

Carnegie Mellon Card Office  
Lower Level, Warner Hall, A15  
5000 Forbes Avenue  
Pittsburgh, PA 15213-3890

Phone (412) 268-5224  
Fax (412) 268-5310  
E-mail [idplus@andrew.cmu.edu](mailto:idplus@andrew.cmu.edu)  
URL <http://www.cmu.edu/>

*Please print legibly.*

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### Cardholder Information

Name \_\_\_\_\_  
Last Name First Name

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### Cardholder Release Statement

I authorize \_\_\_\_\_ to renew my Carnegie Mellon ID+ Card for me. I understand that my expiring ID+ Card must be surrendered to the Card Office in order for my card to be renewed. I will notify the Card Office if I do not receive my renewed ID+ Card in a timely manor. I take full risk and responsibility for any misuse of my ID+ Card that may occur while my ID+ card is not in my possession.

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

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### Card Acceptance Statement

I am accepting delivery of a renewed ID+ Card for the above named ID+ cardholder. I understand that I must deliver the ID+ Card directly to the above named cardholder in person and cannot use an alternate delivery mechanism such as leaving the card unattended in a campus mailbox or sending the card by US Mail. I accept full risk or responsibility for any misuse of the ID+ Card until it is returned to the possession of the above named ID+ cardholder.

Recipient Name \_\_\_\_\_

**Please Print**

Recipient Signature \_\_\_\_\_ Date \_\_\_\_\_