PROXY DESIGNATION FORM

This form is to be used if you cannot physically be present to make your room selection for an in-person Room Selection process.

All residents opting to use this form should:

1. Fill this form out in its entirety
2. Give this form to the person designated below as proxy
3. Give the designated proxy a form of photo ID (either student ID, driver’s license, or legible photocopy of a student ID or driver’s license)

### Student Name—Name of student who is not able to be present and who is signing over Room Selection authority (please print)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Andrew ID</th>
</tr>
</thead>
</table>

### Please summarize your Room Selection intentions (i.e. “be pulled into Morewood 111”):

### Name of Proxy—Person Designated to assign the person named above to a room for Room Selection (please print)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Andrew ID</th>
</tr>
</thead>
</table>

### Agreement

By signing this form, I (absent resident), give permission to (designated proxy) to act on my behalf based on my intentions listed above. If one of my preferences is not available at my designated selection time, I authorize my proxy to exercise their best judgment in selecting my space from the room options available at that time.

I also agree to give my proxy a picture ID or a legible photocopy of a picture ID (student ID or driver’s license) to present at the time this form is submitted to Housing Services.

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Absent Resident Signature ___________________________ Date __________

Designated Proxy Signature ___________________________ Date __________

Office Use Only