

Guest Accounts

A guide to using a guest account at Carnegie Mellon

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Welcome to Carnegie Mellon. Your guest account gives you access to Computing Services public computer labs, or clusters, network registration and email. This document will walk you through the process of creating a password for your guest account and connecting to our campus wireless network.

Log into a Cluster Computer

The password assigned to your guest account will expire soon. Please set a strong, personal password now so that access to the services will not be interrupted.

Note: If your assigned password has expired, you will not be able to log into a cluster computer. Contact the Computing Services Help Center (412-268-4357) for assistance.

Step 1: Log into a cluster computer

Log into the cluster computer with your guest userID and the assigned password. If you do not know the password, check with your account sponsor or contact the Computing Services Help Center to have the password reset.

Windows - Type `guestxxx@ANDREW.CMU.EDU` into the username field. **Note:** Make sure `ANDREW.CMU.EDU` is capitalized. After you change your password, you no longer need to type the `@ANDREW.CMU.EDU`.

Step 2: Create a password

1. Go to the Identity Manager web site identity.andrew.cmu.edu/.
2. Enter your **guest userID** and **assigned password**, then click **Login**.
3. The Change Password page appears. Use the assigned password for the **Current Password** field. When creating your password, adhere to the following:
 - **Must contain:** 8-characters (one uppercase, one lowercase, one number, one special character)
 - **Cannot contain:** known personal information; four or more occurrences of same character; a dictionary word (after removing non-alpha characters)
4. Click **Change Password**.

Connect to the Wireless Network

To connect your laptop or mobile device to the wireless network, follow the steps below.

Step 1: Connect to the CMU wireless network.

Locate CMU in your wireless network list and select it. You will now have restricted access to the CMU wireless network.

Step 2: Create a password.

The password for your guest account is scheduled to expire. If you haven't already done so, please create a password for your account now. Follow the **Create a password** instructions in the "Logging Into a Cluster?" section of this document. Then, complete Step 3: Secure and register with FirstConnect.

Step 3: Secure and register with FirstConnect.

Go to the FirstConnect web site www.cmu.edu/computing/firstconnect/ and select the **Quick Registration** option. Once registered, the CMU wireless network will be available without restriction.

Find Help

Online help is available anytime at www.cmu.edu/computing/. For personal assistance, visit the Computing Services Help Center in 119 Cyert Hall. The Help Center is regularly staffed Monday through Friday, 7 a.m. - 7 p.m.

To work with a Help Center representative:

Call: 412-268-4357 (HELP)

Click: advisor@andrew.cmu.edu

Visit: 119 Cyert Hall (Monday - Friday 9 a.m. - 5 p.m.)