The US EPA requires all owners and operators of equipment containing oil or diesel fuel to routinely inspect the tanks or drums for oil leakage or spillage. We are also required to respond IMMEDIATELY to any leaks or spills noted. During the course of your work and routine activities *(including inspections and preventive maintenance)*, we ask you to look for evidence of spills or leaks of oil/diesel, and to respond to them if they are found. This document outlines how to do that.

For spills of less than 16 gallons, use the spill carts located in these areas:

- Mellon Institute, Room 389
- Morewood Gardens D, Basement Maintenance Shop
- Wean Hall, Room 4013
- University Center, Room 265c
- GSIA, Room A92
- Resnik Hall Room 49
- PTC Maintenance area
- 6555 Penn Avenue, Oil Warehouse Area

For larger spills, contact Service Response (8-2910) to have the large spill cart (located in FMSB 2nd floor storeroom) delivered to the area.

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**If you see evidence of an oil or diesel spill or leak AT ANY TIME, either within the unit or on the ground or any surface nearby, please do the following:**

1. Put on protective gloves and eye protection. ● Gloves and goggles are located in the spill kits.
2. Stop the flow of oil/diesel, if you can. ● Turn off source, plug leak, turn container right side-up, etc., as applicable.
3. Block any oil from going into a drain, if this could happen. ● Use flat rubber drain cover if present; surround drain with sorbent sock, otherwise.
4. Adsorb spilled oil, if possible. ● Use loose sorbent, sorbent pads or socks as needed, placing sorbents on top of or in the path of, the spilled oil.
5. Pick up the oil-filled sorbent material and place them into plastic bags. ● Use the waste bags contained in the spill kit.
6. Leave bagged material where it is and contact EH&S for their removal. ● EH&S contact: Main office 8-8182, Mark Banister cell is 412-527-5616 or Madelyn Miller cell: 412-527-5614.