Auditing is presence in the classroom without receiving academic credit, a pass/fail or a letter grade. The extent of a student’s participation must be arranged and approved by the course instructor. A student wishing to audit a course is required to register for the course, complete the Course Audit Approval Form, obtain permission of the course instructor and their advisor, and return the form to the Registrar’s Office prior to the last day to add a course.

Any student enrolled full-time (varies with each program) may audit a course without additional charges. Part-time or non-degree students who choose to audit a course will be assessed tuition at the regular per-unit tuition rate.

SIGNATURES

Student: ____________________________  Date: ____________
Print Name ____________________________  Signature ____________________________

Academic Advisor: ____________________________  Date: ____________
Print Name ____________________________  Signature ____________________________

Course Instructor: ____________________________  Date: ____________
Print Name ____________________________  Signature ____________________________

Student’s Home Dean or Head of School: ____________________________  Date: ____________
Print Name ____________________________  Signature ____________________________

Required for graduate students only.

Student’s Home Dean: ____________________________  Date: ____________
Print Name ____________________________  Signature ____________________________

Required for course audits submitted after add/drop deadline.