the university community receives an email that describes the report and provides its Web address. For a paper copy of the report, contact the Carnegie Mellon University Police Department at 412-268-6232 or campuspd@andrew.cmu.edu.

PART II: PITTSBURGH, PA CAMPUS

The Carnegie Mellon University Police Department—Who We Are

The Carnegie Mellon University Police Department is the primary department at the university charged with creating a safe and secure environment. This task, however, is not one we can accomplish alone. Crime prevention, risk identification and problem solving are the responsibilities of everyone. We ask you to join us in these efforts by reading this report and referring to it often.

Our efforts to maintain a safe and secure environment rely on our ability to develop collaborative relationships with the many communities that make up the university. We hope you will find this report informative and helpful, and that your time at Carnegie Mellon University will be both pleasant and safe. If you have questions or would like further information about safety and security at Carnegie Mellon University, please visit our website at www.cmu.edu/police/.

Located at 300 South Craig Street, Room 199, the University Police Department is open 24 hours a day, 365 days a year. The telephone number for emergency calls on campus using the university's phone system is 8-2323, or 412-268-2323 when off-campus or when using a cell phone or other non-university phone. The telephone number for routine business and informational, non-emergency inquiries is 8-6232 or 412-268-6232 when off-campus or when using a cell phone or other non-university phone.

The department consists of 24 professional police officers and 41 security guards along with 18 other team members dedicated to providing first-class service to the community. Officers and guards patrol the campus on foot, by bicycle, and in vehicles. Several officers, guards and a supervisor are on duty 24 hours a day. The Communications Center is staffed with trained dispatchers who answer calls for service, dispatch officers and other emergency services to incidents, and monitor intrusion detection and fire alarms.

Campus Policing and Security Policies

Law Enforcement Authority

The University Police Department is made up of sworn/commissioned police officers and non-sworn security guards. The sworn police officers derive their law enforcement authority from the Constitution of the Commonwealth of Pennsylvania, Article 6, and from Statute, 22 Pa. C.S. § 50, Section 501 of the Act of November 15, 1972, P.L. 1063 No. 271 (also known as Act 501). Act 501 gives university police officers “. . . all the powers of a police officer in the Commonwealth, in and upon, and in the immediate and adjacent vicinity of, the property of the corporation.” All police officers are required to complete a basic police academy training course approved and authorized by the Pennsylvania Municipal Police Officers Education and Training Commission. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and safely. The Carnegie Mellon University Police Department became the first state accredited campus police agency, a

highly prized recognition of law enforcement professional excellence. The department was in full compliance with all applicable standards in order to attain accredited status. The Pennsylvania Law Enforcement Accreditation Program contains 132 standards and 232 sub-standards. For more information, go to www.cmu.edu/police/.

The non-sworn security guards receive orientation training in areas such as cultural diversity, building security, key control, procedures related to arrests by police officers, and patrol procedures. Guards also train in specialty areas including medical emergencies and hazardous wastes, and assist police officers in all of these areas. Security guards supplement university police officers by patrolling academic buildings every night of the year and are authorized by Title 18 Pa. C.S. § 508 to assist a police officer in effecting an arrest.

On weekdays throughout the year, two parking enforcement/traffic officers patrol university parking lots and garages both on and off campus in marked vehicles, assist stranded and disabled motorists and perform traffic direction and crowd control duties during special events.

A number of university police officers and security guards are certified Pennsylvania Emergency Medical Technicians (EMTs). All police officers and guards are trained in CPR, First Aid/First Responder and the use of AEDs (automatic external defibrillators).

Interagency Cooperation

The Pittsburgh Bureau of Police, the Allegheny County Police Department and the Pennsylvania State Police are the major elements in a crime-prevention network that includes the campus police departments of all Pittsburgh colleges and universities. Students attending Carnegie Mellon University benefit from the cooperative relationship that University Police enjoys with federal, state, county and city police agencies. The University Police Department relies on these relationships for support on several levels. In addition to passing critical information among one another, the University Police Department has immediate contact with the Pittsburgh Emergency Operations/911 Center. This arrangement allows unfettered access to mutual aid and support from the Pittsburgh Police, the Pittsburgh Bureau of Fire and the Pittsburgh Emergency Medical Service. Pittsburgh city officers regularly patrol the city streets that border and pass through campus, and often work at large annual events, as well as special events, that occur on campus.

Reporting Criminal Incidents and Other Emergencies

It is critically important that all crimes occurring on campus or in/on university owned or leased off-campus buildings and property be immediately reported to University Police to ensure that appropriate action is taken. For each incident reported, an investigation is conducted and a file is created. Crimes can be reported at any time of day or night seven days a week:

- In person, at the University Police office at 300 South Craig Street, Room 199, OR
- By calling University Police at 8-2323/412-268-2323 or by using one of the 72 emergency phones on campus.

All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to the University Police Department. University Police take reports of all crimes that occur within our jurisdiction with one exception. Reports of stolen motor vehicles are immediately referred to the Emergency Operations Center of the Pittsburgh Bureau of Police. University Police will take an internal report of the incident, but Pittsburgh Police will be responsible for entering the specifics about a stolen vehicle into the FBI's National Criminal Information Center (NCIC) computer system and conducting any follow-up investigation. Forcible sexual assaults where the perpetrator is a stranger will also be reported to the Pittsburgh Police and investigated jointly with University Police.

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Dean of Student Affairs
- Assistant Deans of Student Affairs
- Associate Dean of Student Affairs and Director of Student Life
- Associate Director of Student Life for First-year Houses
- Associate Director of Student Life for Upper-class & Greek Houses
- Coordinator of Community Standards
- Coordinator of Sexual Assault Advisors
- Director of Student Activities
- Housefellows
- Director of Housing and Dining Services
- Chief Human Resources Officer
- Members of the University Police Department
- Director of Athletics and Physical Education
- Varsity athletic team coaches

In addition, community advisors and resident assistants play a key role in maintaining a safe and secure environment in the residence halls. Community advisors and resident assistants are responsible for:

- reporting criminal activity in the residence halls,
- maintaining appropriate documentation of incidents that occur in the residence halls; and
- responding to emergency situations that may arise in the residence facility.

When appropriate, staff from Housing, Student Affairs and University Police may be involved in answering a call for assistance or responding to reports of criminal activity.

Emergency Phones

The university has installed 72 two-way emergency phones—yellow call boxes or pedestal mounted “blue light” phones—throughout the Pittsburgh campus for use during emergencies. With the touch of a button, the caller is immediately connected to a University Police dispatcher in the Communications Center. The location of the call is automatically recorded and response is immediate. An emergency phone location map may be viewed at www.cmu.edu/police/reportingacrime/EMERGENCYPHONEMAP2010.JPG.

Monitoring and Recording Off-Campus Criminal Activity

The University Police Department relies on its close working relationships with local law enforcement agencies to receive information about criminal incidents that students and employees may be involved in. The University Police Department will actively investigate any crime information it receives concerning or involving a member of the Pittsburgh campus community. If the university is notified of a situation in which a campus community member is a victim of a crime, even if the crime occurred several blocks or miles away, the department may issue a Crime or Safety Alert detailing the incident and providing tips so that community members have adequate information regarding potential risks.

Professional Counselors

Carnegie Mellon's Counseling and Psychological Services (CAPS) offers students the opportunity to talk privately about personal, academic, or other concerns in a safe, confidential setting. After an initial consultation with a CAPS therapist, students are referred to available mental health resources at Carnegie Mellon or in the larger Pittsburgh community. Under the Clery Act, "Professional Counselors," such as the counselors in CAPS, are not considered to be campus security authorities when acting in their professional capacity and are not required to report crimes for inclusion into the annual disclosure of crime statistics. The university does not have procedures for professional counselors to encourage patients to voluntarily and confidentially report crimes for inclusion in the crime statistics.

Access to Campus Facilities and Residences

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized guests. Except for university-owned residence facilities, which are always locked, most campus facilities are open during weekday business hours. After normal business hours, a number of academic buildings are secured by means of a card-access system granting access only to holders of active Carnegie Mellon University ID cards or sponsored guest cards. Individuals who wish to enter certain card-access controlled university buildings or property during non-business hours, on weekends or for special events should contact the appropriate department administrator, the facilities coordinator/manager for the building, Conference and Event Services or the University Police Department.

Special Procedures for Access to Residence Areas

As a private university, Carnegie Mellon University has the right to limit access to and control activities on its campus. Carnegie Mellon University students, their escorted guests and authorized representatives of the university are the only individuals permitted in the private areas of the residence facilities.

All Carnegie Mellon University-owned residence facilities are locked 24 hours each day and are equipped with electronic locks. Students residing in university-owned housing receive a card programmed to provide access to their assigned buildings and private living areas. The electronic locks require individuals to "swipe" their access cards twice, once to pass through building entrance doors and again at their private entrances, where they must also enter their user-specific PIN numbers in the locks' keypads. Building access occurs through one main entrance; all other exterior doors are considered emergency exits only. Additionally, exterior doors of all university-owned residence facilities are equipped with either a centrally-monitored or local electronic alarm system. University Police will respond to any alarm that indicates a forced-open or held-open door. Facilities Management Services maintains the electronic portion of the exterior door alarms.

The five largest university-owned residence complexes have service and security desks that are staffed by student desk attendants 24 hours each day when classes are in session. In addition to using the university issued access cards, authorized individuals can gain building access by presenting a valid form of identification to the desk attendant.

Non-resident visitors and guests are welcome in the residence halls, but they must be escorted by their resident host at all times. Overnight guests are not permitted for more than two consecutive nights. Overnight guests who are not university residents should register with the residential life staff in case of an emergency.

Hard keys are issued to students living in university-rented housing areas not equipped with electronic locks or card readers. The keys provide exterior door and individual apartment door access.

University Police increase their patrols of residence areas during university break periods. During winter break, Morewood Gardens residence hall and university-rented apartment facilities (i.e., Webster Hall and Fairfax Apartments) remain open. All other residence facilities are locked and inaccessible to residents. Morewood Gardens' front desk remains operational over the winter break.

Housing Assignments

University housing is available for undergraduate students in on-campus residence halls and apartments, as well as in university managed apartments in the Oakland community. Room types include singles, doubles, triples, quads, apartments and suites. University housing facilities are co-ed, with the exception of Hamerschlag House, Scobell House (both all male) and McGill House (all female).

Housing assignments for first-year residents are completed through an application-based process, in order of student admissions deposit dates. Housing assignments for upper division students are completed through Room Selection, a process in which residents are assigned a random room selection number, used in conjunction with their class standing, to determine the order that students may select their housing assignment for the next academic year. Housing assignment changes during the academic year are managed through a waitlist. All university housing residents electronically receive a web link to “Housing Policies,” an electronic publication that outlines housing policies and procedures, including information on housing security and University Police.

Security Considerations in the Maintenance of Campus Facilities

Carnegie Mellon University maintains a strong commitment to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various campus departments conduct security surveys to identify areas throughout the campus where lighting appears inadequate or that may require additional landscape control. University Police personnel assess the physical condition of campus facilities (including landscaping, grounds keeping and outdoor lighting) on their regular patrols of university property. If lights are discovered to be out or dim, officers report the condition to a police dispatcher who will initiate an online work order, which is acted upon by a Facilities Management Services (FMS) representative usually within 24 hours or the next business day. All members of the campus community are encouraged to report deficient physical conditions to FMS by phone at 8-2910/412-268-2910, via the campus intranet, via the campus-wide email system at pp0p@andrew.cmu.edu, or by calling University Police directly on the non-emergency number at 8-6232/412-268-6232.

University Police and representatives from the FMS locksmith shop work together to respond to inoperative locking mechanisms. Community members are encouraged to promptly report any locking mechanism deficiency to the FMS Service Response Center (8-2910/412-268-2910) or to University Police (8-6232/412-268-6232).

Facilities Management Services is available 24 hours a day, seven days a week via 412-268-2910. Maintenance personnel are on-site at all times to respond to calls for emergency maintenance service regarding unsafe facility conditions or those raising concerns for personal safety and property protection. These conditions may include unsafe steps or handrails, unsafe roadways on campus and unsecured equipment. An FMS representative can usually respond to the site of the emergency request within 30 minutes of the report regardless of the time of day.

All unsafe conditions relating to student residence areas should be directed to Housing Services in person at the Housing and Dining Services office located on the ground floor of Morewood E-Tower, by phone to 8-2139/412-268-2139 during business hours, 8:30 a.m.-5 p.m., Monday through Friday (excluding holidays and breaks). After hours, unsafe conditions and emergencies can be reported to 8-2910/412-268-2910.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime, safety and/or emergency issues, the University Police Department, in conjunction with other departments on campus, from time to time, issues alerts to ensure that students, faculty, and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the

community who know of a crime or other serious incident should report that incident as soon as possible to University Police so that the appropriate type of alert can be issued, if warranted. Additionally, community members are advised to report crimes or other serious incidents to university administrators. Representatives of these offices will promptly notify and collaborate with University Police to issue an alert, if warranted.

“Crime Alerts” are issued to advise the community about individual crimes or a series of crimes against persons (e.g., an assault or robbery) or crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the university itself or a member of the university community is a victim. University Police work closely with individuals reporting serious crimes to ensure a victim’s privacy, to the extent possible, while also ensuring that the community has adequate information regarding potential risks.

“Safety Alerts” are issued concerning the following: (a) temporary disruptions in public safety services (e.g., the city 911 emergency notification system), public utilities or mass transit systems; (b) serious crimes that occur in the surrounding Oakland neighborhood, other parts of the city of Pittsburgh and Allegheny County that students are likely to frequent, and neighborhoods where significant numbers of students live in non-university housing; and (c) crime prevention tips prior to seasonal community events and holidays, and during first-year student orientation week and student move-in periods to reinforce and remind new and returning students of the need to take steps to ensure their own personal safety and the security of their belongings.

“Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees. Emergency Alerts may be issued in response to any events that constitute an immediate threat to the campus community, including but not limited to criminal activity, extreme weather or natural disasters. The university’s emergency alert system is known as “CMU Alert.” This system notifies subscribers if there is an incident/event on campus that threatens public safety. All students, faculty and staff are encouraged to register for the CMU Alert service at <https://my.cmu.edu/site/main/page.alert>. In addition to email messages, Emergency Alerts are sent to registered phones by voice and/or text message using the CMU Alert system. Emergency Alerts may also be issued in conjunction with Crime Alerts or Safety Alerts.

Distribution of Crime & Safety Alerts

The University Police Department issues crime and safety alerts in two formats—hardcopy and electronic postings. Paper alerts are posted on bulletin boards in all academic buildings and residence halls by staff from University Police and the Student Life Office. In some academic buildings, alerts are posted on bulletin board space identified as “For Police Use Only.” Alerts are removed 30 days after their original posting dates. Electronic postings of alerts can be found on two university electronic b.boards—cmu.news and official.university-police. The official university police b.board serves as an archive for all alerts posted during the current academic year and is purged following commencement.

If there is an incident/event on campus that threatens public safety, special email broadcasts—or “blasts”—are issued to all students, faculty and staff via the campus-wide email system and notifications are sent via the CMU Alert system to students, faculty and staff who register their phones.

Emergency Response and Evacuation Procedures

Carnegie Mellon University has procedures in place to issue emergency notifications. These messages serve to alert the campus community of potential or actual threats to health or safety.

Emergency notifications will be deployed as quickly as possible once there is confirmation of a serious immediate threat to the health or safety of the campus community. These messages have been pre-scripted and will be broadcast without delay. The deployment of these messages allow for time to evaluate the risk to our community. The content of these notifications and their initiation will be customized to the situation.

The decision-making group for deployment of emergency messaging is made up of an Assessment Team and the Executive Policy group. Members of these groups include: the Director of Environmental Health and Safety, Chief of University Police, Director of University Health Services, Director of Facilities Management Services, University Registrar and Carnegie Mellon University Vice Presidents.

In the event of an emergency constituting an immediate threat to the health or safety of students or employees, the Assessment Team will, without delay, and taking into account the safety of the community, determine the content of the emergency notification and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Procedures for Emergency Alerts

If a serious immediate threat is confirmed, members of the Assessment Team may launch an emergency alert either from the book of prewritten scripts or extemporaneously. All members of the Assessment Team carry instructions on how to launch a message to cell phones, land lines and email.

Media Relations and the Executive Policy group are notified and additional communication pieces are crafted for follow-up information to the community as needed. These notices are posted on a dedicated website, www.cmu.edu/alert.

Confirming an Emergency

Incidents are reported to University Police, which operates a dispatch center 24 hours a day, seven days week, year-round. The phone number for University Police (412-268-2323) is widely published throughout the campus community and all suspicious behaviors, crimes, accidents or injuries should be reported to that number. Police or security staff is dispatched to investigate and verify reported incidents, where appropriate. Information is passed on to the Chief of Police, members of the Assessment Team and the Executive Policy group.

Members of the Assessment Team or their designees will also seek first-hand information either from individuals at the scene or from reliable individuals who have gained information from reliable sources.

Notification of Appropriate Segments of the Community

During the fall and spring semesters, all segments of the campus community, faculty, staff and students, receive emergency notifications. For the summer months, when the students are not on campus, a smaller list of emergency coordinators and floor marshals receive all notifications. This smaller group is trained to assist with further notifications, evacuations or sheltering in place.

Determining the Content of an Emergency Alert

If a serious immediate threat is confirmed, members of the Assessment Team can launch a message either from the book of prewritten scripts or extemporaneously.

Scripts have been drafted for: water main break, power outage, hazardous material spill, tornado watch, tornado warning, suspicious package found, bomb scare, fire on campus, gunman on campus, natural gas leak, campus evacuation, severe weather watch and severe weather warning.

Initiation of the Emergency Alert System

Members of the Assessment Team and the Executive Policy Group are responsible for deploying Emergency Alerts. Once the decision to issue an Emergency Alert is made and the content of the message is drafted, the actual alerts are issued as follows:

- Voicemail & Text Messages: Several staff members from Environmental Health and Safety may launch an emergency alert either through the internet or via phone line provided by the CMU Alert system.
- Email Broadcasts: The University Registrar, who manages official campus email communications, initiates the email notification system.

Titles of Departments Responsible for Issuing Emergency Alerts

- Environmental Health and Safety
- University Police
- University Health Services
- Facilities Management Services
- Campus Affairs Division
- Student Affairs
- Media Relations
- University Registrar's Office
- Office of the General Counsel

Disseminating Emergency Information to the Larger Community

The Assistant Vice President for Media Relations will work with the external news media to disseminate information to the larger community. Messages to the external community will be consistent with the messages disseminated to the internal university community. The university's alert website and social media outlets, Twitter and Facebook, are accessible to the greater community as well.

Testing of Emergency Response and Evacuation Procedures

The university tests its emergency notification system once during the fall semester and once during the spring semester, only if the system was not implemented during that semester. The tests are announced in advance to the university community via internal communication outlets, including a campus-wide email. The tests are also used to encourage individuals to register for the emergency notification service. If the system was implemented during the semester, the university has decided to treat the implementation as an unannounced test.

Following the tests, results are documented and necessary adjustments are made.

Missing Student Notification

In accordance with the Higher Education Opportunity Act of 2008, Carnegie Mellon University has adopted a Missing Student Notification Protocol, which is available at: www.studentaffairs.cmu.edu/theword/.

Confidential Contact

Under this protocol, each student may elect to register a Confidential Contact person who will be notified by Carnegie Mellon University if the student is determined to be missing. Confidential Contact information will be kept confidential and will only be accessible by authorized personnel in furtherance of a missing person investigation. Students who wish to register a Confidential Contact for notification through the missing student protocol may do so by logging into Student Information Online (SIO) at www.cmu.edu/hub/sio and updating their “Family & Friends” information under the “My Info” tab.

Missing Student Procedures

Any community member may contact the University Police or Dean of Student Affairs Office at any time to report concern that a student may be missing. If the report did not originate through University Police, the information will be immediately conveyed to University Police to begin an investigation.

If the University Police investigation determines that the student is missing, the university will notify the student's Confidential Contact no later than 24 hours after the determination that the student is missing. If the missing student is under the age of 18 and not emancipated, the university will contact a custodial parent or guardian, in addition to the Confidential Contact. The university will also notify the appropriate local law enforcement agency within 24 hours of the determination that the student is missing.

Daily Crime Log

The University Police Department maintains a daily crime log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in a non-campus university owned or controlled building or property, and on public property that is within campus or immediately adjacent to and accessible from campus.

The Daily Crime Log—also known as the Student Right to Know Report—is available for public inspection at the department’s Communications Center located at 300 South Craig Street, Room 199. The Daily Crime Log includes the nature, date, time and general location of each crime reported to the department, as well as the disposition of the complaint, if that is known at the time the log is created. The department posts specific incidents in the daily crime log within two business days of receiving a report of an incident. The department reserves the right to exclude crime report information from the log in certain circumstances.

Safety Education and Awareness

Preventing Crime through Building Partnerships

While crime prevention is a top priority of the University Police Department, the department cannot protect everyone everywhere at all times. Thus, every member of the community is invited to partner with the department in this important effort. Together with other campus offices, the department provides programs to enhance personal safety, teach proactive crime reduction strategies and help community members develop personal safety habits, which contribute to a healthy community.

The department's crime prevention strategy rests on a multi-layered foundation of proactive area patrol of the campus, crime prevention education and training, building and area security surveys and property registration. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging community members to take responsibility for their own and others' safety.

Throughout the year, members of the department's Crime Prevention Unit are available to assist any individual or group in planning, presenting and coordinating programs of interest or concern, or conducting safety and security seminars in residence halls, department offices and any other setting both on and off campus. These seminars can be tailored to meet the needs of the group and can be arranged by calling the University Police at 8-6232/412-268-6232 or by emailing campuspd@andrew.cmu.edu. Listed below are some of the programs and services offered by the department:

Rape Aggression Defense (RAD): The University Police Department offers the Rape Aggression Defense System (RAD) program to women in the university community. This self-defense class, designed specifically for women, is a nationally recognized twelve-hour course that teaches women the skills that can help prevent and survive a violent attack. The department usually offers a RAD program twice each semester during the regular academic year. In partnership with the Athletic Department, the University Police Department also offers RAD as a 3-unit course to all registered students. For more information on RAD at Carnegie Mellon University, go to www.cmu.edu/police/.

S.A.F.E.: S.A.F.E. (Self-Defense Awareness & Familiarization Exchange) is another nationally recognized educational awareness program that provides teenage and adult women with information that may reduce their risk of exposure to violence and introduces them to the physical aspects of self-defense. S.A.F.E. is two-hours in length and presented on an as-requested basis to small groups on campus.

Operation Identification: This is a nationally recognized property identification program open to all members of the university community. As part of the Pennsylvania Crime Watch Program, Operation Identification's goal is to deter thefts and burglary and aid in the recovery of stolen items by encouraging the engraving of personal identification numbers on valuable property, and tracking important identifying information about such items. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner. For information on participating in Operation Identification at Carnegie Mellon University, go to www.cmu.edu/police/.

Campus Crime & Safety Alerts: An alert is released by the department any time a crime or other serious incident affects the safety of the community. See page 10 under Timely Notices – Crime, Safety & Emergency Alerts.

Emergency Phones: These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a University Police dispatcher. Activation of the call button on either the yellow box style or pedestal "blue light" model immediately identifies the caller's location, and the police dispatcher will direct the appropriate emergency response personnel to the caller.

Campus Escort Services

Shuttle/Escort Service: The service consists of shuttle buses and vans that operate daily from 6:30 p.m.-6:30 a.m. (the last run starts at 6 a.m.) throughout the calendar year. Call the Escort Service at 8-RIDE or 412-268-7433 for general information about the Escort Service. To be picked up, riders will be requested to wait at designated pick-up locations. Escort vehicles will provide transportation to any location within 1.5 miles of campus. Refer to www.cmu.edu/police/ for more information.

SafeWalk: If you must walk on campus after dark, SafeWalk provides two volunteers who will escort you to your destination. Run by student volunteers and available to all members of the community, SafeWalk operates from 10 p.m. to 2 a.m. nightly during the regular academic year (except on certain holidays). This walking escort service may be requested by calling 8-SAFE/412-268-SAFE (7233) or by approaching a SafeWalk team currently responding to another escort call. Two-person SafeWalk teams will escort you to any location within one mile of campus. For more information, go to www.studentaffairs.cmu.edu/student-life/safewalk/.

Alcohol and Other Drug Policies

Carnegie Mellon University policy prohibits the unlawful possession, use or distribution of alcohol and controlled/illicit drugs by any member of the university community on university property or as part of any of its activities. All community members are expected to fulfill their obligations and responsibilities pursuant to university policy as well as the laws of the United States and the Commonwealth of Pennsylvania (or applicable laws for other jurisdictions where Carnegie Mellon University operates). Applicable university policies permit taking action beyond, or separate from, any criminal action that may be taken by authorities. Disciplinary action taken by the university may be in addition to criminal penalties. Both students and employees are subject to applicable local, state and federal laws.

The university's Alcohol and Drug Policy is available at: www.cmu.edu/policies/documents/DrugAlcohol.html.

Alcohol & Drug Policy

Students at Carnegie Mellon University are expected to be acquainted with and abide by the laws of the United States and the Commonwealth of Pennsylvania (or applicable laws for other jurisdictions where Carnegie Mellon University operates) and university regulations regarding alcohol and drugs and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The university provides regular educational programs on alcohol and drug abuse as well as counseling services.

The university alcoholic beverage policy is consistent with the laws of the Commonwealth of Pennsylvania, which prohibit the attempted or actual possession, consumption, transportation and serving of alcoholic beverages by and to persons less than 21 years of age. Selling or providing alcoholic beverages to a known minor, as well as misrepresentation of age to a licensed dealer or other persons who sell or furnish intoxicating liquors are also prohibited.

Alcohol Medical Assistance Procedure

The university community values the health and safety of its members and supports an environment that encourages students to come to the assistance of one another. To that end, certain provisions—known as the Alcohol Medical Assistance Procedure—have been made to ensure that responsible action is taken when a student is compromised due to consumption of alcohol.

Students for whom medical assistance is summoned for alcohol intoxication will be granted amnesty from university administrative disciplinary action and University Police action. The student who summons University Police or the Carnegie Mellon University Student Emergency Medical Service on behalf of an intoxicated student will likewise be granted such amnesty, provided the caller remains with the intoxicated student until help arrives. Students who are directly involved in attending to the intoxicated student until help arrives also will be granted such amnesty. Those seeking assistance will be assured that the university will pursue no further action against any individual or

organization involved in such an incident when appropriate medical attention is sought. Students involved in an alcohol-related incident for which amnesty is granted will be provided appropriate educational or developmental interventions.

Amnesty applies only to alcohol violations and does not apply to other criminal activity such as assault, property damage or presence or use of other illicit substances. In cases where help is indicated but not sought, the most severe disciplinary action will be taken against all students involved.

Alcohol & Drug Abuse Education Programs

The university's Counseling and Psychological Services (CAPS) is available as a resource to the student population for initial assessment of drug and alcohol problems, treatment of problematic but less severe substance use and referrals to off-campus, outpatient and inpatient treatment programs.

University Health Services (UHS) provides drug and alcohol education and assessment through the Office of Health Promotion. The Coordinator of Health Promotion conducts individual and group sessions and utilizes online educational programs that assist students in understanding risks associated with substance abuse and their own usage patterns.

CAPS and UHS can assist students who need a referral to drug and alcohol treatment programs in the community. These referrals may be to inpatient or outpatient clinics or to private practitioners who treat substance abuse problems.

Information about appropriate community twelve-step groups is available through CAPS and UHS. Students may choose to participate in twelve-step programs in conjunction with treatment for other primary conditions through CAPS or elsewhere. Some of the twelve-step programs that are available in the Pittsburgh area include: Alcoholics Anonymous, Narcotics Anonymous, Al-Anon and the Adult Children of Alcoholics Network of Greater Pittsburgh.

Preventing and Responding to Sexual Assault

The Carnegie Mellon University community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on this campus. In addition to campus educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault on the campus is encouraged to contact the University Police, the Office of the Dean of Student Affairs, the Student Life Office or a sexual assault advisor immediately.

Sexual assault is prohibited by federal and state law and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html.

Reporting a Sexual Assault

Reporting a sexual assault may help to prevent another assault. Reporting the incident does not mean that the survivor must proceed with criminal or university action. After finding safety following an assault, the survivor should immediately try to document everything she or he remembers about the incident, including the physical description of the suspect(s), any information about the identity or location of the suspect(s) and the use of any threats or force.

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
- **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
- **Call a sexual assault advisor** – Sexual assault advisors offer support and can make appropriate referrals based on the needs of a survivor. Sexual assault advisors are free and available 24 hours a day and can provide emotional support as well as information on disciplinary and legal options. Call University Police, 8-2323/412-268-2323 to be put in touch with an advisor. Sexual assault advisors can also be contacted during business hours, 8:30 a.m.-5 p.m., Monday through Friday (excluding holidays and breaks) by calling the Student Life Office at 8-2142/412-268-2142. A list of sexual assault advisors can be found at <https://www.studentaffairs.cmu.edu/student-life/saa/advisors/saa-list.pdf>.
- **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being. If you need medical transport to University Health Services or a local hospital, call the University Police Department at 8-2323/412-268-2323. Calling for transport will not result in a campus investigation unless the survivor wants to pursue an investigation. Even if there is no external physical injury, survivors can be tested for sexually transmitted diseases, pregnancy and internal trauma. Preservation of physical evidence is important to the successful criminal prosecution of offenders. In order to preserve such evidence, survivors should not shower, douche or change clothes or bedding before seeking medical attention. All clothing items should be placed in a paper bag and taken to the hospital. Also, if oral contact was made, survivors are asked not to brush their teeth, smoke or eat. Evidence can be collected at area hospitals, including Magee Women's Hospital, 412-641-1000 and UPMC Presbyterian Hospital, 412-647-3333.
- **If a survivor chooses, contact University Police and/or Pittsburgh Police** – Sexual assault is a crime and survivors have the opportunity to press charges and/or pursue action through the university. If the assault happened on campus, the survivor can contact University Police at 8-2323/412-268-2323. If it occurred off campus, she/he can contact the Sexual Assault Unit of the Pittsburgh Police at 412-323-7141.
- **If a survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling the coordinator for community standards at the Student Life Office at 8-2142/412-268-2142.
- **Consider contacting a counselor or support organization** – Counselors are available through the campus Counseling and Psychological Services at 8-2922/412-268-2922 or through Pittsburgh Action Against Rape's 24-hour help line at 1-866-363-7273. Visits to University Health Services for medical treatment and counseling are confidential. Conversations with University Health Services clinicians and counselors are not disclosed to anyone without the expressed permission of the person seeking assistance unless there is a threat of physical harm to that individual or others.

Contacting the University Police Department

Any member of the university community who wishes to file a formal criminal complaint should contact the department at 8-2323/412-268-2323. The officer's primary concern will be the safety of the survivor. Reporting the incident to University Police does not mean that a survivor must file criminal charges. The survivor maintains the ultimate decision whether to go forward with an investigation.

Contacting Other Law Enforcement Agencies

Students also may contact local law enforcement agencies. University Police Department staff and other university officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

Filing an Internal Complaint within the University

Sexual assault cases are dealt with in a confidential, supportive and discrete manner. Any individual involved in such an incident may contact University Police 24 hours a day at 8-2323/412-268-2323.

If you believe you have been sexually assaulted, you have options for addressing such conduct. You may wish to first discuss the situation privately with a sexual assault advisor or a counselor. The university has a panel of sexual assault advisors available to assist any individual involved in such an incident. These advisors include students and staff and may be contacted 24 hours a day through the University Police Department at 8-2323/412-268-2323. Sexual assault advisors can also be contacted from 8:30 a.m.-5 p.m., Monday through Friday (excluding holidays and breaks), through the Student Life Office at 8-2142/412-268-2142. Students should feel free to contact one of these advisors at any time to discuss an incident or a concern relating to sexual assault. Additional information about Sexual Assault Advisors can be found at www.studentaffairs.cmu.edu/student-life/saa/advisors/saa-list.pdf.

The University Committee on Discipline (UDC) is an avenue for resolving allegations of sexual assault and/or sexual harassment which involve current registered students of Carnegie Mellon. Specific information regarding the UDC is outlined in the student handbook. Mediation is also available, at the option of the complainant, for the resolution of these cases, although it is typically not recommended.

Judicial review is initiated by filing a report with the Office of the Dean of Student Affairs, the Student Life Office or the filing of a report by University Police detailing the university regulation or policy that the complainant believes has been violated and providing information that substantiates the facts and circumstances. Complaints may be filed by a student, faculty or a staff member when the individual believed to have violated university policy is a registered student of Carnegie Mellon University.

The university's process is designed to afford a complainant (the person who is bringing a charge) and a respondent (the person who is answering a charge) a fair, prompt and appropriate resolution process. The process is designed to help persons who need support as they address these incidents and incorporates both informal resolutions and formal disciplinary procedures.

No disciplinary or other action is taken in such cases without the clear, informed agreement of the individual bringing the charge forward. The university provides advice and emotional support to assist any individual in better understanding and pursuing the matter. In addition, the university provides direct medical treatment and counseling, referral to additional medical and counseling support where appropriate and other support to any individual involved in such an incident.

Both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the complainant and respondent have the right to have one person—another student, a faculty or staff member, parent or legal counsel—participate in any hearing as an advisor. Character witnesses, those

speaking on behalf of the interest of the party charged, may also be present. All materials related to any disciplinary process will be provided for review to the student pressing charges and the student charged consistent with the privacy rights of those involved. Both the complainant and respondent will be informed of the outcome of proceedings in accordance with the procedures outlined in the student handbook. Records of disciplinary actions following the process will not be released at any time without the consent of the student charged or as required by law.

During any sexual assault complaint proceeding, the university has a wide range of latitude when determining sanctions. Those sanctions will be guided by the interests of the community, the impact of the violation on the victim(s), documented judicial history and any mitigating or aggravating circumstances, and may range from verbal warning to expulsion from the university.

Changing Living and Academic Situations

If a Carnegie Mellon University student who is a survivor of sexual assault or relationship violence is concerned about the safety of her/his living situation and lives in university residence facilities, the student may request to be moved to an alternate location. Additionally, the university can assist with any academic arrangements the survivor's situation may require.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. The Carnegie Mellon University Police Department currently works in cooperation with the Pennsylvania State Police Megan's Law Unit to receive information on current registered sex offenders residing within the university community. Information regarding registered sex offenders in the Commonwealth of Pennsylvania may be obtained by accessing the Pennsylvania State Police webpage at www.pameganslaw.state.pa.us/ or by calling the Megan's Law Section of the Pennsylvania State Police at 1-866-771-3170.

Sexual Harassment

Carnegie Mellon University is committed to maintaining a learning and work environment free from sexual harassment. Carnegie Mellon University is dedicated to the free exchange of ideas and the intellectual development of all members of its community. For this exchange and development to take place freely, the institution promotes the confidence to work, to study, to innovate and to perform without fear of harassment.

Sexual harassment is specifically prohibited by Carnegie Mellon University. The definition of sexual harassment as formulated by the Federal Equal Employment Opportunity Commission (EEOC) has been adapted for our educational environment. The adapted EEOC definition is: any unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is an explicit or implicit condition of employment, or of evaluation or advancement of a student; *OR*
2. Submission to or rejection of such conduct is used as the basis for an employment, evaluation or advancement decision; *OR*
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

All members of the university community are expected to take reasonable measures to prevent and discourage any sexual harassment from occurring; prevention should, in particular, be a guiding concern for all involved in any proceedings under this policy. Any student, faculty or staff member found to have violated this policy by engaging in conduct constituting sexual harassment will be subject to appropriate disciplinary action, which may include dismissal, expulsion or termination in sufficiently serious cases.

In support of its commitment to maintain an environment free of sexual harassment, the university makes sexual harassment advising as widely available as possible. To that end, the university assigns special responsibility to the persons on its Panel of Sexual Harassment Advisors. The university also provides multiple avenues, both formal and informal, for addressing incidents of sexual harassment. Informal resolution may involve the assistance of sexual harassment advisors, supervisors or other administrators.

Any member of the university community, who believes she or he has been subjected to sexual harassment or knows of the occurrence of probable sexual harassment, is strongly urged to immediately contact one of the sexual harassment advisors or policy coordinators directly. A list of sexual harassment policy coordinators and advisors is available at: <http://www.cmu.edu/policies/documents/HarassSupplement.html>, and the telephone number for the sexual harassment hotline is 412-268-7445. Because of the sensitivity of sexual harassment issues, an advisor will then promptly endeavor to thoroughly review the matter with the person making the allegations to determine whether sexual harassment appears to have occurred, and proceed, in consultation with the person having brought the matter to the advisor and a sexual harassment policy coordinator, to take or recommend appropriate action.

Workplace Violence

Carnegie Mellon University is committed to maintaining a safe and secure environment for students, faculty, staff and visitors. Threats or acts of violence against anyone on property owned or controlled by the university will not be tolerated. Such behavior may result in criminal arrest and prosecution and/or disciplinary action, up to and including dismissal, against the perpetrators whether they are students, faculty or staff.

Any person who makes threats or engages in violent behavior while on property owned or controlled by the university may be removed from the premises as quickly as safety permits. They may be required to remain off university premises pending the outcome of an investigation. Any university student, faculty or staff member who violates this policy will be subject to disciplinary action in accordance with university policies and procedures applicable to students, faculty and staff. Threatening behavior may include—but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives.

Reporting

All members of the university community have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Carnegie Mellon University community or by visitors to the campus. Any employee who becomes aware of, or believes that he or she has witnessed an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to University Police and the employee's supervisor, the supervisor's manager or Human Resources.

Individuals should also notify University Police at 8-2323/412-268-2323 if the employee believes that someone may be in imminent danger or if the incident in question resulted in anyone being physically harmed. Such behavior should be reported regardless of the personal or professional relationship between the apparent perpetrator and victim.

In order to protect the reporting individual(s) as well as the alleged offender from possible retaliation, a report of threatening and/or violent behavior is disclosed only to those accepting the report, to individuals with a need to know, to law enforcement and as required by law or court order.

Protection From Abuse/Restraining Orders

All individuals who apply for or obtain a temporary or permanent Protection From Abuse Order or Restraining Order listing any Carnegie Mellon University location as a protected area must provide University Police with a copy of the order. The University Police Department understands the sensitivity of this information and respects the privacy of the reporting person. Procedures are in place to maintain the confidentiality of the information.

Important Telephone Numbers and Email Addresses

EMERGENCY 8-2323 or 412-268-2323

Non-emergency

24-Hour Communications Center
8-6232 or 412-268-6232
campuspd@andrew.cmu.edu

Director of Security and Chief of University Police

Thomas A. Ogden
8-2327 or 412-268-2327
togden@andrew.cmu.edu

Lieutenant Gary Scheimer

8-4392 or 412-268-4392
scheimer@andrew.cmu.edu

Investigations

8-4185/4202 or 412-268-4185/4202

Shuttle/Escort Service

8-RIDE (7433) or 412-268-7433

SafeWalk

8-SAFE (7233) or 412-268-SAFE (7233)

University Health Services

8-2157 or 412-268-2157

Counseling & Psychological Services

8-2922 or 412-268-2922

Parking Services

8-2052 or 412-268-2052

Crime Statistics

How We Compile These Statistics

The Carnegie Mellon University Police Department collects crime statistics disclosed in the charts of this report through a number of methods. Police officers enter all reports of crime incidents made directly to the department through the Automated Records Management System (ARMS). After an officer enters the report in ARMS, a department supervisor reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook, the FBI National Incident-based Reporting System Handbook (sex offenses only) and U.S. Department of Education Handbook for Campus Crime Reporting.

The University Police Department maintains a close relationship with the Pittsburgh Bureau of Police to ensure that notification occurs of any crime occurring on university owned property. The Crime Analysis Unit of the Pittsburgh Police provides electronic copies of all crime alerts issued to city police personnel concerning crimes occurring in the adjacent neighborhoods (as required by the Clery Act) on a regular basis, and provides annual statistics on all crimes required to be reported under the Clery Act and Pennsylvania Acts 73 & 180.

Definitions of reportable crimes are provided in Appendix A, page 55.

Geographic Areas Related to Reportable Crimes

On campus: means any building or property owned or controlled by the university within the same reasonably contiguous geographic area of the university and used by the university in direct support or related to the university's educational purposes; and property within the same reasonably contiguous geographic area of the university that is owned by the university but controlled by another person, is used by students and supports institutional purposes.

Reasonably contiguous geographic area: includes the area immediately in front of a structure, the sidewalk, the roadway and the entire sidewalk directly across the street from the location.

Residential facilities: means all residence halls, fraternity and sorority houses, and other residential facilities for students on campus.

Non-campus building or property: means any building or property owned or controlled by a student organization that is officially recognized by the university; and any building or property owned or controlled by the university that is used in direct support of, or in relation to the university's educational purposes, is frequently used by students, and is not within the same reasonably contiguous area of the university. This definition includes, but is not limited to, owned and leased property at the following locations:

- Official off-campus housing: The Residence at 4700 Fifth Avenue, Webster Hall, Shirley Apartments, Fairfax Apartments, Neville Apartments, and Shady Oak Apartments.
- Off-campus academic and administrative buildings: Mellon Institute, Pittsburgh Technology Center (PTC), the Brain Imaging and Research Center (BIRC), National Robotics Engineering Consortium (NREC), Software Engineering Institute (SEI) and several properties along South Craig Street and Henry Street.

Public property: means all public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus; also includes all public parks within one mile of the borders of the main campus, i.e., Flagstaff Hill, Schenley Park bounded by Darlington Road, Schenley Drive (including the golf course).

The following city streets are adjacent to or within the Pittsburgh campus: 4700-5200 blocks of Forbes Avenue, 1000 block of Morewood Avenue, 5000-5200 blocks of Margaret Morrison Street, 100 block of Tech Street, 4800-4900 blocks of Frew Street.

Criminal Offenses—Clery Act—Pittsburgh, PA

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	1	0	1
	2009	1	0	1	0	2
	2008	1	0	1	0	2
AGGRAVATED ASSULT	2010	1	0	1	0	2
	2009	0	0	0	0	0
	2008	1	0	0	0	1
MOTOR VEHICLE THEFT	2010	3	0	0	0	3
	2009	1	0	0	0	1
	2008	0	0	0	0	0
ARSON	2010	1	1	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	12	10	1	0	13
	2009	16	9	3	0	19
	2008	22	13	3	0	25
SEX OFFENSES, FORCIBLE	2010	1	1	0	0	1
	2009	3	3	1	2	6
	2008	5**	0	0	0	5
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	32	32	3	0	35
	2009	45	41	9	2	56
	2008	27	12	1	6	34
LIQUOR LAW, DISCIPLINARY ACTION***	2010	19	19	5	0	24
	2009	23	14	6	2	31
	2008	57	57	0	1	58
DRUG LAW, ARRESTS	2010	6	6	0	1	7
	2009	0	0	0	0	0
	2008	4	4	0	0	4
DRUG LAW, DISCIPLINARY ACTION	2010	14	12	0	0	14
	2009	16	16	6	3	25
	2008	8	8	0	0	8
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	4	4	0	0	4

* Crimes reported in the residential facilities column are a subset of the on-campus category.

** Several alleged incidents of forcible sex offenses in 2008 were reported as occurring "on campus" and did not provide sufficient information to determine whether the alleged incident occurred in a residential facility.

*** In prior years the university has incorrectly counted individuals granted amnesty under the Alcohol Medical Assistance Procedure as liquor law disciplinary actions. Under the Clery Act, students who are not disciplined (i.e., granted amnesty) are not counted as disciplinary actions. The 2008 Liquor Law Disciplinary statistics have been amended from prior reports to remove amnesty cases. In 2008, there were 24 alcohol amnesty cases. In 2009, there were 44 alcohol amnesty cases. In 2010 there were 39 alcohol amnesty cases.

Hate Crimes Pittsburgh, PA Campus

2008 – 0

2009 – 0

2010 – 0

Criminal Offenses—FBI/PAUCRS—Pittsburgh Campus FBI Uniform Crime Report

Part I	2008	2009	2010
Rape	1	0	0
Robbery	1	0	0
Aggravated Assault	8	1	0
Attempted Rape	0	0	0
Arson	0	2	1
Burglary/Force	6	1	2
Burglary/No Force	17	24	9
Burglary Attempt	1	2	0
Motor Vehicle Theft	0	1	3
Larceny	239	241	194
Total Part I	273	272	209

Part II	2008	2009	2010
Fraud	7	13	10
Forgery	1	1	0
Simple Assault	0	4	7
Stolen Property Poss.	1	1	1
Vandalism	38	64*	22
Drug Possession	2	1	0
Liquor Law	58	55	48
Drunkenness	11	7	9
Vagrancy	0	1	0
Sex Offenses	4	6	0
Disorderly Conduct	41	37	40
All other offenses	10	16	12
DUI	1	22**	21**
Total Part II	174	228	170

	2008	2009	2010
Total Part I & II	447	500	379
FTE Students, Staff & Faculty	14,866	15,210	15,498
Crime Rate (Part I + Part II)	0.030	0.033	0.0245

*Increase in Vandalism for 2009 resulted from activity during the G-20 Summit, hosted by the City of Pittsburgh.

**Increase in DUI arrests for 2009 and 2010 reflects a concerted effort to enhance traffic safety enforcement.

PART III: FIRE SAFETY REPORT—PITTSBURGH

Reporting Fires

It is critically important that all fires occurring in residence facilities or elsewhere on campus be immediately reported to University Police to ensure that appropriate responsive action is taken. Fires may be reported at any time of day or night seven days a week:

- By calling University Police at 8-2323 or 412-268-2323 or by using one of the 72 emergency phones on campus.
- In person at the University Police Department at 300 South Craig Street, Room 199.

Daily Fire Log

In conjunction with the daily crime log (see page 14), the University Police Department also maintains a daily fire log that records, by date the fire was reported, any fire that occurred in an on-campus student housing facility. The fire log includes the nature, date, time and general location of each fire.

Residence Facility Fire Safety Policies and Procedures

General Policies—*Housing Policies*

The Housing and Dining Services division of Carnegie Mellon University annually electronically publishes a handbook entitled, *Housing Policies*, containing policies and procedures applicable to students living in university residence facilities as well other helpful information concerning housing and dining at Carnegie Mellon University. A copy of *Housing Policies* may be found at: <http://www.cmu.edu/housing/housing-policies/housing-policies.html>.

Policy on Portable Electrical Appliances

General Policy: No electrical appliances that incorporate unshielded heating elements or draw more than 700 watts may be used in student rooms. Hot plates or toaster ovens of any kind are prohibited in the residence halls. Electric irons may be used only in areas where utility outlets are provided, such as in designated utility or laundry rooms.

Microwave Ovens: Only compact microwave ovens under 700 watts are permitted.

Refrigerators: Residents may bring their own mini-refrigerators to campus as long as they are smaller than 4.5 cubic feet and operating on 110/120 VAC. Residents who do not remove personal mini-refrigerators at closing will have their student account charged \$40 per hour for removal and \$60 for refrigerator disposal.

Air Conditioners: Students may not bring air conditioners into residence facilities without permission from Housing and Dining Services and proper documentation of a medical need for air conditioning. Details about the procedure for requesting permission for an air conditioner are available at <http://www.cmu.edu/housing/housing-policies/housing-policies.html>.

Policy on Open Flames

Open flames or burning materials of any kind, including candles, incense and other combustibles, are absolutely prohibited in university residence facilities.

Smoking Policy

All university residence facilities are designated smoke-free with the exception of Fairfax Apartments and Webster Hall. Carnegie Mellon University has a vital interest in maintaining a healthy and safe environment for its students, faculty, staff and visitors while respecting individual choice. It is Carnegie Mellon University's policy to provide smoke-free areas to the maximum extent possible. Where the desire of a smoker to smoke conflicts with the desire of another to have smoke-free air, the desire to have smoke-free air takes priority. Smoking is permitted in Fairfax Apartments and Webster Hall as long as all of the residents of the room agree.

In addition to the smoking policy as summarized above, the university has an official Smoking Policy applicable to the entire campus. This policy is available at: www.cmu.edu/policies/documents/Smoking.htm.

Procedures for Evacuating Residence Facilities

City of Pittsburgh Ordinance and university policy require a complete evacuation of a building upon activation of the fire alarm system. All residents should know two ways out of a building, the primary escape route (the most direct and shortest distance) and a secondary escape route. Do not use the elevators as an escape route. Upon hearing the fire alarm activate, assess the viability of your primary escape route and if it is safe to use, then proceed with your evacuation in a quick and orderly fashion. In the event that your primary escape route is compromised, revert to your secondary escape route. Learn your escape routes in advance of an evacuation. Take your room key with you in case you have to return to your room during your evacuation because your escape route(s) has been compromised. When possible, close your windows and door as you exit and turn your room's light switch on as a way to indicate that you have exited your room. If you encounter an open door along your escape route, close the door when possible, however, do not deviate from your primary or secondary escape route unless it is compromised. Once you have successfully evacuated, move away from the building to the predetermined designated assembly area for an accountability check. Do not assume that once the fire alarm is silenced it is safe to re-enter the building, instead wait for instructions from an authorized University, Police, or Fire Official that it is safe to re-enter.

Fire Evacuation Drills

The University Police Department conducts two fire evacuation drills for each residence area during the academic year according to a schedule prepared by the Environmental Health and Safety Department's fire safety specialist. During the fall semester fire drills are conducted in all on-campus residence facilities during the months of September and October. During the spring semester fire drills a conducted during the months of March and April. All fire drills are witnessed by the University Police and Environmental Health & Safety Department. The university requires complete evacuation of buildings during any fire alarm activation. Individuals who ignore fire alarms and required evacuations may face disciplinary action. Since false alarms may lower the evacuation response from students, the university will analyze the causes of all false alarms and work to reduce their occurrence. By reducing the number of false alarms, the University Police Department hopes to maintain students' diligence in responding.

Fire Safety Education and Awareness

The university's Fire Safety Program strives to incorporate education, awareness and training through various methods. Fire safety brochures are distributed to students living in three types of housing; residence halls, Greek housing and off-campus housing. These brochures cover a variety of fire safety topics such as cooking safety, electrical safety, fire prevention methods and fire protection systems. They also provide guidelines to be followed in emergency situations. Basic evacuation instructions that can apply to academic/administration buildings in addition to residence facilities are explained.

A live mock dorm/bedroom burn is conducted early in the first semester of the school year. The goal is to impress upon the student population the power that a fire possesses, the speed at which a fire can travel and the growth potential when combustibles are available. In two minutes an ordinary residence room containing common household commodities was transformed into a fully involved room fire. This demonstration is meant to teach the student population how to make wise decisions when they hear the fire alarm activate. For those who could not attend the demonstration, the entire video is available on the university's Environmental Health and Safety Department's website.

Training is provided to all resident assistants (RA) in how to choose the proper fire extinguisher based on the class of the fire that is burning. The P.A.S.S. acronym (pull – aim – squeeze – and sweep) is taught in a PowerPoint presentation and then the actual hands on use of a fire extinguisher on a live fire is conducted. The fire extinguisher training can simulate a class A, B or C fire with varying degrees of difficulty levels. The RAs are taught how to navigate through a smoke filled environment. The training scenario varies from finding their way out of a room full of smoke or exiting their room only to find their egress route is full of smoke.

Fire safety inspection forms for student residence buildings are available on the university's Environmental Health and Safety Department's website. These forms are provided as a means of performing self inspections. The form covers important safety related factors such as: storage, housekeeping, electrical hazards, tripping hazards and fire protection systems. Completed forms are forwarded to the Environmental Health and Safety Department for review and action as necessary.

Fire Safety Systems in Residence Facilities

All student residence facilities that are owned by the university comply with City of Pittsburgh Fire Codes as well as the International Fire Codes for residential occupation. The following fire safety systems are provided in Carnegie Mellon residence facilities:

- **Fire Alarm Monitoring by Carnegie Mellon University Police** – Building wide fire detection systems are connected to an intelligent fire alarm network. This network connects all devices to an automated monitoring system. Two types of devices are connected, one that detects the presence of smoke/heat and the other for water flow in the fire suppression systems. When smoke/heat detectors sense the presence of particles in the air or elevated temperatures, they automatically activate a signal. Water flow detectors sense movement of water, signifying the activation of the sprinkler system. These signals come into our University Police Department who monitor activity 24 hours per day, 7 days a week, 365 days each year.
- **Fire Alarm Monitoring by Guardian Protection Services** – Building-wide fire detection is connected to an intelligent fire alarm network. This network connects all devices to an automated monitoring system. Two types of devices are connected, one that detects the presence of smoke and the other for water flow in the fire suppression systems. When smoke detectors sense the presence of particles in the air, they automatically activate a signal. Water flow detectors sense movement of water, signifying the activation of the sprinkler system. These signals go to a third party monitor, Guardian Protection who monitors activity 24 hours per day, 7 days a week, 365 days each year.
- **Sprinkler Systems** – All sprinkler systems have been designed by fire protection engineers, approved by the university's insurers, have passed the city's acceptance test and are inspected, tested and maintained per NFPA 25.
- **Smoke Detection Devices** – Automatic smoke detectors are distributed throughout the buildings and hardwired to a centralized reporting system. These detectors operate by emitting an ionization beam, a photo electric sensor or both. When particles block these smoke detectors, they go into alarm.

- **Fire Extinguishers** – Fire Extinguishers are distributed through all buildings on campus. The type of portable extinguisher is selected for the hazard in that room. Water and ABC extinguishers are installed when the most likely fire would be a Class A/B fire. In kitchens, BC type and/or K type extinguishers are installed to address electrical or grease fires.
- **Evacuation Plans and Evacuation Routes** – Evacuation Plans and Routes are posted on every floor, near elevator lobbies, stairways, and exits. Evacuation plans are reviewed annually or as the need arises dependent upon any floor plan or building plan changes. If changes have occurred, the fire evacuation plans are updated and the new evacuation routes posted.

Fire Safety Systems in On-campus Residence Facilities—Pittsburgh, PA

ON-CAMPUS RESIDENCE FACILITIES	FIRE ALARM MONITORING BY CMU POLICE	FIRE ALARM MONITORING BY GUARDIAN SECURITY	FULLY SPRINKLER EQUIPPED FACILITY	SMOKE DETECTION DEVICES	FIRE EXTINGUISHERS INSTALLED	POSTED EVACUATION PLANS AND ROUTES
Boss House	✓	✓	✓	✓	✓	✓
Doherty Apartments	✓	✓	✓	✓	✓	✓
Donner House	✓	✓	✓	✓	✓	✓
Hamerschlag House	✓	✓	✓	✓	✓	✓
Henderson House	✓	✓	✓	✓	✓	✓
Margaret Morrison Apartments	✓	✓	✓	✓	✓	✓
McGill House	✓	✓	✓	✓	✓	✓
Morewood Gardens	✓	✓	✓	✓	✓	✓
Morewood E-Tower	✓	✓	✓	✓	✓	✓
Mudge House	✓	✓	✓	✓	✓	✓
Stever House	✓	✓	✓	✓	✓	✓
Resnik House	✓	✓	✓	✓	✓	✓
Roselawn Houses	✓	✓	✓	✓	✓	✓
Scobell house	✓	✓	✓	✓	✓	✓
Spirit House*	✓	✓	✓	✓	✓	✓
Welch House	✓	✓	✓	✓	✓	✓
West Wing	✓	✓	✓	✓	✓	✓
Woodlawn Apartments	✓	✓	✓	✓	✓	✓
MMA 102 (Alpha Chi Omega)	✓	✓	✓	✓	✓	✓
1071 Morewood (Delta Delta Delta)	✓	✓	✓	✓	✓	✓
5031 Forbes Avenue (Delta Gamma)	✓	✓	✓	✓	✓	✓
1077 Morewood (Kappa Alpha Theta)	✓	✓	✓	✓	✓	✓
1065 Morewood (Kappa Kappa Gamma)	✓	✓	✓	✓	✓	✓
1091 Morewood (Alpha Epsilon Pi)	✓	✓	✓	✓	✓	✓
MMA 134 (Alpha Kappa Delta Phi)	✓	✓	✓	✓	✓	✓
5033 Forbes (Beta Theta Pi)	✓	✓	✓	✓	✓	✓
1063 Morewood (Kappa Sigma)	✓	✓	✓	✓	✓	✓
1069 Morewood (Phi Kappa Theta)	✓	✓	✓	✓	✓	✓
1079 Morewood (Pi Kappa Alpha)	✓	✓	✓	✓	✓	✓
1085 Morewood (Sigma Alpha Epsilon)	✓	✓	✓	✓	✓	✓
1057 Morewood (Sigma Phi Epsilon)	✓	✓	✓	✓	✓	✓
1055 Morewood (Sigma Nu)	✓	✓	✓	✓	✓	✓
MMA 131-132 (Sigma Tau Gamma)	✓	✓	✓	✓	✓	✓

*In 2010, the facility previously known as Tech House was renamed Spirit House. The original Spirit House facility has been closed.

Fire Statistics—Pittsburgh, PA

ON-CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES		DATE(S) OF FIRES	CAUSE OF FIRE	NUMBER OF FIRE-RELATED INJURIES	NUMBER OF FIRE-RELATED DEATHS	VALUE OF PROPERTY DAMAGE	FIRE DRILLS IN 2010
	2009	2010						
Boss House	0	0	0	0	0	0	0	2
Doherty Apartments	0	0	0	0	0	0	0	2
Donner House	0	0	0	0	0	0	0	2
Hamerschlag House	1	0	5/13/2009	Undetermined Fire	0	0	\$0-99	2
Henderson House	1	0	9/28/2009	Undetermined Fire	0	0	\$0-99	2
Margaret Morrison Apartments	1	0	1/30/2009	Unintentional Fire - Open Flames (candles)	0	0	\$0-99	2
McGill House	0	0	0	0	0	0	0	2
Morewood Gardens	0	0	0	0	0	0	0	2
Morewood E-Tower	0	0	0	0	0	0	0	2
Mudge House	0	0	0	0	0	0	0	2
Stever House	0	0	0	0	0	0	0	2
Resnik House	0	0	0	0	0	0	0	2
Roselawn Houses	0	0	0	0	0	0	0	2
Scobell house	0	0	0	0	0	0	0	2
Spirit House (formerly Tech House)*	0	0	0	0	0	0	0	2
Spirit House (closed)*	0	n/a	0	0	0	0	0	n/a
Welch House	0	1	5/5/2010	Unintentional Fire - Open Flames (candles)	0	0	\$0-99	2
West Wing	0	0	0	0	0	0	0	2
Woodlawn Apartments	0	0	0	0	0	0	0	2
MMA 102 (Alpha Chi Omega)	0	0	0	0	0	0	0	2
1071 Morewood (Delta Delta Delta)	0	0	0	0	0	0	0	2
5031 Forbes Avenue (Delta Gamma)	0	0	0	0	0	0	0	2
1077 Morewood (Kappa Alpha Theta)	0	0	0	0	0	0	0	2
1065 Morewood (Kappa Kappa Gamma)	0	0	0	0	0	0	0	2
1091 Morewood (Alpha Epsilon Pi)	0	1	9/25/2010	Unintentional Fire- Cooking	0	0	\$0-99	2
MMA 134 (Alpha Kappa Delta Phi)	0	0	0	0	0	0	0	2
5033 Forbes (Beta Theta Pi)	0	0	0	0	0	0	0	2
1063 Morewood (Kappa Sigma)	0	0	0	0	0	0	0	2
1069 Morewood (Phi Kappa Theta)	0	1	9/10/2010	Intentional Fire - During a student event, a student ignited a metal cup filled with lighter fluid. Flames accidentally spread beyond the cup.	2	0	\$0-99	2
1079 Morewood (Pi Kappa Alpha)	0	0	0	0	0	0	0	2
1085 Morewood (Sigma Alpha Epsilon)	0	0	0	0	0	0	0	2
1057 Morewood (Sigma Phi Epsilon)	0	0	0	0	0	0	0	2
1055 Morewood (Sigma Nu)	0	2	4/16/2010	Unintentional Fire - Smoking Materials - Discarded Cigarette	0	0	\$0-99	2
MMA 131-132 (Sigma Tau Gamma)	0	0	6/10/2010	Unintentional Fire- Electrical	0	0	\$0-99	2

*In 2010, the facility previously known as Tech House was renamed Spirit House. The original Spirit House facility has been closed.

PART IV: OTHER LOCATIONS

Universally Applicable Policies

The security policies and procedures of Carnegie Mellon University's main campus in Pittsburgh, Pa. serve as the model for security policies and procedures at the other locations operated by the university.

The following policies and procedures, described above under the security report for the Pittsburgh, Pa. campus, apply to any other location operated by the Carnegie Mellon University:

- Alcohol and Other Drug Policies – see page 16.
- Filing an Internal Complaint within the University – see page 19.
- Changing Living and Academic Situations – see page 20.
- Sexual Harassment Policy – see page 20.
- Workplace Violence – see page 21.

Adelaide, Australia

Campus Profile

The Torrens Building in the city's central business district is home to the Heinz College in Adelaide, Australia. It is a heritage-listed site, formally serving as the central repository for all land titles in South Australia and is leased by the university from the Government of South Australia. The campus is located on Victoria Square, the geographic "heart" of the city.

The Heinz College, Australia delivers two masters programs: the Master of Science in Information Technology (MSIT) and the Master of Science in Public Policy and Management (MSPPM). Both programs are offered as a 12-month program or as a 21-month program.

A wealth of facilities and services are readily accessible and the building is situated among the state's public and private sector head offices. The building is located on the corner of Victoria Square and Wakefield Street with public sidewalks on either frontage.

Reporting Criminal Incidents and Other Emergencies

The Heinz College, Australia does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents, and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person at South Australia (SA) Police, Adelaide Station, 60 Wakefield Street, Adelaide (approximately 200m from campus)
- By calling South Australia Police on 000 for emergencies. For non-urgent assistance, call SA Police on 131 444. These numbers are displayed throughout the Heinz College Australia building, and students are advised during orientation how to determine which number is appropriate.
- The Torrens Building security is managed by PSSB who are housed in the State Administration Building at 200 Victoria Square Adelaide (adjacent to the campus). The Heinz College tenancy within the Torrens Building at 220 Victoria Square Adelaide is managed by SA Monitoring (provided by Heinz College).

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Anna Cosentino, Chief Operating Officer
- Terry F. Buss, Executive Director
- John Saldin, Director of Business Operations
- Colin Underwood, Senior Programs Manager
- Ben Olijnyk, Director of ICT Services
- Debra Mules, Human Resources and Facilities Manager
- Suzana Hanic, Manager of Student Affairs

Access to Campus Facilities

The Torrens Building is a multi-tenant facility. It is open from 8:00 a.m. to 6:00 p.m., Monday through Friday. A security pass (issued to each student and details recorded) is required to enter the building outside of those hours. Entry to the university’s space within the building also requires use of a security card. The doors to the university are locked when the front reception desk is unattended—a security pass is required to gain access.

Carnegie Mellon University does not own or lease any student residence facilities in Australia.

Security Considerations in the Maintenance of Campus Facilities

Maintenance issues during work hours of 8:30 a.m. to 5:30 p.m. daily (Monday through Friday, excluding holidays and breaks) are directed to Debra Mules, which are then directed to the building manager who organizes the appropriate service response. After hours, any issue is directed to PSSB on 82075999, a number displayed throughout the facility. A regular check of exit lighting is carried out under the direction of the building manager. The perimeter of the building is under security guard surveillance once the building is locked down, which means the external doors are checked to make sure the building is secure. There are wall-mounted cameras in the lane at the back of the building that are monitored 24 hours by PSSB. Any issues arising from these checks are raised with the building manager and the tenancy concerned.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Colin Underwood, the Senior Programs Manager, and/or Debra Mules, HR and Facilities Manager, in conjunction with the University Police Department and other departments from Carnegie Mellon University’s Pittsburgh campus, from time to time issues alerts to ensure that students, faculty and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure privacy while also ensuring that the community has adequate information regarding potential risks.

Alerts are typically distributed via email.

Crime Prevention Education and Awareness

All international students must attend a compulsory information session within the orientation program conducted by the South Australia Police. The session provides an overview of rights and responsibilities in addition to discussion of personal safety strategies and incident reporting. All students have access to the same information as published on the campus website and via hard-copy SA Police publications displayed on campus.

Preventing and Responding to Sexual Assault

The Carnegie Mellon University community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on this campus. In addition to campus educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault on the campus is encouraged to immediately contact the South Australia Police on 131 444 or Suzana Hanic, Manager of Student Affairs on (08) 8110 9918.

Sexual assault is prohibited by the laws of the Commonwealth of Australia and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html.

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
- **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
- **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being. Students are advised to seek attention at their nearest hospital:
 - Queen Elizabeth Hospital – (08) 8222 6000 (Woodville, western suburbs)
 - Royal Adelaide Hospital – (08) 8222 4000 (Adelaide city)
 - Women's and Children's Hospital – (08) 8161 7000 (North Adelaide, inner north)
 - International students can also contact their medical insurance provider 24 hours per day to speak directly with medical professionals. The majority of international students on campus have insurance with OSHC Worldcare: 1800 814 781.

- **Consider contacting a counselor or support organization** – Heinz College Australia students have direct access to two independent counselors:

Ms. Dahlia Enoch

240 Grote Street, Adelaide SA 5000

Appointments: (08) 8418 3813

Enquiries after hours: (08) 8211 7650

counselling@dahliaenoch.com.au

Ms. Rosemary Freney

Bower Place

2155 Gawler Place

Adelaide, SA, 5000

Telephone: (08) 8221 6066

Students may alternatively wish to contact a 24-hour Rape and Sexual Assault Service on (08) 8226 8787.

- **If a survivor chooses, contact local law enforcement** – South Australia Police on 000 for emergencies. For non-urgent assistance, call SA Police on 131 444. University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- **If a survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling in the first instance Colin Underwood, Senior Programs Manager, (08) 8110 9904.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. Although several Australian states and territories maintain sex offender registries for use by law enforcement officials, at this time, none of these registries are open to the public.

Crime Statistics—Clery Act—Adelaide, Australia

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
AGGRAVATED ASSAULT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
MOTOR VEHICLE THEFT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ARSON	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

* Carnegie Mellon University does not own or lease any student residence facilities in Australia.

Hate Crimes—Adelaide, Australia

2008 – 0

2009 – 0

2010 – 0

Education City, Qatar

Campus Profile

Carnegie Mellon University's branch campus in Education City, Qatar offers three undergraduate degree programs; Business Administration, Computer Science and Information Systems. Its first students were enrolled in August 2004. Enrollment for the fall 2010 semester was 273. The branch campus is located in a 460,000 square-foot building that is owned by the Qatar Foundation (see below) and houses virtually all Carnegie Mellon Qatar academic and administrative functions. Though predominantly a commuter campus, over 70 students live in student housing in Education City that is owned and operated by the Qatar Foundation.

Education City, a 2,500 acre multi-institution complex in Doha, Qatar, is a gated complex that sits in a sparsely populated section on the outskirts of Doha.

The Qatar Foundation for Education, Science and Community Development is a private, chartered, nonprofit organization, founded in 1995 by His Highness Sheikh Hamad Bin Khalifa Al-Thani, Emir of Qatar. Guided by the principle that a nation's greatest resource is the potential of its people, the Qatar Foundation aims to develop that potential through a network of centers devoted to progressive education, research and community welfare (from the Qatar Foundation website). To this end, the Foundation has established Education City. To date, six American universities have established branch campuses in Education City (Carnegie Mellon University, Georgetown University, Northwestern University, Texas A&M, Virginia Commonwealth University and the Weill Cornell Medical College).

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon Qatar does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person at the Carnegie Mellon Qatar main security control room on the ground floor, room 1043, or at the Qatar Foundation main security control room at the Central Plant Building, ground floor, Room G-04.
- By calling the Qatar Foundation main security control room at +974 4454 0999, or the Qatar Foundation Security Watch Commander +974 5556 4701.

To further encourage the timely reporting of crimes on campus, the following persons have been designated as "campus security officials" to whom incidents may also be reported:

- Ilker Baybars, Dean, baybars@cmu.edu, office: +974 4454 8420,
- James Gartner, Senior Director of Global Security, jgartner@cmu.edu, office: +974 4454 8434, mobile: +974 5557 8094
- Gloria Khoury, Assistant Dean for Student Affairs, gkhoury@andrew.cmu.edu, office: +974 4454 8526, mobile: +974 5584 0582
- Paul Henderson, Director Student Activities (Coordinator of Community Standards), paulhend@qatar.cmu.edu, office: +974 4454 8527, mobile: +974 6664 7758

Access to Campus Facilities

Students and staff are issued identification cards, which they are asked to display at all times. The cards are encoded to provide access to authorized locations based on an access control matrix administered by the Facilities Department.

During normal business hours (Sunday through Thursday, 8:00 a.m. to 8:00 p.m.), the building is open to employees, students, parents, contractors, guests and invitees. During non-business hours, access to the building, including all classrooms, lecture halls and study rooms, is controlled through the use of university ID cards provided to employees and students, as well as visitor ID cards issued to contractors and visitors. Normally, all offices are locked and only authorized personnel are permitted access with proper identification. External contractors are only allowed in the building under a “permit to work” system.

The building is controlled 24 hours a day by a security team that is managed by the Qatar Foundation. Security guards routinely patrol the exterior and interior of campus buildings, including nights, weekends and holidays. Security guards centrally monitor closed circuit TV cameras that are located throughout the building (interior and exterior).

The residence facilities are under the domain of the Qatar Foundation. A security guard is at the entrance of every residence hall. The front door of the building is open, and security is seated immediately inside. Resident students are issued a personal entry device that allows them to enter the facility. Visitors must present proper identification and can only enter if escorted by a resident. The residence halls are gender segregated; males are not allowed to visit the female residence halls and vice versa. In addition, overnight guests are not permitted.

Security Considerations in the Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner to minimize hazardous conditions. The maintenance of the campus is the responsibility of the Qatar Foundation Mechanical & Electrical (M&E) Department. The Qatar Foundation Health, Security, Safety & Environment (HSSE) department reports to M&E, in writing, conditions that could be hazardous. Additionally, lighting is monitored by Qatar Foundation HSSE officers and maintenance needs are reported to the M&E department. Problems reported by visitors, students, faculty, staff custodians, are sent to Qatar Foundation HSSE department for action.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime, safety or emergency issues, Ilker Baybars, dean, in conjunction with the Qatar Foundation HSSE (Director: Abdulla Al Modhaki), from time to time issues alerts to ensure that students, faculty, and staff are made aware of serious crimes, emergencies and other important events occurring on and near Education City in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure a victim’s privacy while also ensuring that the community has adequate information regarding potential risks.

Alerts will typically be issued through a posting to Qatar email distribution lists. In addition, as warranted by the emergency, the Carnegie Mellon Qatar Internal Calling Tree will be activated, whereby individuals will receive a text message on their mobile alerting them that the Calling Tree has been activated. They will receive a subsequent telephone call and email with full details of the message. In addition, a voice notification alert can be sent that is directed to all faculty and staff, as well as subscribed students. This voice alert will contain the full text of the message that is being broadcasted via other means.

Crime Prevention Education and Awareness

All new faculty and staff, upon arrival to their assignment at the Qatar campus, experience a new employee orientation that includes a security and awareness presentation by the Senior Director of Global Security covering a broad spectrum of issues and specific recommendations. Given the social and cultural mores of the people of the Middle East and the State of Qatar, the approach on the part of Carnegie Mellon Qatar differs somewhat from that of the Pittsburgh campus. Rather than offering public programs and workshops, the Division of Student Affairs offers opportunities for counseling and discourse by means of private educational sessions and counseling to students on various personal health and wellness matters ranging from drug and substance abuse to sexual harassment and personal safety.

Alcohol & Drug Policy

Students at Carnegie Mellon Qatar are expected to be acquainted with and abide by all applicable laws and university regulations regarding alcohol and drugs and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. With a few very limited exceptions, alcohol consumption is illegal in the State of Qatar and forbidden to all Muslims. Carnegie Mellon Qatar students are educated on the risks of alcohol abuse through counseling and private discourse with a counselor and health and wellness specialist, mindful of the culture and social structures in the Middle East. (See page 16 for a summary of the university's alcohol and drug policy.)

Preventing and Responding to Sexual Assault

The Carnegie Mellon Qatar community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on this campus. In addition to campus educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault on the campus is encouraged to immediately contact Qatar Foundation Security as well as Jumana Al Abdi, Director of Personal Development or Yezenia Cadena-Malek, Director of Health and Wellness.

Sexual assault is prohibited by the State of Qatar and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html.

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
 - **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
 - **Call a sexual assault advisor** – Jumana Al Abdi, Director of Personal Development, at +974 4454 8525 or +974 5589 3662; or Yezenia Cadena-Malek, Director of Health and Wellness, at +974 4454 8524 or +974 5587 9019.
 - **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being. Contact:
 - Office of Health & Wellness: +974 4454 8524, or +974 5587 9019
 - Hamad Women’s Hospital: +974 4439 6666
 - Qatar Foundation Medical Clinic: +974 5563 2206 or +974 4454 1244
- **If a survivor chooses, contact local law enforcement** – Main number to call for all ON-CAMPUS incidents is the Qatar Foundation main security control room at +974 4454 0999. For all OFF-CAMPUS incidents, callers should dial the State of Qatar emergency response at 999. University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Paul Henderson at +974 4454 8527 or +974 6664 7758.
- **Consider contacting a counselor or support organization** – Counseling services are available through the Office of Personal Development at +974 4454 8525 or +974 5589 3662. Referrals to psychological and/or psychiatric services in the community are also made through this office.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. The State of Qatar does not maintain a sex offender registry.

Crime Statistics—Clery Act—Education City, Qatar

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
AGGRAVATED ASSAULT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
MOTOR VEHICLE THEFT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ARSON	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	1	0	1
SEX OFFENSES, FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	1	0	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0

* CMU does not own or lease any student residence facilities in Qatar. Residence facilities are owned and operated by the Qatar Foundation.

Hate Crimes—Education City, Qatar

2007 – 0

2008 – 0

2009 – 0

Los Angeles, CA

Location Profile

Carnegie Mellon University's H. John Heinz III College operates a satellite location in Los Angeles, California, as a part of the Master of Entertainment Industry Management program (MEIM). The Los Angeles portion of the MEIM program is located in the city of North Hollywood in Los Angeles County. The location consists of a 2,200 square foot suite of offices in a six-story professional office building shared by other tenants, located at 4640 Lankershim Blvd., Suite 125, North Hollywood, CA 91602. The suite of offices includes a classroom, conference room, screening area, computer lab, kitchen and reading area. There are sidewalks surrounding the building and a garage that is immediately next to the building on Hortense Street.

Second year students in the MEIM program attend courses at the Los Angeles location while working side-by-side with industry professionals throughout the year as full-time interns in a studio or production company. (MEIM students spend the first year of the program taking core courses at Carnegie Mellon University's main campus in Pittsburgh, Pa.) Approximately 15 students are enrolled at the Los Angeles campus per year.

Carnegie Mellon University does not provide housing to students in the Los Angeles portion of the MEIM program.

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon University does not operate a police force at its Los Angeles location. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week to:

Los Angeles Police Department (LAPD)
11640 Burbank Blvd.
North Hollywood, CA 91601
818-623-4016
www.lapdonline.org/north_hollywood_community_police_station

Dial 911 for emergencies

OR

PACWEST Security via Kristyn Anderson at Southern California Real Estate
714-259-9900

To further encourage the timely reporting of crimes on campus, the following person has been designated as a "campus security official" to whom incidents may also be reported:

- Daniel Green, Program Director, 323-717-6481, dtgreen@andrew.cmu.edu.

Access to Campus Facilities

Access to the facility is by a keyless entry system. Each student has a separate entry code. When the Program Director or Head of Industry Relations is in the suite, the door is unlocked. When classes are in session, the door is locked; a doorbell can be used by visitors and guests to request access. Access to the main building after 6:00 p.m., Monday through Friday, and on weekends, requires a code. A private entrance to the ground floor of the building can be accessed from Hortense Street.

Security Considerations in the Maintenance of Campus Facilities

The MEIM program's Los Angeles facility has a keyless entry system and an ADT alarm system. A private security officer patrols the building in the evenings.

Unsafe conditions and repairs should be directed to the Program Director, Daniel Green; or the Real Estate Manager, Kristyn Anderson, Southern California Real Estate Service, 15901 Red Hill Avenue, Suite 205, Tustin, CA 92780, 714-259-9900.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Daniel Green, Director of the Program, in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus, from time to time issues alerts to ensure that students, faculty and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure privacy while also ensuring that the community has adequate information regarding potential risks.

Alerts are typically distributed via email.

Crime Prevention Education and Awareness

During Welcome Week orientation in August, students are informed of security policies and procedures for the Los Angeles portion of the MEIM program.

Preventing and Responding to Sexual Assault

The Carnegie Mellon University community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on or near the MEIM program's Los Angeles facility. In addition to educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault is encouraged to immediately contact the Los Angeles Police Department (dial 911). In addition, information concerning sexual assaults may be reported to the following departments at Carnegie Mellon University's main campus in Pittsburgh: University Police and the Office of the Dean of Student Affairs.

Sexual assault is prohibited by United States federal and state law and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html.

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
 - **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
 - **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being. The nearest medical center is:
 - Providence St. Joseph's Medical Center, 501 S. Buena Vista St. Burbank, CA 91505, 818-843-5111.
 - Consider contacting a counselor or Peace Over Violence's hotline for Central Los Angeles at 213-626-3393. If you're not in Central Los Angeles, you can seek assistance through the national hotline for Rape, Abuse & Incest National Network (RAINN) at 800-656-4673. The websites for the respective organizations are: www.peaceoverviolence.org/ and www.rainn.org/index.php.
- **If the survivor chooses, contact the LAPD:**
 - Los Angeles Police Department (LAPD)
11640 Burbank Blvd,
North Hollywood, CA 91601
818-623-4016
Dial 911 for emergencies
www.lapdonline.org/north_hollywood_community_police_station
 - Daniel Green, Program Director, will assist students in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Daniel Green, Program Director, at 323-717-6481.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. The California sex offender online registry can be accessed www.meganslaw.ca.gov/.

Crime Statistics—Clery Act—Los Angeles, CA

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
AGGRAVATED ASSAULT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
MOTOR VEHICLE THEFT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ARSON	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, ARRESTS	2010	1	0	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

*Carnegie Mellon University does not own or lease any student residence facilities in Los Angeles.

Hate Crimes—Los Angeles, CA

2008 – 0

2009 – 0

2010 – 0

Silicon Valley, CA

Campus Profile

Carnegie Mellon University, Silicon Valley (CMU SV) is located at the NASA Research Park in Moffett Field, California. Academic programs offered at CMU SV include a full-time master's degree program in software engineering, bicoastal master of science degree programs in information technology with specializations in mobility, information security or software management, and a master of science in engineering and technology innovation management; part-time master's programs in software engineering and software management; and a bicoastal Ph.D. program in electrical and computer engineering, with a focus on mobility, and a certificate in service management. The campus is located within the NASA Research Park, formerly Moffett Air Field, and all CMU SV activities take place in Building 23 and Building 19. Building 23 and 19 are leased from NASA. The campus is located on federal government property.

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon University, Silicon Valley does not operate a campus police force, however, CMU SV is located in the gated NASA Research Park with law enforcement provided by NASA Ames Protective Services Office Security Police. All students, staff, faculty and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person with a Security Officer at the Main Gate located on Moffett Boulevard.
- By calling NASA Ames Protective Services at 650-604-5416 (Dispatch Office 24-Hour Non-Emergency), 650-604-5555 (Emergency via cell phone), or 911 (Emergency via building land-line).

Please note, to contact NASA Ames Protective Services from a campus office phone, calls must begin with the number 9 (e.g., 9-650-604-5416). To connect from a campus conference room phone, calls must begin with the number 7 (e.g., 7-650-604-5416).

To further encourage the timely reporting of crimes on campus, the following persons have been designated as "campus security officials" to whom incidents may also be reported:

- Martin Griss, Director of Carnegie Mellon University, Silicon Valley, martin.griss@sv.cmu.edu
- Gerry Panelo Elizondo, Director of Student Affairs, gerry.elizondo@sv.cmu.edu
- Hector Rastrullo, Director of Business and Finance, hector.rastrullo@sv.cmu.edu

Access to Campus Facilities

Because of its unique location in the NASA Research Park, entry to the campus requires presentation of a government-issued identification, e.g., driver's license or passport. Additionally two security cameras surveil and record access to the Building 23, and three security cameras directly surveil and record access for CMU SV space in Building 19.

The Carnegie Mellon University, Silicon Valley campus does not have any student residence facilities.

Security Considerations in the Maintenance of Campus Facilities

The Carnegie Mellon University, Silicon Valley campus works with NASA Facilities, local facilities contractors and specialized contractors for the maintenance of campus facility.

The building structure, exterior, plumbing, electrical and HVAC maintenance of the facility is provided by NASA as leaseholder. A local janitorial and maintenance firm provides routine service or day-to-day repair. Specialized contractors are contacted to address security alarm and lock issues.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Hector Rastrullo (Director of Business and Finance), in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus and Silicon Valley campus, from time to time issues alerts to ensure that students, faculty and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure privacy while also ensuring that the community has adequate information regarding potential risks.

Alerts are typically distributed to the Carnegie Mellon University, Silicon Valley community via email and posters.

Crime Prevention Education and Awareness

In conjunction with NASA Ames and the NASA Research Park, Carnegie Mellon University, Silicon Valley provides an overview of NASA safety and security at New Full-time Student Orientation. In addition, Carnegie Mellon University, Silicon Valley participates in NASA Ames sponsored programs such as NASA Security Day plus fire and earthquake drills.

Preventing and Responding to Sexual Assault

The Carnegie Mellon University community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on this campus. In addition to campus educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault on the campus is encouraged to immediately contact the NASA Ames Protective Services Office Security Police at 650-604-5555 (emergency) or at 650-604-5416 (non-emergency) as well as Gerry Panelo Elizondo, Director of Student Affairs at 650-335-2846.

Sexual assault is prohibited both by United States federal and state law and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
- **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
- **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being.
 - Kaiser Permanente Medical Offices, 700 Lawrence Expressway, Santa Clara, CA 95052, 408-851-1000, <http://Kp.org/santaclara>
 - Stanford Hospital, 300 Pasteur Dr., Palo Alto, CA 94305, 650-723-5111, <http://stanfordhospital.org>
 - El Camino Hospital, 2500 Grant Road, Mountain View, CA 94040, 650-940-7000. <http://elcaminohospital.org>
 - Palo Alto Medical Clinic, 795 El Camino Real, Palo Alto, CA 94301, 650-321-4121, www.pamf.org/paloalto/
- **Consider contacting a counselor or support organization:**
 - Rape Crisis Hotline, YWCA of Silicon Valley, 408-287-3000, 650-493-7273. The Rape Crisis Center helps to minimize the traumatic aftermath of sexual assault by providing a 24-hour, seven days-a-week crisis hotline, crisis counseling and assistance, information and referrals and accompaniment services to medical, police and court facilities. Services are provided at no cost for all survivors of sexual assault or abuse, as well as their loved ones.
- **If the survivor chooses, contact local law enforcement:** NASA Ames Protective Services at 650-604-5416 (Dispatch Office 24-Hour Non-Emergency), 650-604-5555 (Emergency via Cell Phone), or 911 (Emergency). University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Gerry Panelo Elizondo, Director of Student Affairs, 650-335-2846, gerry.elizondo@sv.cmu.edu.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. The California sex offender online registry can be accessed www.meganslaw.ca.gov/.

Crime Statistics—Clery Act—Silicon Valley, CA

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
AGGRAVATED ASSAULT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
MOTOR VEHICLE THEFT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ARSON	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

*Carnegie Mellon University does not own or lease any student residence facilities in Silicon Valley.

Hate Crimes—Silicon Valley, CA

2008 – 0

2009 – 0

2010 – 0

New York, NY

Location Profile

Carnegie Mellon University's Tepper School of Business provides a Master of Science in Computational Finance in New York City (MSCF NYC). The program location is 55 Broad Street, 5th Floor, New York, NY 10004. A total of 110 full-time and part-time students are enrolled in the program.

The program leases a portion of the fifth floor from Rudin Management, which consists of three classrooms, three conference rooms, three offices, one lounge, one recreational room, two pantries and a reception area. Housing through the university is not available. The program is located on the corner of Broad Street and Beaver Street. An empty lot is adjacent to the building and there is a sidewalk and street in the front and along the side of the building.

Reporting Criminal Incidents and Other Emergencies

MSCF NYC does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person to the New York Police Department (NYPD) at One Police Plaza, New York, NY.
- By calling 911 or the NYPD switchboard at 646-610-5000.
- By contacting security for 55 Board Street – U.S. Security 212-344-5290.

To further encourage the timely reporting of crimes on campus, the following persons have been designated as "campus security officials" to whom incidents may also be reported:

- Diffy Paljevic, Director, MSCF NYC, 212-584-0925 or paljevic@andrew.cmu.edu
- Sabrina Dzaferovic, Office Manager, MSCF NYC, 212-584-0925 or dzaferov@andrew.cmu.edu

Access to Campus Facilities

MSCF NYC students have 24-hour access to the program site. Students are given access cards that allow them to enter the building where the program is located. The building has a 24-hour security guard present at the front desk in the lobby. All visitors must be announced and given permission by a MSCF NYC staff member to access the program site. The building is closed to the general public after business hours and only students/employees who have access cards can lawfully enter the building.

Security Considerations in the Maintenance of Campus Facilities

Adequate lighting is provided throughout the building. All entrances to the program site can only be opened by an access card. Security cameras are also installed by all three site entrances. Maintenance and repairs of light fixtures are done by Knight Electric, 212-989-2333. Maintenance and repair of entrance doors is handled by Rudin Management, 212-344-5290. Security camera repairs are made by the Information Technology Director, Carl Eisenbeis, 412-268-1751.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Diffy Paljevic, Director, MSCF NYC, in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus, from time to time issues alerts to ensure that students, faculty, and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure privacy while also ensuring that the community has adequate information regarding potential risks.

Alerts are typically distributed via email.

Crime Prevention Education and Awareness

During orientation in August, students are informed of campus security policies and procedures. Students are also informed about crime on campus and in surrounding neighborhoods. Students are given phone numbers and addresses of the local police department, local hospital and building security. Similar information is provided to new employees. Periodically during the academic year, Rudin Management conducts fire drills and informs staff and students what should be done in case of emergencies.

Preventing and Responding to Sexual Assault

The Carnegie Mellon University community is committed to the standard that all members of the community shall be able to pursue their interests free from nonconsensual sexual contact. Therefore, it is a violation of Carnegie Mellon University's community standards to have sexual contact with any member of the community without the clear, freely chosen consent of those involved.

All members of the university community are encouraged to take every measure available to eliminate rape and sexual assault on this campus. In addition to campus educational efforts, peer influence will be central to protecting members of the community from assault. Any student aware of a sexual assault on the campus is encouraged to immediately contact the police by calling 911 or 646-610-5000 (NYPD switchboard) or Sex Crime Report Line at 212-267-RAPE (7273) as well as Diffy Paljevic, Director, MSCF NYC, 212-584-0925.

Sexual assault is prohibited both by United States federal and state law and is an egregious violation of university community standards. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual assault may be removed from the university community.

The university's Sexual Assault Policy is available at www.cmu.edu/policies/documents/Assault.html.

What to Do If You or Someone You Know is Sexually Assaulted

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider. She/he can:
- **Contact someone that she/he can trust** – A friend who can stay with and support her/him.
- **Seek medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well being. The closest hospital is:
 - NYU Downtown Hospital, 170 William Street, New York, NY, 212-312-5000
- **Consider contacting a counselor or support organization** – Sex Crime Report Line: 212-267-RAPE (212-267-7273)
- **If the survivor chooses, contact local law enforcement** – NYPD, One Police Plaza, New York, NY 646-610-5000. University officials will assist the student in notifying the appropriate law enforcements agency in the applicable jurisdiction.
- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Diffy Paljevic, Director, MSCF NYC, 212-584-0925.

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. Information regarding registered sex offenders in New York State may be obtained by accessing the New York State Sex Offender Registry at <http://criminaljustice.state.ny.us/nsor/legalinfo.htm> or by calling 1-800-262-3257.

Crime Statistics—Clery Act—New York, NY

OFFENSE	YEAR	ON-CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ROBBERY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
AGGRAVATED ASSAULT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
MOTOR VEHICLE THEFT	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ARSON	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
BURGLARY	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, ARRESTS	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

*Carnegie Mellon University does not own or lease any student residence facilities in New York.

Hate Crimes—New York, NY

2008 – 0

2009 – 0

2010 – 0

PART V: APPENDICES

Appendix A

Definitions of Reportable Crimes

[Source: Clery Act]

Murder and Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: the killing of another person through gross negligence.

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses, non-forcible: Unlawful, non-forcible sexual intercourse.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Larceny-Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Attempted larcenies included. Do not include embezzlement, confidence games, forgery, worthless checks, etc.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender display a weapon, nor the victim suffers an obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage or otherwise injury real or personal property without the consent of the owner or the person having custody or control of it.

Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Abuse Violations: Violations of laws or ordinances prohibiting the production, distribution and/or use of certain control substances and the equipment or devices utilized in their preparation or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Appendix B

Demographics

Total Enrollment	Fall 2008	Fall 2009	Fall 2010
Undergraduate	5,892	5,951	6,020
Masters	3,398	3,670	3,702
Ph.D.	1,668	1,750	1,808
Non-degree students	106	72	88
Total	11,064	11,443	11,618

Student Headcounts by Location	Fall 2008	Fall 2009	Fall 2010
Pittsburgh, PA*	10,478	10,802	10,975
Education City, Qatar	189	246	273
Silicon Valley, CA	123	155	173
Adelaide, Australia	127	107	69
Los Angeles, California	16	14	18
New York, NY	131	119	110
Total	11,064	11,443	11,618

Undergraduates by Housing (Pittsburgh)	Fall 2008	Fall 2009	Fall 2010
University Housing**	3,771	3,772	3,834
Non-University Housing	2,121	2,179	2,186
Total	5,892	5,951	6,020

Faculty and Staff Headcounts	Fall 2008	Fall 2009	Fall 2010
Full-time	4,388	4,408	4,523
Part-time	525	520	566
Total	4,913	4,928	5,089

* Includes distance education programs, study-abroad programs, and non-Pittsburgh based education programs. None of these programs qualify as a separate campus under the Clery Act. To the extent such programs have physical locations; they are included in this report as non-campus property of the Pittsburgh, Pennsylvania campus.

** Includes on-campus and off-campus residence facilities and fraternities / sororities.

STATEMENT OF ASSURANCE

Carnegie Mellon University does not discriminate in admission, employment, or administration of its programs or activities on the basis of race, color, national origin, sex, handicap or disability, age, sexual orientation, gender identity, religion, creed, ancestry, belief, veteran status, or genetic information. Furthermore, Carnegie Mellon University does not discriminate and is required not to discriminate in violation of federal, state, or local laws or executive orders.

Inquiries concerning the application of and compliance with this statement should be directed to the vice president for campus affairs, Carnegie Mellon University, 5000 Forbes Avenue, Pittsburgh, PA 15213, telephone 412-268-2056.

Obtain general information about Carnegie Mellon University by calling 412-268-2000.