## Schedule of Services by Area

<table>
<thead>
<tr>
<th>Area</th>
<th>Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Circulation</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Spot clean walls and doors</td>
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<tr>
<td><strong>Laboratories</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Emergency showers cleaned and flushed</td>
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<tr>
<td><strong>Classrooms</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Clean chalkboards, Clean desks, Clean lecture and a/v stands</td>
</tr>
<tr>
<td><strong>Offices</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Clean chalkboards (must be requested)</td>
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<tr>
<td><strong>Library</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Shelf units dusted, Clean desks</td>
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<tr>
<td><strong>Exam/Treatment</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Hand-wash sinks are cleaned and stocked, Damp wipe horizontal surfaces</td>
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<tr>
<td><strong>Athletic/Recreation/Leisure</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Hand-wash sinks are cleaned and stocked, Damp wipe horizontal surfaces</td>
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<tr>
<td><strong>Multipurpose/Dining</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Damp wipe Vending and appliances, Return dining trays</td>
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<tr>
<td><strong>Restrooms</strong></td>
<td>Sweep/Vacuum hard and carpet surfaces, Mop hard surfaces, Dust surfaces, Damp wipe surfaces, Clean glass, Remove trash, Fixtures are cleaned and serviced, Stock paper and soap dispensers, Damp wipe horizontal surfaces, Clean floor drains, Clean showers</td>
</tr>
<tr>
<td><strong>Help maintain the facility</strong>:</td>
<td>CMU facility use has grown with the growth and reputation of the University. Please help ensure that the facility needs are met by notifying FMS of all events, student, faculty or department. There are limited resources available on a nightly basis and/or the events may occur after we have done our nightly service. Notifying FMS will ensure that we can service the area after the event.</td>
</tr>
</tbody>
</table>