MCS GSAC Meeting Minutes
September 3, 2013

In Attendance:
John Pettersson (Biology)  Patrick Mende (Physics)
Melissa Lawson (Chemistry)  William Huhn (Physics)
Lea Veras (Chemistry)  Sergio de la Barrera (Physics)
Curtis Meyer (Associate Dean)

1. We discussed the fall event which will be held on Monday November 4 from 4:30 to 6:30pm in the Singleton Room in Roberts Hall.
   • Will Huhn checked that the Physics Colloquium on that date is being held at Pitt, so there will be no conflict at CMU.
   • This event will center on a poster session where we are hoping that people will bring posters that they presented about their research over the last year, and show them.
   • We will have University Catering handle the event for food and drinks to make things a bit easier on setup and take down.
   • We also discussed having either a poster contest, or just a raffle with everyone showing a poster eligible to win. We decided on the latter approach.
   • Curtis mentioned that he can set up an account at Kinkos in the UC for people to get posters printed if they want. This would be a standard print job that typically costs about $25 per poster.
   • We also agreed to start notifying graduate students about the event so that they can get it on their calendar.

2. The next item on the agenda was the TOC event being held September 17 and 18 in the UC.
   • While people do not need to register in advance, it is suggested that they do so. The URL is https://toc.web.cmu.edu/student/registration.html
   • Curtis distributed some posters for the event, and indicated that more posters would be delivered to his office on the 4th, and that they would be sent out to the departments for distribution.
   • The biggest effort at the moment should be to try and get people informed so that they can attend the event.

3. During discussion, the question was raised about if we can get a list of companies that will be visiting CMU. Curtis said it was probably handled through the career center and that he would see if he could get more information.

4. Lea mentioned that Chemistry will be hosting a carnival this semester. She agreed to provide more details so that we can distribute them.