Course Withdrawal
Current Semester

This form is for students requesting to withdraw from a course after the drop period, with a “W” (withdrawal) grade assigned. The purpose is to solicit advisor conversation and recommendations, while ensuring that students remain enrolled in at least 36 other units. [Note: Graduate students in Heinz College may not use this form per Heinz College academic policy.]

Undergraduate and graduate students who wish to withdraw from a course after the drop deadline must complete a Course Withdrawal form and must obtain their academic advisor’s signature. The advisor will indicate whether they “endorse” or “not endorse” the withdrawal from the course on the petition, then sign and forward the petition to the University Registrar’s Office. The “W” grade will appear on the student’s academic record, whether the advisor endorses or does not endorse the withdrawal.

STUDENT INFORMATION
Student Andrew ID: ____________________________ or Student ID Card #: ____________________________

Student Name: ____________________________________________ Last/Family Name: ____________________________________________
First and/or Preferred Name: ____________________________ MI: ___________
College: ____________________________ Department: ____________________________ Class: ____________________________

Semester (circle one): Fall  Spring  Summer-All  Summer-1  Summer-2  Year _________

COURSE INFORMATION
I wish to withdraw from the following course:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Section</th>
<th>Units</th>
</tr>
</thead>
</table>

Reasons for Course Withdrawal: ____________________________________________
________________________________________
________________________________________
________________________________________

Student Signature: ____________________________ Date: ____________

SIGNATURES & COMMENTS
Advisor Recommendation
The student is withdrawing from this course:

☐ with my endorsement   ☐ without my endorsement

Comments: ____________________________________________
________________________________________
________________________________________

Advisor Name: ____________________________ Date: ____________

Processed by: ____________________________ Date: ____________