QUICK REFERENCE
Scaife Hall 105

CONNECTING

WIRED
1. Connect the HDMI cable to your laptop.
2. Tap **Laptop** on the panel.

HDMI Cable

WIRELESS
1. Tap **Wireless Presentation** on the panel.
2. Follow the steps on the screen to connect your device.
3. Tap **End Presentation** to disconnect.

PRESENTING

TOUCH PANEL

DISPLAY MULTIPLE DEVICES
1. Under **Display Controls**, tap the location for the additional device.
2. Under **Devices** tap the additional device to display (i.e., Desktop, Document Camera, etc.).
3. (Optional) Under **Display Controls**, tap **Blank Screen/Unblank Screen** to toggle on/off room screens in the corresponding location.

PREVIEW DEVICE ON MONITOR
1. Under Actions, select **Video Preview**.
2. Tap **Desktop** to preview on the monitor.
3. Tap Left Display or Right Display to preview additional devices (if applicable).
4. Tap the **arrow** to return to the touch panel menu.

USE HYBRID TEACHING TECHNOLOGY
IMPORTANT: Use the panel to connect to Zoom, not your laptop.
1. Tap **Conferencing** on the touch panel and then **Zoom App**.
2. Tap **Join** and then enter the **Meeting ID and Passcode** from the meeting invite.
3. Use the Zoom Controls on the touch panel's **Zoom App** screen to control volume, record, chat, invite, etc.
4. Tap **End** to end the meeting.

NOTE: Refer to the **ZOOM TEACHING SUPPORT GUIDE** in this room for steps on using the Zoom technology including sharing and camera controls. Find the guide online at: **cmu.edu/computing/start/teaching/resident-hybrid-zoom.html**

1 Tap to start

Turn on/off

Turn System On

Carnegie Mellon University

DEVICE	CONTROLS	ACTIONS
	Display Controls	
Laptop	Both-Powered off / Left-Powered off / Right-Powered off	Video Preview
Desktop	Turn Off / Blank Screen / Screen Up / Screen Down	Conferencing
Wireless		

2 Select Device

Document Camera

Blu-ray Player

Auxiliary Input

Device Controls

Controls for selected device

⚠

Select a source on the left to start the system.

Lights

Adjust volume