

FINANCIAL AID CONSORTIUM AGREEMENT

Student's Name: _____ **SSN:** _____

This agreement is entered into between:

Carnegie Mellon and _____,

herein known as the Host Institution, for the purpose of allowing matriculated students of Carnegie Mellon to receive Title IV and Stafford Student Loan assistance based upon their enrollment at the Host School during the duration of this agreement. This agreement is effective from _____ to _____.

Carnegie Mellon, as the Home Institution, agrees to calculate and disburse financial aid for those students who are eligible, to include federal and/or state funds. Students are responsible for payment of all charges at the Host Institution. Funds will not be disbursed by Carnegie Mellon until all of the consortium conditions have been met. Payment of all financial aid funds will be made by crediting the student's Carnegie Mellon account.

Actual tuition, fees and other educational costs at the Host Institution will be used for determining the awards, and Carnegie Mellon will disburse these awards in the manner described above.

This agreement will commence and terminate as of the dates indicated above.

A student's eligibility for Title IV and Stafford Loan Assistance, as described in this Consortium Agreement, will be considered upon receipt of the *Enrollment and Cost of Attendance Form* and the *Study Abroad Transfer Credit Permission Form* (provided by Carnegie Mellon's Office of International Education).

Carnegie Mellon

Name of Host Institution

Assistant Director of Enrollment Services
The HUB

Address

Date:

Name of Financial Aid Officer

Title

Signature

Date

Phone Number (include Area Code)

Enrollment and Cost of Attendance Form

SECTION A: Host (Consortium) Institution Information:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

SECTION B: To be completed by the Registrar at the Host Institution.

Student's Name: _____

Enrollment Period (MM/DD/YY): Beginning _____ and Ending _____

Number of Credits enrolled/registered for Enrollment Period: _____ Credits

Signature of Registrar _____
Date

SECTION C: To be completed by the Registrar or Financial Aid Office at the Host Institution.

NOTE: All costs must be translated into U.S. dollars.

Tuition and Fees: _____

Room and Board: _____

Transportation: _____

Books: _____

Personal: _____

Other: _____

TOTAL: _____

Signature of Registrar/Financial Aid Officer _____
Date

Name and Title of Registrar/Financial Aid Officer

*Return this completed form to:
The HUB, Enrollment Services
Carnegie Mellon University
5000 Forbes Avenue Pittsburgh, PA 15213-3890
Fax Number: (412) 268-8084*

Consortium Agreement Guidelines

A Financial Aid Consortium Agreement makes it possible for a matriculated student from Carnegie Mellon to attend another post-secondary institution for one or two semesters during an academic year and to receive Title IV and Stafford Student Loan funds during that period of enrollment.

Carnegie Mellon is considered the Home Institution because it will confer the student's degree. The other school of attendance is designated as the Host Institution. A valid consortium agreement requires the cooperation of Carnegie Mellon and the Host Institution in order for students to receive Title IV and Stafford Student Loan assistance determined and disbursed through Carnegie Mellon.

The following guidelines and conditions govern the use of this agreement and all of these conditions must be met before the disbursement of financial aid funds can be made:

1. The student applying for study at the Host Institution must complete all of the required applications and forms necessary to receive financial aid. This includes, but is not limited to, a Free Application for Federal Student Aid (FAFSA), Carnegie Mellon Financial Aid Application, and Parent/s' and Student's completed income tax returns.
2. The student must complete a *Study Abroad Transfer Credit Permission Form* with Carnegie Mellon's Office of International Education.
3. The student must forward to the Host Institution a copy of the Carnegie Mellon Financial Aid Consortium Agreement along with the Enrollment and Cost of Attendance Form. If the Host Institution agrees to enter into such an agreement, then its Financial Aid Office and Registrar must complete the applicable sections and return them to The HUB at Carnegie Mellon.
4. Carnegie Mellon cannot make disbursements to the student's university account until we receive the required paperwork for the student. This also assumes that the student has completed the appropriate forms to determine the student's eligibility for Title IV and Stafford Loan Assistance.
5. All of the forms required for a Financial Aid Consortium Agreement must be completed and on file in The HUB at Carnegie Mellon before the last day of the semester the student is studying abroad. This day will be no later than the last day of the semester according to Carnegie Mellon's academic calendar. Consortium agreements completed after that date will not be eligible for payment to the student. No consortium agreements will be entered into for students enrolled in Summer Session classes.
6. Under this consortium agreement, students will be eligible for state aid, Federal Pell Grants, Federal SEOG, Federal Perkins Loans, Federal Stafford Student Loans and Federal PLUS Loans.
7. The student is responsible for payment of all charges at the Host Institution since financial aid awarded to the student through Carnegie Mellon will not be disbursed unless all of the above conditions have been met.
8. If the Host Institution does not agree to enter into a Financial Aid Consortium Agreement with Carnegie Mellon, then the student will be ineligible for payment of financial aid funds for the courses taken at the Host Institution.