Thank you for agreeing to write a recommendation for the Fulbright English Teaching Assistantship Program. The recommendation is one of the most influential elements in the entire application. Please note that the recommendation for the ETA is not a standard letter of recommendation. You will actually respond to a series of questions per the guidance on the U.S. Fulbright Student Program website at http://us.fulbrightonline.org/instructions-for-eta-reference-writers.

In responding to the questions on the ETA Reference Form, consider the following general characteristics of Fulbright U.S. Student ETA Programs. Generally, ETA grantees:

- Are placed in elementary schools, secondary schools or universities outside of capital cities, depending on the country.
- Are assigned various activities designed to improve host country students' abilities in spoken and written English and knowledge of the United States.
- Are fully integrated into the host community, increasing their own language skills and knowledge of the host country.
- May pursue a small individual study/research or engage in community activities, in addition to ETA responsibilities.

For the Fulbright recommendation to be effective, your reference must be personal, detailed and enthusiastic. Please write only for someone you feel to be genuinely outstanding. If you cannot demonstrate such a claim, it is in the candidate’s interest that you withdraw your offer.

You will be asked by the FSO to upload the FORM 9B to the online EMBARK system by Friday, September 1, 2017. Once you submit the reference, you will not have access to edit or change it.

If you have any questions, please feel free to contact Joanna Dickert, Carnegie Mellon’s Fulbright Program Advisor, at joannad@andrew.cmu.edu.