CMU 2FA EXPERIENCE – USING DUO 2FA WITH WEBLOGIN

START HERE

1. Access a web service or information protected by WebLogin and 2fa.
2. Enter your Andrew UserID and password.
3. Choose an option:
   - Duo Push (Smart Device)
   - Passcode (Hard Token or one-time passcode via Duo app)
4. Use your mobile smart device or hard token to complete authentication, as described below.

MOBILE SMART DEVICE
From your mobile smart device, access DUO and complete one of the following:

DUO PUSH
Tap Approve when prompted on the Login Request

ONE-TIME PASSCODE
1. Tap the Key button to generate a one-time passcode
2. From your computer, click Enter a Passcode on the WebLogin/Duo prompt.
3. Enter the one-time passcode and click Log In.

HARD TOKEN
1. Press the button on your hardware token to generate a one-time passcode.
2. From your computer, click Enter a Passcode on the Duo prompt for Choose an authentication method.
3. Enter the one-time passcode and click Log In.

NEED HELP?
Contact the Help Center
412-268-4357 (HELP) or it-help@cmu.edu
More information is available at cmu.edu/computing/2fa/