Quick Reference to Identity Finder Actions

Icon	Action	Description
Shred	Located in the Main ribbon. Shred will delete the selected file.	Shred uses a secure 1pass wipe conforming to Carnegie Mellon's Guidelines for Data Protection-Media Sanitization and Disposal. It is impossible to undo a Shred. Once you shred something, it is gone.
Scrub	Located in the Main ribbon. Remove the highlighted information from the file while keeping other data intact.	Scrubbing (also known as redacting) secures files by removing PII information and leaving all other content in place. Identity Finder will replace the data with multiple X characters by default
Secure	Located in the Main ribbon. Encrypt files by password – protecting it.	The Secure action provides two options to password-protect your file; **Secure with Profile Password** allows users to secure a file with Identity Finder File Vault encryption, and **Secure with Alternate Password** provides an option to select a new password to secure that particular file.
Quarantine	Located in the Main ribbon. Securely moves the highlighted file to a quarantine location.	Quarantine moves the selected or highlighted files to a secure location and permanently shreds it from its original location.
Ignore	Located in the Main ribbon. Designate certain items to be ignored to prevent it from being displayed in the future.	The Ignore action allows you to prevent displaying files you don't want to leave without further actions, when you run Identity Finder again.
Password Vault	Located in the Tools ribbon. Securely store usernames and passwords.	The Identity Finder profile password is a single master password that allows you to gain access to the Password Vault. Once you've gained access, the Password Vault houses your list of files or accounts and their respective passwords.