

Carnegie Mellon ANNUAL GIVING

FACULTY & STAFF ANNUAL FUND PAYROLL DEDUCTION AUTHORIZATION

Name _____

Campus Address _____ Ext. _____

Please recognize this as a joint gift with my spouse/partner. (Name) _____

Please allocate my gift to:

- Carnegie Mellon Fund (supports some of the university's most pressing needs)
- Scholarships/Fellowships
- Friends of the Library
- College/Department/Other _____

Note: Forms must be received by the 15th of the month to begin your deduction, except in December 2007 when forms must be received by the 7th and in June 2008 when forms must be received by the 16th.

YOU HAVE TWO OPTIONS WHEN CHOOSING PAYROLL DEDUCTION. PLEASE SELECT ONE:

OPTION 1:

(HED 772)

Deduct \$ _____ per month starting in _____ (month/year) and ending in _____ (month/year) for a total of \$ _____.

OPTION 2 CONTINUOUS:

(HED 773)

Deduct \$ _____ each month until I notify Annual Giving **in writing** to stop or change, beginning in the month of _____ (month/year).

Payroll requires your signature, as well as the last four digits of your social security number, in order to begin the deduction. Please provide this information below.

Signature

XXX - XX - _____
Social Security Number

Please print out this form and send it to:

Carnegie Mellon University
Office of Annual Giving
6 PPG Place, 11th Floor
Pittsburgh, Pennsylvania 15222

Remember: If your spouse/partner works for a company with a matching gift program, it can increase the value of your gift. Please visit cmu.edu/annualgiving and click on Corporate Matching Gifts for more information.

Note: No goods or services were provided in consideration of this contribution. Please consult your tax advisor and form 1040 for gifts of cash and listed securities and form 8283 for non-cash gifts.

THANK YOU FOR YOUR SUPPORT!