

To order a replacement diploma, please mail or fax this form to the University Registrar's Office.

Diploma Replacement Order

A replacement diploma may be ordered in the event of loss of or damage to the original diploma. Replacement diplomas are 17" x 14" ("mini" diplomas or letter-sized diplomas are no longer available).

The replacement diploma fee is \$50, payable by check or credit card (MasterCard or VISA only). We cannot guarantee when a replacement diploma will be available. Processing and delivery generally takes six to eight weeks. If you have any questions, contact the University Registrar's Office at uro-diplomas@andrew.cmu.edu or fax 412-268-6651.

STUDENT INFORMATION

Student Andrew ID: _____ or Student ID Card #: _____

Student Name: _____
Last/Family First and/or Preferred MI

Date of Birth: ____/____/____ Year of Graduation: _____ Phone #: _____

Current E-mail Address: _____

Mailing Address: _____
Street Address City, State, Zip Country

Degree/Major: _____

Your name as you would like it to appear on the diploma: _____

Please list any additional names that you may have used while attending Carnegie Mellon (maiden name or former name, if applicable):

Are you interested in express mailing options? Yes No
(We will contact you with UPS shipping estimate.)

SIGNATURE - Required

Print Name: _____

Signature: _____ Date: _____

BILLING INFORMATION

We accept Visa and MasterCard. Please make checks payable to "Carnegie Mellon University."

VISA #: _____	MASTERCARD #: _____
NAME ON CARD: _____	EXPIRATION DATE: _____
BILLING ADDRESS: _____ _____	