This agreement is between the above named Student (referred to as “Student”) and Carnegie Mellon University (referred to as “University”). The Student and the University agree as follows:

Student agrees to have the dollar amount listed above charged against the Student’s University account and to pay this amount to the University prior to each semester’s registration date.

The Student authorizes the University to credit federal financial aid towards student account charges in addition to tuition, fees, room and dining such as library fines, parking fines, health insurance and fraternity or sorority charges. The Student understands that he or she may rescind this authorization at any time by submitting a written request using any one of the following methods:
- e-mail: thehub@andrew.cmu.edu,
- fax: 412.268.8084, or
- mail: Enrollment Services – The HUB, Carnegie Mellon University, 5000 Forbes Ave, Pittsburgh, PA, 15213-3890

Authorizations and rescissions become effective on the day they are received by the HUB and may not be applied retroactively.

Upon submission of this agreement, signed by the Student, the Chapter receives associated credit towards its rent and/or other obligations under the Greek housing lease in effect between the University and the Chapter regarding the Chapter house lease for the amounts specified above relating to the rent or other obligations.

The amount specified above may only be reversed upon written request to the Student Life Office, signed by the Chapter’s Treasurer, President, or House Manager, since such a reversal will result in these amounts being assumed by the Chapter and its members.

While this agreement is normally for a two-term period comprising the entire academic year stated above, the Chapter may, upon written request to the Student Life Office, signed by the Chapter’s Treasurer or President, terminate this agreement at any time and request a pro-rated refund to be credited to the Student’s University account. The Chapter remains responsible for any unpaid lease and costs not covered by lease amounts.

In addition, if the Student resides in the Chapter house, the University and the Student also agree as follows:

When vacancies occur within the Chapter house, the Chapter reserves the right to adjust the per-semester assigned room charge for each resident to reflect such vacancies. Any remaining unpaid balance owed to the University under the lease is the responsibility of the Chapter and/or the residents of the Chapter housing, including the Student.

The Student is responsible for any damages to the Chapter house (other than normal wear and tear) caused by the Student and any damage to the Student’s assigned room in the Chapter house.

The Student agrees that the Student’s residence at the Chapter house is subject to the terms and conditions of the Lease (a copy of which may be obtained by the Chapter).

By signing below, the Student represents that the Student is at least 18 years old, has read this agreement and understands its terms. The Student understands that the dollar amount listed above and any other charges permitted by this agreement will be charged against the Student’s University account and the Student agrees to pay this amount to the University. The Student further agrees to abide by all rules and regulations established by the University (including the Housing Services Office or the Office of Student Affairs) and/or the Chapter. In the event of any conflict, University policies supersede those of the Chapter.

Student Signature ___________________________________________________________________________________ Date ___________________________

Parent Signature (if student is under 18) ___________________________________________________________________ Date __________________________

Chapter Representative ___________________________________________________________________________________ Date __________________________

Housing Representative ___________________________________________________________________________________ Date __________________________