



Reimbursement Account Direct Deposit Authorization

Enroll Now

If you elect to enroll in EBDS' Direct Deposit service, your Spending Account reimbursements will be deposited in the account you specify instead of being issued as a check. To enroll in direct deposit, complete the authorization form permitting all parties to deposit your Spending Account reimbursement into your bank account, sign this authorization form, attach a voided check for verification of all financial institution information, and send it to EBDS. (If your bank account is a savings account and a document is not available, please verify account and routing number with your bank.) Please note that only one bank account will be accepted for all reimbursements.

Enrollment may also be completed on the web! If you have internet access, you may enroll by logging onto your Spending Account at www.ebdsbenefits.com/eosa and following the instructions for direct deposit sign-up.

If you have enrolled and change your bank account, you can change accounts on the web through the direct deposit sign-up link, found under the Information tab. You may also check the "Account Change" box on this form, complete the new "Financial Institution Information", attach a voided check (unless your account is a savings account), and send it to EBDS.

Account Change – If you are changing your account, check here and submit an updated form

Financial Institution Information

Checking Account Savings Account

Effective Date (please allow a minimum of 7 days to process): _____

Account Number: _____

Routing Number*: _____

Institution Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Country: _____

Your Information (please print)

Full Name: _____ Employer: _____

Email Address: _____ Telephone Number: _____

By providing an email address, you will receive an email from flexmb@ebds.com when a direct deposit is made to your Account.

I elect to have my Spending Account reimbursement checks made by Direct Deposit into the account indicated above (*this process will remain in effect until I cancel it in writing*). If I change accounts, I will inform EBDS using a revised authorization form.:

Signature

Date

If you are not enrolling on-line, mail this form with a voided check to:

EBDS Flex Dept.
One Gateway Center, Suite 1100
420 Fort Duquesne Blvd
Pittsburgh, PA 15222-1416

**Financial institutions sometimes use a different routing number for direct deposit transactions. You may want to confirm the routing number with your bank.*