

Specifications for Cleaning Services

RESIDENCE HALL FOOD AREAS

LOUNGES	Srv Days Per Yr
Empty and damp wipe ashtrays.	104
Dust all horizontal surfaces	104
Dust all high reach areas.	12
Spot clean all walls, light switches and doors.	260
Using approved spotter, spot clean carpeted area.	260
Dust mop all hard surface floors with treated or electrostatic dust mop.	156
Mop all stains and spills, especially coffee and drink spills.	156
Damp mop entire area.	104
Machine scrub hard surfaces floor & apply one coat of polish, allow to dry, then buff.	2
Strip hard surface floor and recoat with three coats of floor polish	2
Shampoo carpeted floors using extractor system.	12
Spot clean all partition glass.	260
Using approved spotter, spot clean carpeted areas.	260
Vacuum & spot clean all fabric furniture.	52
Police hard floor area, removing all obvious litter and debris.	104
Clean ceiling vents.	12
Empty all waste receptacles & remove trash to designated areas.	260
Completely clean stoves.	24
Spot clean all furniture.	52
Reset all furniture according to approved diagram	260

LAUNDRY ROOMS	Srv Days Per Yr
Damp mop entire area.	156
Using push broom sweep all open areas.	156
Clean all ceiling vents.	12
Strip hard surface floors & recoat with three coats of floor polish	2
Vacuum all fabric furniture.	12
Police hard floor area, removing all obvious litter & debris.	104
Empty all waste receptacles & remove trash to designated area	260
Dust all horizontal surfaces.	156

STUDENT ROOMS	Srv Days Per Yr
Dust all chair & table legs, rungs, baseboards, ledges, moldings & other low reach areas.	2
Dust all high reach areas.	2
Spot clean all walls, light switches & doors.	2
Using tank vacuum or backpack, vacuum corners, edges, chairs, traffic vacuum all carpeted areas.	2
Strip hard surface floors & recoat with three coats of floor polish	2
Clean Formica & metal furniture as necessary.	2
Damp wipe telephone including ear & mouthpiece.	2

Specifications for Cleaning Services
RESIDENCE HALL FOOD AREAS (cont)

GANG RESTROOMS	Srv Days Per Yr
Machine scrub hard surface floor.	2
Clean all ceiling vents.	2
Fully clean all showers.	104
Wash all walls using machine.	6
Spot clean all walls, light switches and doors.	52
Empty trash, clean & sanitize all restroom fixtures, clean mirrors, wipe counters, spot clean walls & doors.	365