The Lectern

The image below identifies the equipment found in a large classroom lectern. For more information on using the lectern equipment (e.g., DVD player, Document Camera, etc.), see the appropriate section following *Getting Started*.

Turning On the Projector

Touch the **touch panel** to wake the system and then, touch one of the following options on the start screen:

- Left Projector On
- Both Projectors On
- Right Projector On
- Audio Only
- Expand computer desktop to full screen

**Tip!** The lectern can be moved. Make sure that the wheel brakes are unlocked before moving.

Continued on reverse.
Raise/Lower the Projector Screen

If the projector screen isn’t positioned correctly, touch the arrow keys under **Screen** to move the screen up and down. The screen will stop automatically at the bottom or top, or you can press **Stop** to stop it at any other position.

Choose a Different Projector

Once you choose your projection (e.g., left projector on, both projectors on, etc.), touch the **projector tabs** to change the projection selection. For example, to turn the left projector off, touch the **Left Projector tab** and touch **Turn Projector Off**.

Changing the Classroom Lighting

The buttons for lighting control are in the lower right corner of the touch panel. You can have all the lights on, off or select one of the lighting areas such as: rear, front or note taking.

Changing Devices

Touch the button for the device you would like to use (e.g., DVD, Laptop, Desktop). For more information on using these devices (e.g., Laptop, DVD, Document Camera, etc.), see the appropriate section following **Getting Started**.

Getting Help

For troubleshooting help, touch the question mark (upper right corner) on the touch panel and follow the prompts. If immediate assistance is needed, contact MediaTech at **412-268-8855**.