Classroom Equipment Guide

Carnegie Mellon University
Computing Services

General Help
Help Center
412.268.4357 (HELP)
advisor@andrew.cmu.edu

Classroom Help
Media Technology
412.268.8855
mediatech@andrew.cmu.edu

Cluster Help
Cluster Services
412.268.8776
custers@andrew.cmu.edu
Equipment Cables and Adapters

IMPORTANT! If you are using the following equipment, be sure to bring the appropriate cable or adapter with you since it is not provided:

- iPad, iPhone, iPod Touch - Composite AV Video USB cable, VGA adapter, or HDMI adapter
- Second PC Laptop - VGA or HDMI cable
- Mac Laptop - Mac adapter
- Second Music Device - 3.5mm (auxiliary) cable
- VCR / Video Camera - RCA cable

Support

Documentation, device descriptions, and video demonstrations are available online at www.cmu.edu/computing/mediatech/.

If immediate assistance is needed, contact MediaTech at 412-268-8855.

Feedback

For equipment suggestions or questions, send email to MediaTech at mediatech@andrew.cmu.edu.
The Lectern

The image below identifies the equipment provided in a classroom lectern. For more information on using the lectern equipment (e.g., DVD player, Document Camera, etc.), see the appropriate section following Getting Started.

Turn on the Projector

Touch anywhere on the touch panel to wake the system. Select **Display Setup** or **Audio Only**. Selections are grayed out while the display shows a warm-up progress bar.
Getting Started

Display Options

There are several options on the Display Options menu.

- **On/Off** - turns the projector on/off
- **Blank** - project a blank screen
- **Screen Up** - raise the projection screen
- **Screen Down** - lower the projection screen

To complete any of the actions above:
1. On the Display Options banner, tap the down icon.
2. Tap an option make a selection.
3. On the Display Options banner, tap the up icon to exit.

Changing Devices

1. Touch the button for the device you would like to use (e.g., DVD, Laptop, Doc Camera, etc.).
   Ex: In the image below, the **Blu-ray player** is selected.

2. Touch the Display box (under the Display Options banner) to display your device.
   For more information on using these devices (e.g., Laptop, DVD, Document Camera, etc.),
   see the appropriate section following Getting Started.

Getting Help

For troubleshooting help, touch the Help button to view on-screen instructions.
If immediate assistance is needed, contact MediaTech at 412-268-8855.