

Carnegie Mellon UNIVERSITY REGISTRAR'S OFFICE

UNIVERSITY REGISTRAR'S OFFICE
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Doctoral Candidate Defense Confirmation

STUDENT INFORMATION

Student Andrew ID: _____ - OR - Student ID Card Number: _____
Student Name: _____
Last First MI
Home College: _____ Department: _____

ALL BUT DISSERTATION INFORMATION

Certification Date: _____ Semester: _____
Course Number: _____ Section: _____ # of Units*: _____
(Final Semester Research) (5, 18, 36)
Department Head Authorization: _____ Date: _____
Print/Sign
Dean Authorization: _____ Date: _____
Print/Sign

URO USE ONLY

Certification Date: _____ Semester: _____
Course Dropped: _____ Section: _____
[Only drop course if Defense Date is before: Feb. 28th (spring), June 15 (summer), Sept. 30 (fall)]
Initials/Date
Course Added: 01-999-Section A, 0 Units
Initials/Date
Tuition Adjustment %: _____ Approval: _____
Initials/Date
Removal of fees: Late: _____ Penalty: _____
Amount Initials/Date

*Tuition Adjustment Guidelines

Students will be assessed tuition based on their defense dates as follows:

5 units - Only for ABS students returning for final semester. This assessment may not be adjusted.

0 units- For 100% adjustment for those students defending before Feb. 28th(spring), June 15th(summer), Sept. 30th(fall)

18 units - For 50% adjustment for those students defending before mid-semester break

36 units - For 0% adjustment for students who defend after the 54th day of classes