S3 Town Hall Meeting
March 7, 2012

Sample screenshots
S3 Admin Console: Release 4: Sample Screenshots
Actual view may vary by user

**S3 ▶ Course ▶ Registration ▶ Course Reservations**

![Course Reservations Screenshot]

**S3 ▶ Course ▶ Registration ▶ Waitlist Maintenance**

![Waitlist Maintenance Screenshot]
S3 ▶ Course ▶ Registration ▶ Course Drops

S3 ▶ Course ▶ Registration ▶ Course Message
S3 ▶ Student ▶ Academic Records ▶ Student Registration

![Screen Shot of Student Registration](image-url)
SIO

SIO  ▶  Course Schedule  ▶  Registration

S3 Admin Console: Release 4: Sample Screenshots
Actual view may vary by user
1. Plan your Course Schedule
From the Course Schedule tab, Plan Course Schedule
• Click +new, select the Semester, name your plan
• Browse for courses to add, or type the course # into the box and click Add
• To change the section in your plan, click the colored course boxes on the right and select another section
• View more info about the class by clicking on each information button:

2. Review your planned schedule with your Advisor
Find your advisor’s contact info on your Resources page in SIO

3. Check your registration time on SIO
Find your registration time on the Registration page or the Planned Schedule page in SIO

4. Register for classes
Click the Registration button on your SIO home page
or
From the Course Schedule tab, choose Registration
• When it’s your time to register for the semester, use the gear wheels to register, drop, switch, and manage your waitlist

Register in 4 EASY steps!