

C-MITES Teacher or Teaching Assistant Application

This application can also be downloaded from our website: www.cmu.edu/cmities

Please type or print all information:

Date _____

Last Name _____ First Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ School Phone _____

E-mail Address _____

Current Position _____

Are you 18 years of age or older? Yes [] No []

Are you either a U.S. citizen or a non-citizen with a visa to work in the U.S.? Yes [] No []

Are you a current Carnegie Mellon University employee? Yes [] No []

If yes, for what department did you work?

Have you pled guilty to or been convicted of any crime other than a misdemeanor or summary offense?

(an affirmative answer will not automatically disqualify you from employment)

Yes [] No []

If yes, please give details of the offense:

Were you employed by the Dept. of Defense within the past two years? Yes [] No []

(The defense acquisition improvement act requires that Carnegie Mellon University obtain information about certain former department of defense employees. You will be contacted if we need further information.)

Were you terminated from a former employer? Yes [] No []

If yes, explain.

Current (issued within the past year) Act 33/34 clearances are a condition of employment. These forms are not required at the time of application and can be obtained from the C-MITES office.

Please indicate areas and dates of certification, if you are a certified teacher. Certification is not required.

Subject Area: _____ Date of Certification: _____ State Issued: _____

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Please answer the following questions: (you may attach a separate sheet if necessary)

List software you have used.

List the mathematics courses you have taken since high school.

List the science courses you have taken since high school.

List the humanities courses you have taken since high school.

How do you use computers? _____ Word Processing _____ Programming _____ Website Development

List computer languages with which you are familiar: _____

What subject area(s) are you interested in teaching (choose all that apply)?

_____ Math _____ Science _____ Robotics Other: _____

Would you like to be considered for a position as a _____ Teacher _____ Teaching Assistant

For the summer programs, would you prefer to teach in Pittsburgh or at a satellite site?

_____ Pittsburgh Site _____ Satellite Site

For the weekend workshops, would you prefer to teach in Pittsburgh, Lower Merion School District (Ardmore) or Unionville-Chadds Ford SD (Kennett Square)?

_____ Pittsburgh _____ Lower Merion _____ Unionville-Chadds Ford

Application Check List:

___ Completed application

___ Two letters of recommendation

___ Resume

___ Return to C-MITES, 5136 Margaret Morrison St. MMP30, Carnegie Mellon University,
Pittsburgh, PA 15213