2017 – 2018 First-year Student Dining Plan Agreement

Students under the age of 18 must complete this form and return it to Carnegie Mellon University Dining Services, Residence on Fifth, 4700 Fifth Avenue, Pittsburgh, PA 15213. First-year students over 18 may submit their Dining Plan Agreement via the Dining Portal located under the “quick links” at cmu.edu/dining.

This agreement must be completed and submitted by May 30, 2017. Otherwise, first-year students will automatically be placed on the Blue Plan.

DATES OF AGREEMENT: This is a two-semester agreement for fall semester (August 27, 2017, to December 19, 2017) and spring semester (January 14, 2018, to May 13, 2018).

TRADITIONAL DINING PLANS:
• A set number of meals are allotted biweekly for the Traditional Dining Plans. Only one meal can be used per meal period and must be used for the purchase of block meals only, with the exception of guest meals.
• Flexible Spending Dollars are available throughout the semester and expire on the last active date of the dining plan program for each semester.

Green Plan = $6,374 per year / $3,187 per semester
☐ 36 meals per two weeks – average 18 meals per week, $250 flexible dollars per semester, two guest meals per semester

Blue Plan = $6,038 per year / $3,019 per semester
☐ 30 meals per two weeks – average 15 meals per week, $490 flexible dollars per semester, two guest meals per semester

Red Plan = $5,724 per year / $2,862 per semester
☐ 24 meals per two weeks – average 12 meals per week, $800 flexible dollars per semester, two guest meals per semester

Yellow Plan = $2,874 per year / $1,437 per semester*
☐ 14 meals per two weeks-average 7 meals per week, $175 flexible dollars per semester
*Only available to first-year students assigned to The Residence on Fifth.

First-year dining plans include all Orientation meals provided during the First-year Orientation Program (August 19-26, 2017).

I understand that this agreement is for the academic year and that I am obligated to fulfill the requirements outlined in this agreement unless I withdraw from the University or participate in a University-sponsored study abroad or co-op program. Failure to utilize a dining plan or failure to make payment does not cancel my financial obligation under this agreement. I understand that the only changes permitted to my selected dining plan are outlined on the back page of this agreement in the “change policy” section.

I have read the terms of this agreement outlined above and on the back page and agree to abide by these terms by affixing my signature below. I further agree to abide by all rules and regulations established by CMU Dining Services.

Student Signature __________________________ Date ___________
Parent/Guardian (if student is under 18) __________________________ Date ___________

Email: dining@andrew.cmu.edu Phone: 412-268-2139 Website: cmu.edu/dining
CHANGE POLICY:
- In the fall semester, participants may change to another color on or before 5 PM, September 22, 2017.
- Participants making changes will be refunded a prorated amount effective as of the next biweekly dining plan period.
- All changes can be submitted via the StarRez Dining Portal located on the dining website ([cmu.edu/dining](http://cmu.edu/dining)).
- Students are permitted to increase their plan at any time during the academic year.

GREEK POLICY:
- Students who join a Carnegie Mellon Greek organization that has a dining plan/commercial kitchen and will move into the Greek house may cancel their Dining Services dining plan the week following formal rush period for both fall and spring semesters. They will receive a prorated refund.
- Students who join a Carnegie Mellon Greek organization with its own dining plan/commercial kitchen but will not move into Greek housing may reduce their dining plan the week following formal rush period to the Yellow plan. They will receive a prorated refund.
- To cancel or reduce their Dining Services dining plan, Greek students must complete a change form (available from the Dining Services office) and a financial sign-over form for the dining plan, as well as provide signed documentation of the membership on the Greek organization letterhead. All documentation must be verified and approved by Dining Services.
- Students who join a Greek organization without a dining plan/commercial kitchen are not permitted to reduce their Dining Services dining plan.

DINING BIWEEKLY PERIODS FOR 2017 – 2018

**FALL SEMESTER (begins with breakfast August 27)**
- Sunday, August 27 – Saturday, September 9
- Sunday, September 10 – Saturday, September 23
- Sunday, September 24 – Saturday, October 7
- Sunday, October 8 – Saturday, October 21
- Sunday, October 22 – Saturday, November 4
- Sunday, November 5 – Saturday, November 18
- Sunday, November 19 – Saturday, December 2 (prorated week)
- Sunday, December 3 – Saturday, December 16
- Sunday, December 17 – Tuesday, December 19 (prorated week)

**SPRING SEMESTER (begins with breakfast January 14)**
- Sunday, January 14 – Saturday, January 27
- Sunday, January 28 – Saturday, February 10
- Sunday, February 11 – Saturday, February 24
- Sunday, February 25 – Saturday, March 10
- Sunday, March 18 – Saturday, March 31
- Sunday, April 1 – Saturday, April 14
- Sunday, April 15 – Saturday, April 28
- Sunday, April 29 – Saturday, May 12
- Sunday, May 13 – Wednesday, May 16 (prorated week)

**HOLIDAY AND BREAK SCHEDULE:** Participants receive an equivalent prorated value for the number of meals during partial weeks.
- Thanksgiving holiday: The dining plan ends after lunch on Wednesday, November 22, 2017, and begins with breakfast on Sunday, November 26, 2017.
- Spring break: The dining plan ends after lunch on Saturday, March 10, 2018, and begins with breakfast on Sunday, March 18, 2018.
- Summer break: The dining plan ends after lunch on Wednesday, May 16, 2018.

**MEAL PERIODS:** The dining week begins on Sunday and ends on Saturday.
- Breakfast: Sunday through Saturday 03:30:00 AM – 10:29:59 AM
- Lunch: Sunday through Saturday 10:30:00 AM – 04:29:59 PM
- Dinner: Sunday through Saturday 04:30:00 PM – 08:59:59 PM
- Late Night: Sunday through Saturday 09:00:00 PM – 03:29:59 AM

**FAQs (FREQUENTLY ASKED QUESTIONS):**

**Who do I contact if I have a medical diagnosis that may require a special meal accommodation (i.e. food allergies)?**

Medical or special needs to alter this agreement must first be evaluated by University Health Services. To begin this process, please complete the [Special Dining Needs Form](cmu.edu/health-services). For more information, visit [cmu.edu/health-services](http://cmu.edu/health-services).

**What’s the difference between Flexible dollars and the DineXtra Declining Balance Program?**

Flexible dollars come as part of the dining plan you purchase, and expire on the last active day of the dining plan in the fall and spring semesters. DineXtra can be purchased in addition to a plan or as DineXtra alone, and it offers a 1% bonus per $100 deposit, up to 10%. DineXtra purchased during the academic year is available through the last active date of the dining plan in the spring semester. Any unused funds expire at that time. DineXtra may also be purchased during the summer. DineXtra funds may be spent in any amount and at any [Dining Services location](http://cmu.edu/dining) and off-campus partner location. It's easy to add DineXtra to your student account using the [GET Funds](http://cmu.edu/dining) website or app. Parents are also able to deposit funds into their student's DineXtra account.

**How Do I Use My Dining Plan?**

Dining Plans and the DineXtra Declining Balance Program are encoded on the Carnegie Mellon ID card. If your Carnegie Mellon ID card is lost or stolen, immediately contact ID Card Services at 412-268-5224 (or after hours, contact University Police at 412-268-2323). Carnegie Mellon is not responsible for any funds expended or the use of any lost or stolen cards. Additionally, participants are responsible for any charges made or attempted on their Carnegie Mellon ID Card.

**STATEMENT OF ASSURANCE:** Carnegie Mellon University does not discriminate and Carnegie Mellon University is required not to discriminate in admission, employment or administration of its programs or activities on the basis of race, color, national origin, sex, or handicap in violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973 or other federal, state or local laws, or executive orders. In addition, Carnegie Mellon University does not discriminate in admission, employment or administration of its programs on the basis of religion, creed, ancestry, belief, age, veteran status, sexual orientation, or in violation of federal, state or local laws, or executive orders. While the federal government does continue to exclude gays, lesbians and bisexuals from receiving ROTC scholarships or serving in the military, ROTC classes on this campus are available to all students.