Take out your International Student Responsibilities Contract

You will submit the signed copy during the immigration check-in at the end of this presentation.

After the presentation, you must sign the white sheet.

Take notes on the blue copy!
I WANT YOU
Stay Seated and Pay Attention!
Passport

• MUST be valid at all times

• At least 6 months into the future

• Always required for entry into the U.S.

• Contact your embassy for passport extensions while inside the U.S.
I-20 Certificate of Eligibility for F-1 status

- SHOULD Not Expire!
- Do not EVER throw away any I-20’s!
Travel signature is valid for 12 months after the date written above!
### DS-2019 Certificate of Eligibility for J-1

**Category & Subject Field Code**

<table>
<thead>
<tr>
<th>Category</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td>in Electrical and Computer Engineering</td>
</tr>
</tbody>
</table>

**Expiration Date!**

**SHOULD Not Expire!**

**Do not throw away any DS-2019’s – EVER!**
DS-2019 Certificate of Eligibility for J-1

212(e) Two Year Home Residency Requirement

Applies **ONLY** to H-1B, L, or U.S. permanent residency

Travel signature is valid for 12 months after the date written above!
I-94 Arrival/Departure Record

- Electronic arrival record (called I-94) **MOST** important immigration document you have
- Proof of your status - F1 or J1 and D/S (Duration of Status)
- Stamp in passport with F1 or J1 and D/S (Duration of Status) – proof of your status

**Obtain I-94 record:**
[www.cbp.gov/i94](http://www.cbp.gov/i94)

**Contact OIE if there are any mistakes!**
U.S. Entry Visa

- ONLY a travel document
  - (not required for Canadians)
- U.S. Visa must be valid for RE-ENTRY
- Visa Type Class (F1 / J1)
- # of Entries (M, 1, 2)
- YES! Your visa can expire while you are in the U.S.!!
- NO! You cannot get a new visa inside the U.S.
Keep all immigration documents!!

Never throw away any immigration documents!

Necessary for employment!

OIE cannot make copies!
Maintaining Status
Maintaining your Status

- Report your address
- Report any changes to OIE
- Full-time enrollment
- Obtain appropriate work permission
- Keep immigration documents valid
Report your Address

www.cmu.edu/sio

Permanent Address Must be an address **OUTSIDE** the U.S.

Off-Campus Address Must be an address **INSIDE** the U.S.

Should be blank *or* contain your “Student Mail Code (SMC)”
OIE Reports Information to SEVIS

Program Data:

• Enrollment in the program on your I-20
• Program
• Withdrawal
• Financials

Notify OIE with ANY changes!
Maintaining your Status

**FULL-TIME (FT) Enrollment:** Required **EVERY** semester!

- Full-time = **36 units**...OR
- Minimum required by your department (48...60...72...)

**No enrollment required in summer UNLESS** - Summer enrollment is **required** by your program

**Some exceptions exist...**

**ALWAYS** consult OIE and your academic department before dropping below full-time!
Maintaining your Status

Only **ONE** online course per semester is allowed.
Maintaining your Status:

**Withdrawal – Leave of Absence**

- **F-1 Grace Period**
  - **AFTER** your program end date
  - 60 Days To…
  - Depart U.S. **without** OIE permission = 0 days
  - Depart U.S. with OIE permission = 15 days

- **J-1 Grace Period**
  - **BEFORE** your program end date!
  - 30 Days To…
  - Depart U.S.
  - Apply for AT
  - Change status
  - On-campus employment prohibited!

On-campus employment prohibited!
On-Campus Employment

- No more than 20 hours per week during academic school year (fall and spring)

- J-1 STUDENTS: **MUST** receive authorization from OIE before any on-campus employment!

- F-1 STUDENTS: NO special authorization is necessary (**on-campus employment only**)

- More than 20 hours per week OK during official breaks (summer)
Off-Campus Employment

**All work must be related to level/field of study**

**F-1 Status**
Eligible after completion of 2 full-time semesters and must attend Information Session

**J-1 Status**

Curricular Practical Training (CPT)

Optional Practical Training (OPT)

Academic Training (AT)

F and J students **MUST** receive authorization from OIE before any off-campus employment!

See [OIE website](#) for additional information
Travel

Valid Passport

Valid Visa

I-20/DS-2019
With valid Travel Signature
Entry to Canada or Mexico: Visitor visa required?

Returning to U.S.:
Automatic Visa Revalidation
• Passport
• Signed document
• Expired/unexpired U.S. visa

* Certain countries are excluded. See OIE website for more information!
Social Security Number

- F-1 students are not eligible for SSN unless they have employment
- F-2 dependents cannot work, thus are not eligible for SSN at any time
- J-1 students are eligible for SSN anytime, no employment necessary
- J-2 dependents can apply for work authorization, thus are eligible for SNN once work authorization is granted

DO NOT apply for SSN until after August 31, 2017!

Keep in a Safe Place!
9 digit number used for tax purposes
Same number for LIFE!

BEWARE of PHONE SCAMS!!
NEVER give your information to anyone over the phone!
SSN Eligibility:
Must show proof of work authorization

On-Campus Work
CPT
OPT
AT

See OIE Website:
www.cmu.edu/oie

It’s NOT…
• A national ID
• Work permission
• Required for banks, landlords, etc.

Problems??
Speak with a supervisor!
PA Driver’s License/State ID

Required documents for the DMV:

• I-20/DS-2019 with **at least** 1 year remaining
• Passport, I-94, Visa
• **SSN or denial letter**
• Proof of residency (2)

**DO NOT** apply for Driver’s License until after August 31, 2017!
SSN Denial Letter:

- Bring ALL your Immigration documents
- Go in person to Social Security
- Get letter while you wait!

  **This is OK** – does not mean you can never obtain an SSN
Student Responsibilities

Always read OIE emails!
Check “Andrew email” account regularly
Inform OIE if you will be leaving CMU
Update SIO Every time you move!
Plan ahead!
Stay Informed!
Enjoy your time at CMU 😊

Success!
Contacting OIE

oie@andrew.cmu.edu

Be sure to include:
• Name (as on passport)
• Date of Birth
• Andrew ID
• Academic Department

Allow 24-48 hours for a response!
OIE Processing Times

Requests = **3 DAYS**
- Travel Signature
- SSN letter

New Documents = **5 DAYS**
- Change of Level
- Adding a spouse
- Work authorization
Quiz Time

☐ TRUE
☐ FALSE
1. Your visa **cannot** be extended in the U.S....?
2. Responsibility for maintaining my status belongs to my OIE advisor… – that’s their job…!?
3. During the Fall and Spring it’s OK to work more than 20 hours per week on campus if I have a good reason…?
4. My OIE Advisor is employed by the US Department of Homeland Security to enforce immigration regulations…? FALSE!
5. I should talk to my department and OIE before dropping courses...?
6. It is OK to work off-campus without authorization if I need the money...? FALSE!
7. I should get my document signed for travel on my way to the airport...?

FALSE!
8. If I get a new or replacement I-20, I should throw my old I-20 in the trash..?

FALSE!
9. The best source of information on immigration regulations is The Office of International Education!? 

TRUE!
WELCOME!
Office of International Education
Warner Hall, 3rd Floor
412-268-5231
www.cmu.edu/oie