

Carnegie Mellon ENROLLMENT SERVICES

Enrollment Services - The HUB

Lower Level, Warner Hall
5000 Forbes Avenue
Pittsburgh, PA 15213
Phone: 412-268-8186
Fax: 412-268-8084
thehub@andrew.cmu.edu
www.cmu.edu/hub

2009-2010 VERIFICATION WORKSHEET Dependent Students

Your application was selected for review in a process called "Federal Verification." In this process, Carnegie Mellon is comparing information from your FAFSA to information contained in your Carnegie Mellon Financial Aid Application and signed copies of your and your parent(s)' 2008 Federal Income Tax forms, and with W-2 forms or other financial documents. All of the information that you submitted in the application process must be reviewed for accuracy and free from any conflicting documentation or inconsistencies before finalizing your financial aid eligibility. If there are differences between your application information and your financial documents, we will submit the required changes on your behalf.

Complete the sections of this form that are applicable to your own family situation. All students should complete Section I: STUDENT/FAMILY INFORMATION. Please pay careful attention to the instructions provided in this section.

In Section II: TAX AND INCOME INFORMATION, you and your parent(s) should complete the fields relating to the sources of untaxed income received as defined on the FAFSA. If you or your parent(s) are not required to file a Federal Income Tax Return, complete the Sources of Income Received.

Once this form is complete, submit it to Enrollment Services as soon as possible, so that finalization of your financial aid won't be delayed. Remember that you and at least one parent must sign this form.

SECTION I: STUDENT/FAMILY INFORMATION

Student Name: _____ Student ID Number: _____
Last First M.I. mm/dd/yyyy

Address: _____ Date of Birth: _____
Street Address/P.O. Box
City State Zip Code Country

Phone Number: (____) _____

Complete the chart below with the information about the people in your household that your parent(s) will support between July 1, 2009 and June 30, 2010.

Include the following:

- Yourself
- Your parents, even if you do not live with your parents, and
- Your parents' other children if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, and
- Other people if they now live with your parents, your parents will provide more than half of their support, and your parents will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.
- Report your household members in college if they will attend, for at least 6 credit hours (or half time) in at least one term between July 1, 2009 and June 30, 2010, a program that leads to a college degree or certificate.

Always include yourself as a college student. You may include others only if they will attend, at least half time in 2009-2010, a program that leads to a college degree. We will verify the number reported in college. Please promptly notify us if there is any change.

Full Name (including parents)	Age	Relationship to Applicant	College/University attended by Dependent (at least half time) in 2009-2010 (excluding parents)
		Self	

SECTION II: TAX AND INCOME INFORMATION

PARENT(S)' TAX AND INCOME

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of their tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information. We also require legible copies of all parental W-2 wage and tax statement(s).

- Check here if you have already submitted a signed copy of your parent(s)' tax return(s).
- Check here if you are attaching a signed copy of your parent(s)' tax return(s).
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if your parent(s) will not file and are not required to file a 2008 U.S. Income Tax Return.

2. **Untaxed income as reported on FAFSA question 95 (c, g, h and i).**

Sources of Untaxed Income	2008 Amount
c. Child support received (do not include foster or adoption payments)	\$
g. Housing, food, living allowances paid to military, clergy, others	\$
h. Veterans noneducation benefits	\$
i. Other untaxed income not reported (i.e., workers' compensation, disability)	\$

3. If your parent(s) did not file and are not required to file a 2008 Federal Income Tax return, list below your parent(s)' employer(s) and any income they received in 2008 (use the W-2 form or other earnings statements, and submit legible copies).

Sources of Income Received	2008 Income
	\$
	\$
	\$

STUDENT'S TAX AND INCOME (all applicants)

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you have already submitted a signed copy of your tax return(s).
- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

2. **Untaxed income as reported on FAFSA question 47 (c, g, h, i and j).**

Sources of Untaxed Income	2008 Amount
c. Child support received (do not include foster or adoption payments)	\$
g. Housing, food, living allowances paid to military, clergy, others	\$
h. Veterans noneducation benefits	\$
i. Other untaxed income not reported (i.e., workers' compensation, disability)	\$
j. Money received or paid on your behalf (i.e., bills)	\$

3. If you did not file and are not required to file a 2008 Federal Income Tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earnings statements, and submit legible copies).

Sources of Income Received	2008 Income
	\$
	\$
	\$

SIGNATURES

Each person signing this form certifies that all information reported on it is complete and correct. The student and at least one parent must sign.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____