

Department Calendar

July 31 - August 6, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
	Fall ID Cards Available	Report Fall Forfeits or Deferred Students - Due Sep 2				
		Finalize Student Registration by Add Deadline - Due Sep 12				
		Departments Clear Waitlists by Add Deadline - Due Sep 12				
				Session All, Session Two & Mini-6 Last Day of Classes (except MBA, Heinz)	Summer All, Two & Mini-6 Grade Submission Available	
				Session All, Session Two & Mini-6 Last Course Withdrawal Deadline	Session All, Session Two & Mini-6 Final Exams	
	Session All, Session Two & Mini-6 Faculty Course Evaluations					

Department Calendar

August 7 - August 13, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7	8	9	10	11	12	13
		<p>Session All, Session Two & Mini-6 Final Grades Due by 4 p.m.</p>	<p>Review/Certify August Graduating Students (Bachelors & Honors) - Due Aug 19</p>			
<p>Update Fall Schedule of Classes for Does Not Meet (DNM) Rooms & Instructors (Required) - Due Aug 19</p>						
			<p>Review/Certify August Graduating Students (Doctorates & Masters) - Due Aug 28</p>			
<p>Report Fall Forfeits or Deferred Students - Due Sep 2</p>						
<p>Departments Clear Waitlists by Add Deadline - Due Sep 12</p>						
<p>Finalize Student Registration by Add Deadline - Due Sep 12</p>						
		<p>DARN Meeting 10 am. CUC Connan</p>		<p>Missing Grade Report for Summer</p>		
<p>Classroom Furniture Count/Sweep</p>						

Department Calendar

August 14 - August 20, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14	15	16	17	18	19	20
Review/Certify August Graduating Students (Bachelors & Honors) - Due Aug 19					August Diploma Certification Deadline for Bachelor Degree Deadline	
Update Fall Schedule of Classes for Does Not Meet (DNM) Rooms & Instructors (Required) - Due Aug 19					Fall SOC -- DNM & Instructors Update Deadline	
Review/Certify August Graduating Students (Doctorates & Masters) - Due Aug 28						
Report Fall Forfeits or Deferred Students - Due Sep 2						
Finalize Student Registration by Add Deadline - Due Sep 12						
Departments Clear Waitlists by Add Deadline - Due Sep 12						
	Publish UG Catalog		Build Upcoming Spring Schedule of Classes - Due Sep 26			

Department Calendar

August 21 - August 27, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
21	22	23	24	25	26	27
Review/Certify August Graduating Students (Doctorates & Masters) - Due Aug 28						
Report Fall Forfeits or Deferred Students - Due Sep 2						
	Review & Flag Fall Final Exams - Due Sep 2					
	Review Fall Verification Report - Due Sep 8					
Departments Clear Waitlists by Add Deadline - Due Sep 12						
Finalize Student Registration by Add Deadline - Due Sep 12						
Build Upcoming Spring Schedule of Classes - Due Sep 26						

Department Calendar

August 28 - September 3, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
Review & Flag Fall Final Exams - Due Sep 2					Fall Final Exam Report Deadline	
Report Fall Forfeits or Deferred Students - Due Sep 2					Fall Forfeits & Deferred Student Deadline	
August Diploma Certification Deadline for Masters & Doctorate Degrees	Student Waitlist Tagup Deadline					
Review Fall Verification Report - Due Sep 8						
Finalize Student Registration by Add Deadline - Due Sep 12						
Departments Clear Waitlists by Add Deadline - Due Sep 12						
Build Upcoming Spring Schedule of Classes - Due Sep 26						
	Semester & Mini-1 Classes Begin	Waitlist Purge of Students Who Did Not Tag Up			Mini-1 Course Audit Grade Option Deadline (except TSB-HC)	
					Mini-1 Course Drop Deadline for Tuition Adjustment (except TSB-HC)	
					Mini-1 Course Add Deadline w/o Deans Permission (except TSB-HC)	

Department Calendar

September 4 - September 10, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5	6	7	8	9	10
Review Fall Verification Report - Due Sep 8				Fall Program Code Change Deadline		
Finalize Student Registration by Add Deadline - Due Sep 12						
Departments Clear Waitlists by Add Deadline - Due Sep 12						
Build Upcoming Spring Schedule of Classes - Due Sep 26						
	Labor Day: No Classes	DARN Meeting 10 a.m. CUC Connan				

Department Calendar

September 11 - September 17, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11	12	13	14	15	16	17
Finalize Student Registration by Add Deadline - Due Sep 12						
Departments Clear Waitlists by Add Deadline - Due Sep 12						
Build Upcoming Spring Schedule of Classes - Due Sep 26						
	Semester Course Add Deadline w/o Dean Permission	Veterans Educational Benefits enrollment certified to VA (estimated)	Graduation Management Available for December 2015		Publish Mini-1 Final Exam Schedule	
	Semester Course Drop Deadline for Tuition Adjustment	M16 Not Certified Students Moved to F16 Expt'd Grad Date				
	Semester Course Audit Grade Option Deadline	Administrative Withdrawal (W1) for Not Registered Students				

Department Calendar

September 18 - September 24, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18	19	20	21	22	23	24

Build Upcoming Spring Schedule of Classes - Due Sep 26

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Department Calendar

September 25 - October 1, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
Build Upcoming Spring Schedule of Classes - Due Sep 26	Spring Schedule of Classes Deadline	Set Spring Course Pre-reqs, Co-Reqqs, Reservations, Description & Instructors for SOC- Due Oct 28				
Review/Flag FCE Mini-1 Flags - Due Oct 6						
	Final Exams Schedule published (estimated)		Mini-1 Course Drop Deadline to Receive a W Grade		Fall Ph.D. Certification & 100% Tuition Adjustment	
			Mini-1 Course Drop & Pass/Fail Option Deadline - Assign W Grade for Courses Dropping after this Date			

Department Calendar

October 2 - October 8, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
Review/Flag FCE Mini-1 Flags - Due Oct 6				FCE Mini-1 Flag Deadline		
	Review Course Grade Options for Mid-Semester/Mini-1 Grading Period - Due Oct 14					
Set Spring Course Pre-reqs, Co-Req, Reservations, Description & Instructors for SOC- Due Oct 28						
	August Diplomas are Mailed to Students by Printer (estimated)					

Department Calendar

October 16 - October 22, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	17	18	19	20	21	22
Set Spring Course Pre-reqs, Co-Req's, Reservations, Description & Instructors for SOC- Due Oct 28						
		Mid-semester/ Mini-1 Grade Submission Available	Spring Student Records Created	Review Spring Verification Report v. 1 - Due Nov 11		
					Create Spring Time Assignments	
Mini-1 Faculty Course Evaluations						
	Mini-1 Last Day of Classes; Course Withdrawal Grade Deadline	No Undergraduate Mini-1 Course Meetings (Reading Period)			Mid-Semester Break; Undergraduate Mini-1 Exam Day	
		No Graduate Mini-1 Course Meetings (Reading Period) except TSB & HC evening classes	Graduate Mini-1 Exam Days			

Department Calendar

October 23 - October 29, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	24	25	26	27	28	29
	Mid-Semester Grades DUE by 4 pm		Mini-1 Final Grades Due by 4 pm		Spring Schedule of Classes Deadline for Non-Pittsburgh Locations	
Set Spring Course Pre-reqs, Co-Reqqs, Reservations, Description & Instructors for SOC- Due Oct 28					Spring Course Pre-req/Co-Reqqs, Reservation, Descriptions & Instructors Deadline	
	Adjust Spring Max Sizes for Cross-Listed Courses- Due Nov 3					
	Review/Update Spring Course Pre-reqqs, Co-Reqqs & Reservations for Registration Week- Due Nov 7					
Review Spring Verification Report v.1 - Due Nov 11						
	Mini-2 Classes Begin (except for TSB)				Mini-2 Course Drop Deadline to Receive Tuition Adjustment (except TSB-HC)	
					Mini-2 Course Audit Grade Option Deadline (except TSB-HC)	
					Mini-2 Course Add Deadline w/o Dean's Permission (except TSB-HC)	

Department Calendar

October 30 - November 5, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
Adjust Spring Max Sizes for Cross-Listed Courses- Due Nov 3						
Review/Update Spring Course Pre-reqs, Co-Req's & Reservations for Registration Week- Due Nov 7						
Review Spring Verification Report v.1 - Due Nov 11						
	Publish Spring Schedule of Classes	Begin Creating New Graduate Students - Be Sure to Select the Correct Entering Semester				
	Fall Ph.D. Certification Date & Receive 50% Tuition Adjustment					

Department Calendar

November 6 - November 11, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6	7	8	9	10	11	12
Review/Update Spring Course Pre-reqs, Co-Reqs & Reservations for Registration Week- Due Nov 7					Student Academic Code Change Deadline	
Review Spring Verification Report v.1 - Due Nov 11						
	Review & Flag FCE Semester & Mini-2 courses - Due Nov 22					
	Semester Course Drop & Pass/Fail Option Deadline: Assign W Grade for Courses Dropping After this Date (except TSB)	DARN Meeting 10 a.m. UC Rangos 3			Veterans Day	

Department Calendar

November 13 - November 19, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
13	14	15	16	17	18	19 Spring Increase in Max Units (based on cumulative QPA)
Review & Flag FCE Semester & Mini-2 courses - Due Nov 22						
Spring Registration Week						

Department Calendar

November 20 - November 26, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
20	21	22	23	24	25	26	
Review & Flag FCE Semester & Mini-2 courses - Due Nov 22		FCE Semester & Mini-2 Flag Deadline					
Review December Diploma Candidates thru Dec 21 - Register students if continuing in Spring!							
	Set Enrollment Status to Pending Graduation (G2) if not continuing studies for future semester based on spring registration	Spring Tuition Assessed	Thanksgiving Break: No Classes				
		Mini-2 Course Drop - Pass/Fail Option Deadline; Assign W Grade for Courses Dropping After this Date (except TSB)					

Department Calendar

November 27 - December 3, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3

Review December Diploma Candidates thru Dec 21 - Register students if continuing in Spring!

Semester & Mini-2 Faculty Course Evaluations

Department Calendar

December 4 - December 10, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5	6	7	8	9	10
Review December Diploma Candidates thru Dec 21 - Register students if continuing in Spring!						
Build Summer Schedule of Classes - Due Jan 23						
	Begin Processing Spring PCHE Cross-Registration Requests				Semester & Mini-2 Last Day of Classes (except TSB)	Final Semester Grade Submission Available
					Semester & Mini-2 Course Drop Deadline for W grade (except TSB)	
Semester & Mini-2 Faculty Course Evaluations						

Department Calendar

December 11 - December 17, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11	12	13	14	15	16	17
Review December Diploma Candidates thru Dec 21 - Register students if continuing in Spring!						
	Review Spring Verification Report v.2 - Due Jan 12					
	Departments Clear Waitlists by Add Deadline - Due Jan 30					
Build Summer Schedule of Classes - Due Jan 23						
			Waitlist Tag-up Notification to Students			
Semester & Mini-2 Faculty Course Evaluations						
	Final Examinations		Reading Day	Final Examinations		

Department Calendar

December 18 - December 24, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18	19	20	21	22	23	24
Review December Diploma Candidates thru Dec 21 - Register students if continuing in Spring!			Final Grades DUE by 4 pm			
Review Spring Verification Report v.2 - Due Jan 12						
Build Summer Schedule of Classes - Due Jan 23						
Departments Clear Waitlists by Add Deadline - Due Jan 30						
Final Examinations	Final Make-Up Examinations	Classroom Furniture Count/Sweep				
Semester & Mini-2 Faculty Course Evaluations		Change Spring/Summer 2016 I to Default Grade	PCHE Grades Expected to be Received from Host Institutions	Missing Grade Report for Fall		
			Set Enrollment Status to Pending Graduation (G2) if not continuing studies for future semester based on spring registration			

Department Calendar

December 25 - December 31, 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	31
Review Spring Verification Report v.2 - Due Jan 12						
	Update Spring Schedule of Classes for Does Not Meet (DNM) Rooms & Finalize Instructors(Required) - Due Jan 13					
		Certify Diplomas for December - Due Jan 16 - Register students if continuing in Spring!				
Build Summer Schedule of Classes - Due Jan 23						
		Finalize Student Registration by Add Deadline - Due Jan 30				
Departments Clear Waitlists by Add Deadline - Due Jan 30						
		Post Fall Academic Actions				
		Fall 2016 FCE Results are Available				

Department Calendar

January 1 - January 7, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
Review Spring Verification Report v.2 - Due Jan 12						
Update Spring Schedule of Classes for Does Not Meet (DNM) Rooms & Finalize Instructors(Required) - Due Jan 13						
Certify Diplomas for December - Due Jan 16 - Register students if continuing in Spring!						
Build Summer Schedule of Classes - Due Jan 23						
	Review & Flag Spring Final Exams - Due Jan 24					
Finalize Student Registration by Add Deadline - Due Jan 30						
Departments Clear Waitlists by Add Deadline - Due Jan 30						
					Associate Deans to Review AP/IB Credit - Due Jan 31	
Post Fall Academic Actions						
		Waitlist Tag-up Notification to Students		Dean's List Report Available to Associate Deans		
				QPA Rank Reports Available		

Department Calendar

January 8 - January 14, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8	9	10	11	12	13	14
Review Spring Verification Report v.2 - Due Jan 12				Spring Student Academic Code Change Deadline	Spring Schedule of Classes -- DNM & Instructors Update Deadline	
Update Spring Schedule of Classes for Does Not Meet (DNM) Rooms & Finalize Instructors(Required) - Due Jan 13						
Certify Diplomas for December - Due Jan 16 - Register students if continuing in Spring!						
Build Summer Schedule of Classes - Due Jan 23						
Review & Flag Spring Final Exams - Due Jan 24						
Finalize Student Registration by Add Deadline - Due Jan 30						
Departments Clear Waitlists by Add Deadline - Due Jan 30						
Associate Deans to Review AP/IB Credit - Due Jan 31						
	Set Enrollment Status to Pending Graduation (G2) if not continuing studies for future semester based on spring registration	DARN Meeting 10 a.m. CUC Rangos 3				

Department Calendar

January 15 - January 21, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
15	16	17	18	19	20	21
Certify Diplomas for December - Due Jan 16 - Register students if continuing in Spring!	December Diploma Certification Deadline (including PHD students)					
Build Summer Schedule of Classes - Due Jan 23						
Review & Flag Spring Final Exams - Due Jan 24						
Finalize Student Registration by Add Deadline - Due Jan 30						
Departments Clear Waitlists by Add Deadline - Due Jan 30						
Associate Deans to Review AP/IB Credit - Due Jan 31						
	Martin Luther King Day; No Classes	Semester & Mini-3 Classes Begin				

Department Calendar

January 22 - January 28, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
22	23	24	25	26	27	28
Build Summer Schedule of Classes - Due Jan 23	Summer Schedule of Classes Deadline	Spring Final Exam Report Deadline				
Review & Flag Spring Final Exams - Due Jan 24						
	Graduation Management Available for May 2017					
Departments Clear Waitlists by Add Deadline - Due Jan 30						
Finalize Student Registration by Add Deadline - Due Jan 30						
Associate Deans to Review AP/IB Credit - Due Jan 31						
	Mini-3 Course Drop Deadline to Adjust Tuition (except TSB-HC)	Review/Flag May & August Diploma Candidates for SEVIS Reporting - Due Feb 3				
	Mini-3 Course Audit Option Deadline (except TSB-HC)	Summer Course Pre-req/Co-Reqs, Reservation, Descriptions & Instructors Deadline - Due Feb 10				
	Mini-3 Course Add Deadline w/o Dean Permission (except TSB-HC)					

Department Calendar

January 29 - February 4, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
	Waitlist Tag-Up Deadline	Associate Deans Update of AP/IB Credit Deadline			SEVIS S15 Graduation Management: Update Expected Graduation Deadline	
Associate Deans to Review AP/IB Credit - Due Jan 31						
Finalize Student Registration by Add Deadline - Due Jan 30						
Departments Clear Waitlists by Add Deadline - Due Jan 30						
Review/Flag May & August Diploma Candidates for SEVIS Reporting - Due Feb 3						
Build Fall Schedule of Classes - Due Feb 27						
Summer Course Pre-req/Co-Reqs, Reservation, Descriptions & Instructors Deadline - Due Feb 10						
	Semester Course Drop Deadline for Tuition Adjustment (except TSB-HC)	F16 Not Certified Students Moved to S17 Expt'd Grad Date			Publish Mini-3 Final Exam Schedule	
	Semester Course Add Deadline w/o Dean Permission	Waitlist Purge of Students Who Did Not Tag Up				
	Semester Course Audit Grade Option Deadline	Administrative Withdrawal (W1) for Not Registered Students				

Department Calendar

February 5 - February 11, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5	6	7	8	9	10	11
Summer Course Pre-req/Co-Reqs, Reservation, Descriptions & Instructors Deadline - Due Feb 10					Summer Course Pre-req/Co-Reqs, Reservation, Descriptions & Instructors Deadline	
Build Fall Schedule of Classes - Due Feb 27						
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
					Summer Records are Created	

Department Calendar

February 12 - February 18, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12	13	14	15	16	17	18
Flag FCE Mini-3 Faculty Course Evaluations - Due Feb 23						
Build Fall Schedule of Classes - Due Feb 27						
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
	<p>Summer Schedule of Classes Published</p>	<p>DARN Meeting 10 a.m. CUC Connan</p> <p>Mini-3 Course Drop & Pass/Fail Grade Option Deadline; Assign W grade after this date (except TSB)</p>				

Department Calendar

February 19 - February 25, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24	25
Flag FCE Mini-3 Faculty Course Evaluations - Due Feb 23				FCE Spring Mini-3 Flag Deadline		
Build Fall Schedule of Classes - Due Feb 27						
			Review Summer Verification Report (including GRR & INT) - Due Mar 20			
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
	Publish Spring Semester & Mini-4 Final Exam Schedule		December Diplomas are Mailed to Students (estimated)			

Department Calendar

February 26 - March 4, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1	2	3	4
Build Fall Schedule of Classes - Due Feb 27	Fall Schedule of Classes Deadline	Set Fall Course Pre-reqs, Co-Reqqs, Reservations, Description & Instructors for SOC- Due March 24				
Review Summer Verification Report (including GRR & INT) - Due Mar 20						
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
		Spring Ph.D. Certification & 100% Tuition Adjustment				
Mini-3 Faculty Course Evaluations						

Department Calendar

March 5 - March 11, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5	6	7	8	9	10	11
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Mini-3 Last Day of Classes</div> <div style="border: 1px solid black; padding: 2px;">Mini-3 Course Withdrawal Grade Deadline</div>	Mid-Semester / Mini-3 Grade Submission Available				
Review College & University Honors on Graduation Management (Assoc Deans Office/CFA) - Due Mar 13						
Review Summer Verification Report (including GRR & INT) - Due Mar 20						
Set Fall Course Pre-reqs, Co-Reqqs, Reservations, Description & Instructors for SOC- Due March 24						
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
	Graduate Mini-3 Exam Days					
		No Undergrad Mini-3 Course Meetings (Reading Period)			Undergraduate Mini-3 Exam Day	
Mini-3 Faculty Course Evaluations						
					Mid-Semester Break: No Classes (Mini-3 UG exams take place)	

Department Calendar

March 12 - March 18, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12	13	14	15	16	17	18
Review College & University Honors on Graduation Management (Assoc Deans Office/CFA) - Due Mar 13	Mid-Semester Grades Due by 4 p.m. Graduation Management Deadline for College - University Honors	DARN Meeting 10 a.m. CUC Connan	Mini-3 Final Grades Due by 4 p.m.			
Review Summer Verification Report (including GRR & INT) - Due Mar 20						
Set Fall Course Pre-reqs, Co-Req's, Reservations, Description & Instructors for SOC- Due March 24						
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24						
Classroom Inspections						
Spring Break: No Classes						

Department Calendar

March 19 - March 25, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19	20	21	22	23	24	25
Review Summer Verification Report (including GRR & INT) - Due Mar 20	Summer Student Academic Code Change Deadline				Fall Schedule of Classes - Non Pittsburgh Location Deadline	Graduation Mngmt Turned Off for Diploma Order
Set Fall Course Pre-reqs, Co-Req, Reservations, Description & Instructors for SOC- Due March 24					Fall Course Pre-req/Co-Req, Reservation, Descriptions & Instructors Deadline	
Review/Flag May Diploma Candidates on Graduation Mgmt as In Progress for Diploma Order AND Cap/Gown - Due Mar 24					May Diploma Order Deadline	
	Mini-4 Classes Begin		Graduation Fair		Mini-4 Course Drop Deadline for Tuition Adjustment (except TSB-HC)	
			Summer Registration Opens		Mini-4 Course Audit Grade Option Deadline (except TSB-HC)	
					Mini-4 Course Add Deadline w/o Dean Permission (except TSB-HC)	

Department Calendar

March 26 - April 1, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
Check Fall Max Sizes for Cross-listed Courses to Prevent Overenrollment - Due April 7						
Review/Update Fall Course Pre-reqs, Co-Req's, Reservation for Registration Week - Due Apr 17						
Review Fall Verification Report v.1 - Due Apr 21						
	<p>Fall Schedule of Classes Published</p> <p>Fall Records are Created</p>				<p>Spring Ph.D. Certification & 50% Tuition Adjustment</p>	

Department Calendar

April 2 - April 8, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
Check Fall Max Sizes for Cross-listed Courses to Prevent Overenrollment - Due April 7						
Review/Update Fall Course Pre-reqs, Co-Req's, Reservation for Registration Week - Due Apr 17						
	Review/Flag Semester & Mini-4 FCE Flags - Due Apr 20					
Review Fall Verification Report v.1 - Due Apr 21						
	Review Graduating Students for Diploma Re-order/Commencement Program - Due Apr 28					
	Graduation Management Turns On for Commencement Program	Summer Tuition Assessed				
	Set Enrollment Status to Pending Graduation Status (G2) if not continuing studies for future semester	Semester Course Drop & Pass-Fail Grade Option Deadline; Assign W Grade after this date				

Department Calendar

April 9 - April 15, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9	10	11	12	13	14	15
Review/Update Fall Course Pre-reqs, Co-Req, Reservation for Registration Week - Due Apr 17						
Review/Flag Semester & Mini-4 FCE Flags - Due Apr 20						
Review Fall Verification Report v.1 - Due Apr 21						
Review Graduating Students for Diploma Re-order/Commencement Program - Due Apr 28						
		Review & Modify Course Catalog Descriptions & Flags - Due Jul 31				

Department Calendar

April 16 - April 22, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	17	18	19	20	21	22
Review/Update Fall Course Pre-reqs, Co-Req's, Reservation for Registration Week - Due Apr 17				FCE Semester & Mini-4 Flag Deadline	Fall Student Academic Code Change Deadline	
Review/Flag Semester & Mini-4 FCE Flags - Due Apr 20						
Review Fall Verification Report v. 1 - Due Apr 21						
Review Graduating Students for Diploma Re-order/Commencement Program - Due Apr 28						
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
		DARN Meeting 10 a.m. CUC Rangos 3		Carnival; No Classes (except TSB-HC)		
		Mini-4 Course Drop & Pass-Fail Grade Option Deadline; Assign W Grade After This Date				

Department Calendar

April 23 - April 29, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	24	25	26	27	28	29
Review Graduating Students for Diploma Re-order/Commencement Program - Due Apr 28					Commencement Online Program Proof Deadline - update Graduation Management as best as possible	Graduation Mgmt remains off thru May 10 (manually track graduation changes for commencement program)
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
Fall Registration Week						Spring Increase in Max Units (based on cumulative QPA)
Semester & Mini-4 Faculty Course Evaluations						

Department Calendar

April 30 - May 6, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5	6
Graduation Mgmt remains off thru May 10 (manually track graduation changes for commencement program)						
			Update Summer DNM Room & Instructors - Due May 12			
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Set Enrollment Status to Pending Graduation (G2) if not continuing studies for future semester				Semester & Mini-4 Last Day of Classes	Final Semester Grade Submission Available
					Semester and Mini-4 Course Drop Deadline to Receive W Grade	
Semester & Mini-4 Faculty Course Evaluations						

Department Calendar

May 7 - May 13, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7	8	9	10	11	12	13
	Review Commencement Program Proof at Alumni House			Graduation Management turned back ON to enter manual proof changes	Summer Schedule of Classes Does Not Meet (DNM) Rooms & Instructors Final Deadline	
Graduation Mgmt remains off thru May 10 (manually track graduation changes for commencement program)						
Update Summer DNM Room & Instructors - Due May 12						
Final Summer Verification Report - Due May 19						
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Final Examinations		Reading Day		Fall UG Admissions Interface Begins	
Semester & Mini-4 Faculty Course Evaluations						
				Final Examinations		

Department Calendar

May 14 - May 20, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14	15	16	17	18	19	20
				Final Grade Deadline by 4 pm for Graduating students	Summer Student Academic Code Change Deadline	
Final Summer Verification Report - Due May 19						
				Certify May Graduates, Update Diploma Tracking, Return All Diplomas Not Given @ Ceremony - Due June 2		
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	PCHE Grades Expected to be Received from Host Institutions (tentative)	Final Make-Up Examinations	Change Fall I to Default Grade			College Honors and Doctor's Hooding ceremonies
	Final Examinations					
Semester & Mini-4 Faculty Course Evaluations						

Department Calendar

May 21 - May 27, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
21	22	23	24	25	26	27
Certify May Graduates, Update Diploma Tracking, Return All Diplomas Not Given @ Ceremony - Due June 2						
Post Spring Academic Actions - Due Jun 2						
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
Commencement	Session All, One & Mini-5 Classes Begin	Final Grade Deadline by 4 pm for Non-Graduating students	Spring Increase in Max Units (based on cumulative QPA)	Spring 2017 FCE Results Available	Summer-1/Mini-5 Administrative Withdrawal (W1) for Not Registered Students Session One & Mini-5 Course Drop or Pass/Fail Grade Deadline; Assign W grade after this date Session One & Mini-5 Course Drop Deadline for Tuition Adjustment Session One & Mini-5 Add Deadline w/o Dean Permission & Audit Grade Deadline	
			Missing Grade Report for Spring Distributed	OPA Class Rank Reports Available		
			Dean's List Available			

Department Calendar

May 28 - June 3, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
Post Spring Academic Actions - Due Jun 2					Spring Academic Actions Deadline	
Certify May Graduates, Update Diploma Tracking, Return All Diplomas Not Given @ Ceremony - Due June 2					May Diploma Certification Deadline	
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Memorial Day; No Classes			Begin Processing Fall PCHE Cross-Registration Requests		

Department Calendar

June 4 - June 10, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5	6	7	8	9	10
Flag FCE Summer One Faculty Course Evaluations - Due Jun 23						
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Set Enrollment Status to Pending Graduation (G2) if not continuing studies for future semester based on fall registration	Summer-All Administrative Withdrawal (W1) for Not Registered Students				
	Graduation Management turns ON for August Expected Graduates	Fall Tuition Assessed				
	Session All Course Drop Deadline to Receive Tuition Adjustment					
	Session All Course Add Deadline w/ot Dean's Permission & Audit Grade Deadline					
	Session All Audit Grade Option Deadline					

Department Calendar

June 11 - June 17, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11	12	13	14	15	16	17
Flag FCE Summer One Faculty Course Evaluations - Due Jun 23						
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						

Department Calendar

June 18 - June 24, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18	19	20	21	22	23	24
Flag FCE Summer One Faculty Course Evaluations - Due Jun 23				FCE Summer One Flag Deadline		
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Session One & Mini-5 Course Drop Deadline for W grade					
	Session One & Mini-5 Course Withdrawal Grade Deadline					

Department Calendar

June 25 - July 1, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
					Summer One/Mini-5 Grade Submission Available	
Session One & Mini-5 Faculty Course Evaluations						
				Session One & Mini-5 Last Day of Classes	Session One & Mini-5 Final Exams	

Department Calendar

July 2 - July 8, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5 Session One & Mini-5 Final Grades Due by 4 pm	6	7	8
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	Session Two & Mini-6 Classes Begin	Independence Day; No Classes				

Department Calendar

July 9 - July 15, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9	10	11	12	13	14	15
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Session Two & Mini-6 Course Add Deadline w/o Dean Permission & Audit Grade Option Deadline</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Session Two & Mini-6 Course Drop Deadline for Tuition Adjustment</div> <div style="border: 1px solid black; padding: 5px;">Session Two & Mini-6 Course Audit or Pass/Fail Grade Deadline; Assign W Grade after this date</div>	<p>Summer-2/Mini-6 Administrative Withdrawal (W1) for Not Registered Students</p>			<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Session All Course Drop or Pass/Fail Grade Deadline; Assign W Grade</div>	

Department Calendar

July 16 - July 22, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
16	17	18	19	20	21	22
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
			CIT & DC Freshmen Registration Day (9-11 a.m.)			

Department Calendar

July 23 - July 29, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	24	25	26	27	28	29
Review & Modify Course Catalog Descriptions & Flags - Due Jul 31						
Flag Session All, Session Two & Mini-6 Faculty Course Evaluations - Due Aug 4						

Department Calendar

July 30 - August 5, 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
30	31	1	2	3	4	5	
<p>Review & Modify Course Catalog Descriptions & Flags - Due Jul 31</p>	<p>UG Catalog Edit Deadline</p>				<p>Session All & Two FCE Flag Deadline</p>		
<p>Flag Session All, Session Two & Mini-6 Faculty Course Evaluations - Due Aug 4</p>							
		<p>Mini-6 Course Drop, Pass/Fail Grade Deadline; Assign W Grade Dropping After This Date</p>					